School Health-Related Closure Preparedness Plan

A. Introduction
Requirements to Implement a Public Health-Related School Closure NJDOH guidance identifies school closure as a potential strategy to limit transmission within a community. In the event a board of education is provided a written directive by either the NJDOH or the health officer of the jurisdiction to institute a public health-related closure, the board of education may utilize home instruction to provide instructional services to enrolled students. The provision of home instruction services should be guided by N.J.A.C.6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, or any other means developed by the district to meet the needs of its students. Any day in which students impacted by a public health-related closure have access to home instruction services provided consistent with the guidance in this memo will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in accordance with N.J.S.A. 18A:7F-9. (Commissioner’s Broadcast, March 5, 2020)

B. Equitable Access:
Hampton Public provides and maintains 1:1 Chromebooks to all students in grades 3-8. Students in grades P-4 have access to Chromebooks and iPads which will be sent home as needed. A district-wide survey was issued to all families on March 6th. The survey indicated that all of our students currently have internet access. In an effort to promote equity in our students educational program, our virtual school plan will not require the use of technology; however, we will utilize a combination of virtual and traditional paper instructional methods.

C. Differentiation:
Hampton Public students will be offered instruction in a variety of modalities. Through electronic platforms as well as traditional paper tasks. The same modifications and differentiation of expectations and production that take place in traditional classroom settings will be applied to remote learning.

District Demographics

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<thead>
<tr>
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<th>NA</th>
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<tbody>
<tr>
<td>State Funded Preschool Students</td>
<td>NA</td>
</tr>
<tr>
<td>Homeless</td>
<td>0</td>
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</table>
D. Instructional Plan P-8
- All courses will provide a subject specific Choice Board for students to complete.
- Students will have the ability to choose a listed activity(s) in order to meet the recommended 2 hours per day of instructional time. The number of needed activities to complete by the end of the week will be clearly stated on the Choice Board. Every student will receive at least 10 hours of instruction per week.
- Assignment options provided will allow students to practice previously taught skills in an authentic, meaningful way.
- Technology will be used only as an option within the choice board, but will not be required in order for a student to successfully complete their work.
- Teachers will modify said lessons in accordance with student IEPs.
- Teachers will accommodate student Section 504 Plans.

E. Attendance
1. **Students:** Students will be considered present unless the school is notified by parents/guardians. Attendance will be monitored via participation in virtual learning sessions and submission of completed work.
2. Attendance will primarily be used to determine the need for additional assistance upon return to in-person schooling. *Any student who is not able to participate in remote learning will be evaluated to determine the need for placement changes.*
3. If a student misses more than one day of remote learning, contact with the family will be made to determine needs. The school counselors and administrators are responsible for making this contact.

**Staff:** Staff will be considered present unless the school is notified by said staff member.

F. Special Education/Related Services/English Language Learners
1. Case managers are managing Google Classrooms and uploading at home activities from the related service providers (OT, PT, TOD, ST)
2. Speech Therapist, Occupational Therapist, Physical Therapist will provide resources to practice the identified needs of each individual student.
3. All related services are being provided via a teletherapy model. These services will continue for the duration of the closure.
4. Free and Reduced Lunch - Hampton Public will collaborate with Maschio’s, our normal food service vendor, to provide school lunches to students who qualify.
5. In-Class Support teachers will collaborate with the general education teacher to ensure all assignments are aligned with the modifications/accommodations outlined within each student’s IEP or 504.
6. Any loss of related services due to a school closing will be made up through compensatory education. Hampton Public School District will be prepared to have IEP teams meet to determine any loss, and will build staffing time into our planning.
7. If the closure lasts beyond 14 days, meetings and evaluations if feasible will be conducted through a virtual platform. All other meetings will be rescheduled as soon as possible.
8. Medically fragile students will be contacted at regular intervals by the case managers and will be connected with medical assistance as needed.
9. We will immediately communicate with out of district schools in the event of a closure for the home district. We will evaluate the safety of the out of district students and will evaluate continuity of program. We will coordinate the applicable transportation services.
10. All ELL students will continue to receive the program services outlined in their instructional plan.
11. Materials will be translated by district staff and regular phone contact will be made by ESL teachers.
12. Differentiation of materials will be implemented including alternate platforms and written materials.

**G. Length of Instructional Day**

1. The Virtual learning day will be no less than 4 hours in length, five days per week.
2. In most cases, the day starts by 8:30 and runs until at least 3:00 PM.
3. Many teachers are accommodating students needs by scheduling meetings and corresponding well beyond the assigned times.

See the chart below for examples of learning day by grade band:

<table>
<thead>
<tr>
<th>Grade Level Band</th>
<th>Synchronous Learning</th>
<th>Asynchronous Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK-K</td>
<td>Virtual meetings for core instruction, stories, morning meetings 30 minutes 2x daily.</td>
<td>Preprepared materials, consumable materials, independent work.</td>
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<tr>
<td></td>
<td>Afternoon Arts block including Art, Music, Library and Phys. Ed.</td>
<td></td>
</tr>
<tr>
<td>1-3</td>
<td>Virtual meetings for core instruction, stories, morning meetings 30 minutes 2x daily. Afternoon Arts block including Art, Music, Library and Phys. Ed. Preprepared materials, consumable materials, independent work.</td>
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<tr>
<td>4-5</td>
<td>Virtual meetings for core instruction 30 minutes 2x daily. Additional small group instruction for 30 minutes 2-3x/week Independent written assignments in all core subjects. Virtual assignments such as video recording of work and progress.</td>
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</table>

H. Cleaning of Buildings
Preventative and proactive cleaning measures include:
- Daily wiping down of desks, furniture, bathrooms and other touchpoints (door handles, railings, walls, etc.) daily.
- Disinfecting all areas multiple times per week.
- Purchasing of electrostatic sprayers for each building
- Use of hand sanitizer throughout the buildings
- Regularly changing of air filters in our HVAC equipment
- Utilizing floor finish with antimicrobials in it to help prevent bacteria and germ growth on the floors.
- Communication with the bus company to ensure they are proactive in their cleaning routines by regularly sanitizing their fleets.

I. Closing
The decision to close the district will be made in conjunction with the Hunterdon County Department of Education, the Hunterdon County Department of Health, New Jersey Educational and Health Services and Federal Agencies. Hampton Public Schools will continue to follow the directives coming from county, state and federal government agencies.

J. Provision of School Nutrition Benefits
The Hampton Public School District has coordinated with our contracted food service provider to continue to provide daily meals for all students who meet the free or reduced lunch criteria. Meals will be delivered to student homes through our bus contractors.

SFA: Hampton Public School District  
Child Nutrition Lunch Agreement # 01901970

Date Meal Distribution Began: 3/16/20  
End Date: TBD  
Site: Woodglen School Building Pick Up or Hampton School Pick up for 7 qualified students (unless other arrangements are made for direct delivery by school bus)

Meals to be claimed per day: District Master Eligibility is 49 free and reduced students, total. To be reimbursed depends on how many are actually served; data service sheet to be completed daily by District Staff. One meal served per qualified student per day. Lunch only.

SFA Method: Please make sure you note that the daily serviced and claimed meals will be identified on a daily information sheet as provided by our service provider (Mashio's) and completed daily by a district staff member. Mashio's is the food supplier and will follow all safety requirements in supplying the food. All safety requirements will be fulfilled by Maschio employees.

K. Provision of Summer Services:
   1. The provision of summer services will follow the virtual plan outlined above for the regular school year.
   2. ESY services will continue in a virtual format unless current guidance permits in-person learning.
   3. All students in the district will be assessed utilizing a standard formative assessment when we return to in-person learning. Instructional groupings and practices will be adjusted according to the assessment results.
   4. The district will offer virtual STEM and other enrichment programs for students during the summer. These programs will follow the same format as the regular year virtual learning.
   5. Graduation services for 8th grade students will follow a virtual format utilizing video conferencing software.

This plan was approved by the Board of Education on May 11, 2020