

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
April 29, 2024**

CALL TO ORDER - Ms. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

<input type="checkbox"/>	Ms. Elizabeth Monaghan- President
<input type="checkbox"/>	Ms. Dana Daneault - Vice President
<input type="checkbox"/>	Ms. Denise Bryant
<input type="checkbox"/>	Ms. Heather Burd
<input type="checkbox"/>	Ms. Nicole Panaro

<input type="checkbox"/>	Daniel Kerr, Chief School Administrator
<input type="checkbox"/>	Jim Schlessinger, Business Administrator

PRESENTATION:

- None (Budget Hearing will occur under the Business Administrator’s report)

A. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: _____. It is anticipated that the Executive Session may last approximately _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

B. REVIEW OF MINUTES

- Regular Meeting – March 18, 2025 (Attachment 1A)
- Executive Session – March 18, 2025 (Attachment 1B)
- Executive Session – February 18, 2025 (Attachment 1C)

Motion to approve the minutes as presented:

Motion: _____ **Second:** _____

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

C. BOARD PRESIDENT’S REPORT: Ms. Monaghan

- _____
- _____
- _____

D. CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- School Activities
- Strategic Plan
- _____

Harassment, Intimidation, and Bullying (HIB) Report – 2024-2025

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
March 2025	0	0	N	N
February 2025	1	0	N	N

Action Item:

Upon recommendation of the Chief School Administrator, motion to confirm the February 2025 HIB.

Motion: _____ **Second:** _____

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	3/18	1:21 pm	1 min, 1 sec
Security Drill – Shelter in Place	3/19	11:25 am	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	10	-	10	-	-
Pre-K (4)	13	-	13	-	-
Kindergarten	18	-	18	1	2
1st Grade	13	1	14	-	-
2nd Grade	15	1	16	-	2
3rd Grade	14	-	14	-	2
4th Grade	17	1	18	-	-
5th Grade	11	-	11	-	1
Total Elementary	111	3	114	1	7
6th Grade	8	-	8	1	-
7th Grade	18	-	18	1	-
8th Grade	9	-	9	-	1
Total Middle School	35	-	35	2	1
TOTAL	146	3	149	3	8

Enrollment as of 4/20/2025

E. Business Administrator’s Report – Jim Schlessinger

- 2025-26 Budget Presentation and Public Hearing
- _____

F. Future Board of Education Meetings

- May 20, 2025 Regular Business Meeting
- June 17, 2025 Regular Business Meeting
- July 15, 2025 Regular Business Meeting – only if needed
- August 19, 2025 Regular Business Meeting
- September 16, 2025 Regular Business Meeting

- October 21, 2025 Regular Business Meeting
 - November 18, 2025 Regular Business Meeting
 - December 16, 2025 Regular Business Meeting
 - January 5, 2026 Annual Reorganization & Regular Meeting (first Monday)
-

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- _____
 - _____
 - _____
-

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (D. Bryant, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-8:

Motion: _____ **Second:** _____

1. Secretary’s and Treasurer’s Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of March 2025, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of March 31, 2025, and after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Mar 19 – April 29
Fund 10 – Current Expense	1,477.63
Fund 11 – Current Expense	545,946.72
Fund 12 – Capital Expense	113,788.00
Fund 20 – Special Revenue	49,416.86
Fund 40 – Debt Service	-
Fund 50 – Food Service	7,386.81
Grand Total:	718,016.02

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for March 2025.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a				

5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
A				

6. Budget Approval (Attachment 5A & 5B)

BE IT RESOLVED, to adopt the 2025-2026 budget as follows:

Budget Amounts:

General Fund (11)	4,228,717
Capital Expenditures (12)	152,061
Special Revenue Fund (20)	593,085
Debt Service (40)	246,800

Total Budget Appropriations 5,220,663

Taxation Amounts (School Fiscal Year)

General Fund	2,684,729
Debt Service	-
Total Tax Levy	<u><u>2,684,729</u></u>

Other Revenue Sources

State Aid (General, Ex-Aid, Debt Service)	1,445,729
Federal, State, and Local Grants	593,085
All Other Sources	497,120

Total Other Sources 2,535,934

Total Budget Funding 5,220,663

7. Tax Payment Schedule / Debt Service

BE IT RESOLVED, that the amount of District taxes needed to meet all obligations for the 2025-26 school year is:

2025 - 2026 TAX LEVY REQUEST

	Gen'l Fund Tax Levy	Debt Service Levy	Total Levy
July, 2025	223,732.00	0.00	223,732.00
August, 2025	223,727.00	0.00	223,727.00
September, 2025	223,727.00	0.00	223,727.00
October, 2025	223,727.00	0.00	223,727.00
November, 2025	223,727.00	0.00	223,727.00
December, 2025	223,727.00	0.00	223,727.00
January, 2026	223,727.00	0.00	223,727.00
February, 2026	223,727.00	0.00	223,727.00
March, 2026	223,727.00	0.00	223,727.00
April, 2026	223,727.00	0.00	223,727.00
May, 2026	223,727.00	0.00	223,727.00
June, 2026	223,727.00	0.00	223,727.00
	<u>2,684,729.00</u>	<u>0.00</u>	<u>2,684,729.00</u>

8. 2024-25 Preschool Budget (Attachment 6)

BE IT RESOLVED, to approve the PEA Grant Budget for the 2025-26 school year.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 2-7:

Motion: _____ **Second:** _____

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement.

Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
5/16/2025	Lehigh Valley Zoo (K, 1)	Ayers/Kingsland	Admission: \$10 per Bus: \$415 Nurse/nurse sub	98
6/6/2025	Dorney Park (gr. 5)	Ryerson	Admission: \$51.99 per Bus: TBD	78
5/5/2025	Sterling Hill Mining Museum (gr. 4)	Battle	Admission: \$13 per Bus: \$425 Nurse/nurse sub	76
6/4/2025	Ort Farms (PK)	Toth/MacEwen	Admission: \$13 per Bus: \$285 Nurse/nurse sub	28
4/16/2025	Hampton Post Office	Morano	Admission: \$10 per Bus: \$415	n/a
5/28/2025	Woodglen School	Ryerson/Battle	Bus: \$165	8

3. Non-Tenured Teacher Contracts 2025-26

Motion to approve offering an employment contract to the following list of Non-Tenured Teachers for the 2024-25 school year at an annual salary determined by the 2024-29 collective bargaining agreement.

Teacher	Position	FTE
Amey, Adrienne	Teacher	1.0
Battle, Jill	Teacher	1.0
Giannattasio, Camilla	Teacher	1.0
Hurford, Noreen	Teacher	0.2
Kolodii, Larysa	Teacher	0.2
Mora, Melinda	Teacher	0.6
Morano, Sarah	Teacher	1.0
Valle, Deana	Teacher	1.0

4. Newly-Tenured Teacher Contracts 2025-26

Motion to approve offering an employment contract to the following list of Teachers achieving tenure at the start of the 2025-26 school year for the aforementioned school year at an annual salary determined by the 2024-29 collective bargaining agreement.

Teacher	Position	FTE
Kingsland, Katherine	Teacher	1.0

5. Tenured Teacher Contracts 2024-25

Motion to approve offering an employment contract to the following list of Tenured Teachers for the 2024-25 school year at an annual salary determined by the 2024-29 collective bargaining agreement.

Teacher	Position	FTE
Grossman, Michael	Teacher	1.0
MacEwen, Alexandra	Teacher	1.0
Ryerson, Matthew	Teacher	1.0
Scherer, Courtney	Psychologist	0.4
Straight, Susan	Nurse	1.0
Toth, Patricia	Teacher	1.0
Tyerech, Nancy	Teacher	1.0
Walton, Kathleen	Special Ed. Teacher	1.0

6. Non-Certificated Staff Contracts 2024-25

Motion to approve offering an employment contract to the following list of Non-Certificated Staff for the 2024-25 school year at an annual salary determined by the 2024-29 collective bargaining agreement.

Employee	Position	FTE
Bostock, Theresa	Custodian	1.0
Neidlinger, Christopher	Custodian	0.8
Schafer, Matthew	Custodian	0.4

7. Non-Affiliated Staff Contracts 2024-25

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2024-25 school year.

Employee	Position	FTE
Gizis, Dawn	Main office secretary	1.0
Groff, Malena	Instructional Aide	1.0
Hurford, Noreen	Instructional Aide	0.8
Joseph, Candace	Instructional Aide	1.0
Kolodii, Larysa	Instructional Aide	0.8
O'Brien, Teresa	Treasurer	n/a
Thomas, Luann	Instructional Aide	1.0
Yaple, Heather	Instructional Aide	1.0

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **item 1**:

Motion: _____ **Second:** _____

1. Policies for Second Reading (Attachment 7)

BE IT RESOLVED, to approve the second reading of the following Policies:

P 2365	Acceptable Use of Generative Artificial Intelligence
P 5111	Eligibility of Resident & Nonresident Students
P 5460	High School Graduation
P 5512	Harassment, Intimidation, and Bullying
P&R 5516	Use of Electronic Communication Devices
P&R 5533	Student Smoking
P 5701	Academic Integrity
P 5710	Student Grievance
P&R 7441	Electronic Surveillance in School Buildings and on School Grounds
P 8500	Food Services

P 9163	Spectator Code of Conduct for Interscholastic Events
P&R 9320	Cooperation with Law Enforcement Agencies

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (N. Panaro, Chairperson):

- _____
- _____

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (H. Burd, Chairperson):

- _____
- _____

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (E. Monaghan):

- _____
- _____

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

O. OLD BUSINESS

- _____
- _____

P. NEW BUSINESS

- _____
- _____

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- _____
- _____

R. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding _____. It is anticipated that the length of this closed session will be _____. No action is anticipated to be taken. It is expected that the discussion undertaken -in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

S. ADJOURNMENT

Motion: _____ **Second:** _____

BE IT RESOLVED, to adjourn the Regular Business Meeting of April 29, 2025 at _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____