

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
February 18, 2024**

CALL TO ORDER - Ms. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

☐

Ms. Elizabeth Monaghan- President

☐

Ms. Dana Daneault - Vice President

☐

Ms. Denise Bryant

☐

Ms. Heather Burd

☐

Ms. Nicole Panaro

☐

Daniel Kerr, Chief School Administrator

☐

Jim Schlessinger, Business Administrator

PRESENTATION:

- _____

A. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: _____. It is anticipated that the Executive Session may last approximately _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

B. REVIEW OF MINUTES

- Regular & Reorganization Meeting – January 6, 2025 (Attachment 1A)
- Executive Session – January 6, 2025 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: _____ **Second:** _____

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

C. BOARD PRESIDENT’S REPORT: Ms. Monaghan

- _____
- _____
- _____

D. CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- HIB Update
- Award presentation
- _____

Harassment, Intimidation, and Bullying (HIB) Report – 2024-2025

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
January 2025	0	0	N	N
December 2024	0	0	N	N

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	1/13/2025	10:50 am	1 min, 15 sec
Security Drill – Lockdown w/ NJSP	1/28/2025	9:34 am	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	10	-	10	-	-
Pre-K (4)	14	-	14	-	-
Kindergarten	18	-	18	1	2
1st Grade	13	1	14	-	-
2nd Grade	15	1	16	-	2
3rd Grade	13	-	13	-	2
4th Grade	17	1	18	-	-
5th Grade	11	-	11	-	1
Total Elementary	111	3	114	1	7
6th Grade	8	-	8	1	-
7th Grade	18	-	18	1	-
8th Grade	9	-	9	-	1
Total Middle School	35	-	35	2	1
TOTAL	146	3	149	3	8

Enrollment as of 1/12/2025

E. Business Administrator's Report – Jim Schlessinger

- _____
- _____

F. Future Board of Education Meetings

- March 18, 2025 Regular Business Meeting / Preliminary Budget Approval
- April 29, 2025 Regular Business Meeting / Budget Hearing / Personnel Approval (fourth Tuesday)
- May 20, 2025 Regular Business Meeting
- June 17, 2025 Regular Business Meeting
- July 15, 2025 Regular Business Meeting – only if needed
- August 19, 2025 Regular Business Meeting
- September 16, 2025 Regular Business Meeting
- October 21, 2025 Regular Business Meeting
- November 18, 2025 Regular Business Meeting
- December 16, 2025 Regular Business Meeting
- January 5, 2026 Annual Reorganization & Regular Meeting (first Monday)

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- _____
- _____
- _____

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (D. Bryant, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-9**:

Motion: _____ **Second:** _____

1. Secretary's and Treasurer's Reports (Attachments 2A and 2B)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the months of December 2024 and January 2025, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of January 31, 2025, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3A & 3B)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Dec 18 – Jan 31	Feb 1 – Feb 18	Total
Fund 10 – Current Expense	10,588.16	(12,760.40)	(2,172.24)
Fund 11 – Current Expense	268,014.08	354,517.50	622,531.58
Fund 12 – Capital Expense	-	-	-
Fund 20 – Special Revenue	66,035.09	31,487.81	97,522.90
Fund 40 – Debt Service	-	-	-
Fund 50 – Food Service	-	7,887.57	7,887.57
Grand Total:	344,637.33	381,132.48	725,769.81

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for January 2025.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5	Hunterdon County ESC	Paraprofessionals	2025-26 SY
b	6	Hunterdon County ESC	School Services	2025-26 SY
c	7	Troller Electric LLC	Upgrade electrical to connect HVAC units	n/a
d	8	Whitetail Lock & Security	Door maintenance and upgrades	n/a
e	9	NJ Commission for the Blind	Student Services (name/ID redacted)	2024-25 SY
f	10	NJ Commission for the Blind	Student Services (name/ID redacted)	2024-25 SY
g	11	Bethlehem Township BOE	Tuition Student	1/21 – 6/30/2025

5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
A	None.			

6. SEMI Waiver (Attachment 12)

BE IT RESOLVED, to approve the submission of a request for a waiver of participation in the Special Education Medicaid Initiative (SEMI) program for the 2025-26 school year, as the District anticipates enrollment of less than 40 Medicaid-eligible students.

7. Annual Comprehensive Financial Report (Attachment 13A & 13B)

BE IT RESOLVED, to accept the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report (AMR) for the fiscal year ended June 30, 2024

8. Corrective Action Plan (Attachment 14)

BE IT RESOLVED, to approve the Corrective Action Plan (CAP) related to the Auditor's finding as a result of the audit for the fiscal year ended June 30, 2024

9. Parent-Provided Transportation Agreement (Attachment 15)

BE IT RESOLVED, to approve the Parent-Provided Transportation Agreement for an out-of-district placement in the amount of \$40 per day.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **item 2:**

Motion: _____ **Second:** _____

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
Spring '25	Intro to the Exceptional Child (3 credits)	J.Battle	\$1,404	n/a
Spring '25	Learning Disabilities and Interventions (3 credits)	J.Battle	\$1,404	n/a

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

J. POLICY AND SCHOOL SECURITY COMMITTEE**Committee Report (E. Monaghan, Chairperson):**

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **item 1:**

Motion: _____ **Second:** _____

1. Policies for First Reading (Attachment 16)

BE IT RESOLVED, to approve the second reading of the following Policies:

P 2365	Acceptable Use of Generative Artificial Intelligence
P 5111	Eligibility of Resident & Nonresident Students
P 5460	High School Graduation
P 5512	Harassment, Intimidation, and Bullying
P&R 5516	Use of Electronic Communication Devices
P&R 5533	Student Smoking
P 5701	Academic Integrity
P 5710	Student Grievance
P&R 7441	Electronic Surveillance in School Buildings and on School Grounds
P 8500	Food Services
P 9163	Spectator Code of Conduct for Interscholastic Events

2. School Calendar 2025-26 (Attachment 17)

BE IT RESOLVED, to approve the school calendar for the 2025-26 school year.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE**Committee Report (N. Panaro, Chairperson):**

- _____
- _____

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE**Committee Report (H. Burd, Chairperson):**

- _____
- _____

Action Items:

None.

M. LEBANON TOWNSHIP BOE**Liaison Report (E. Monaghan):**

- _____
- _____

N. SHARED SERVICES COMMITTEE**Committee Report (E. Monaghan, Chairperson):**

- _____
- _____

Action Items:

None.

O. OLD BUSINESS

- _____
- _____

P. NEW BUSINESS

- _____
- _____

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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Discussion:

- _____
- _____

R. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

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Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

S. ADJOURNMENT

Motion: _____ **Second:** _____

BE IT RESOLVED, to adjourn the Regular Business Meeting of February 18, 2025 at _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____