

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
October 15, 2024**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:01 pm

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

<input checked="" type="checkbox"/>	Ms. Elizabeth Monaghan- President
<input checked="" type="checkbox"/>	Ms. Dana Daneault - Vice President
<input checked="" type="checkbox"/>	Ms. Denise Bryant
<input checked="" type="checkbox"/>	Ms. Heather Burd
<input checked="" type="checkbox"/>	Ms. Nicole Panaro

<input checked="" type="checkbox"/>	Daniel Kerr, Chief School Administrator
<input checked="" type="checkbox"/>	Jim Schlessinger, Business Administrator

PRESENTATION:

- NJSLA Assessment Presentation

A. EXECUTIVE SESSION

None.

B. REVIEW OF MINUTES

- Regular Meeting – September 17, 2024 (Attachment 1)

Motion to approve the minutes as presented:

Motion: Ms. Daneault **Second:** Ms. Bryant

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

C. BOARD PRESIDENT’S REPORT: Ms. Monaghan

- Reminder to board members to complete NJSBA mandated training, as applicable.

D. CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- Building project update
- School activities – traffic garden, fire safety, book vending machine
- Expressed appreciation for donations from LabCorp (school supplies) and Subaru (grants and supplies)
- Professional development day held on October 14.
- Received awards from GoHunterdon

Harassment, Intimidation, and Bullying (HIB) Report – 2024-2025

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September 2024	0	0	N	N
August 2024	0	0	N	N

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	9/23/2024	2:36 pm	1 min, 8 sec
Security Drill – Evacuation	9/10/2024	9:16 am	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	10	-	10	-	-
Pre-K (4)	14	-	14	-	-
Kindergarten	19	-	19	-	2
1st Grade	12	1	13	-	-
2nd Grade	15	2	17	-	2
3rd Grade	12	-	12	-	2
4th Grade	15	2	17	-	1
5th Grade	11	-	11	-	1
Total Elementary	108	5	113	-	8
6th Grade	9	-	9	1	-
7th Grade	18	-	18	1	-
8th Grade	10	-	10	-	1
Total Middle School	37	-	37	2	1
TOTAL	145	5	150	2	9

Enrollment as of 10/8/2024

E. Business Administrator's Report – Jim Schlessinger

- ARP/ESSER – now complete, awaiting final reimbursement (October/November)

F. Future Board of Education Meetings

- November 19, 2024 Regular Business Meeting
- December 17, 2024 Regular Business Meeting
- January 6, 2025 Annual Reorganization and Regular Business Meeting

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- None

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (N. Panaro, Chairperson):

- Did not meet

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-4**:

Motion: Ms. Panaro **Second:** Ms. Burd

1. Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the months of September 2024, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of September 30, 2024, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3A & 3B)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Sep 18 – Sep 30	Oct 1 – Oct 15	Total
Fund 10 – Current Expense	3,651.46	3,825.21	7,476.67
Fund 11 – Current Expense	63,932.75	271,064.30	334,997.05
Fund 12 – Capital Expense	-	-	-
Fund 20 – Special Revenue	218,892.89	26,935.17	245,828.06
Fund 40 – Debt Service	-	-	-
Fund 50 – Food Service	694.00	1,358.50	2,052.50
Grand Total:	287,171.10	303,183.18	590,354.28

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for September 2024.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
A	5	Hunterdon Behavioral Health	School-Based Youth Services Program	2024-25 SY

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

I. PERSONNEL AND NEGOTIATIONS COMMITTEE**Committee Report (D. Daneault, Chairperson):**

- Did not meet

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-2**:

Motion: Ms. Daneault **Second:** Ms. Bryant

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
A	Neidlinger, Chris	Assign custodial guide step 4	Custodian (6 hours daily; 0.75 FTE)	\$46,354 (prorated) \$22.29/hour	7/1/2024
B	Schafer, Matthew	Assign custodial guide step 10	Custodian (3 hours daily; 0.375 FTE)	\$52,202 (prorated) \$25.10/hour	7/1/2024
C	Hurford, Mary Noreen	Revise FTE split	Paraprofessional (0.8 FTE) Library/Media (0.2 FTE)	\$22/hour BA, step 2	9/1/2024
D	Kolodii, Larysa	Revise FTE split	Paraprofessional (0.8 FTE) Music (0.2 FTE)	\$22/hour BA, step 5	9/1/2024
E	Puppo, Amy	Revise termination date	LDTC	n/a	10/11/2024

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
10/17/2024	Hampton Post Office	3 rd Grade	n/a	n/a
10/25/2024	Von Thun Farm	K, 1 st Grade	\$12 pp + bus	n/a

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- Did not meet

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve item 1:

Motion: Ms. Bryant Second: Ms. Daneault

1. Nursing Services Plan (Attachment 6)

BE IT RESOLVED, to approve the Nursing Services Plan for the 2024-25 school year.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (H. Burd, Chairperson):

- Did not meet

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Met 10/2 – discussed clubs, Halloween parade, field trips and how to finance them.

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (E. Monaghan):

- Lebanon BOE met 10/8, also discussed NJSLA scores.
-

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Did not meet.

Action Items:

None.

O. OLD BUSINESS

- Discussed participation in North Hunterdon-Voorhees regional demographic study (\$1200 cost); will be further discussed, and if appropriate, moved at the November BOE meeting.
 - Shared updates and questions regarding potential new development.
-

P. NEW BUSINESS

- Tabled discussion of NJSBA document summarizing the updated board goals to November's meeting.
-

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- None.

R. EXECUTIVE SESSION

None.

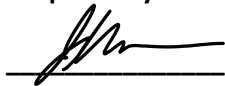
S. ADJOURNMENT

Motion: Ms. Daneault **Second:** Ms. Burd

BE IT RESOLVED, to adjourn the Regular Business Meeting of October 15, 2024 at 8:13 pm.

Voice Vote: **Ayes:** 5 **Nays:** 0 **Abstentions:** 0

Respectfully submitted,



James Schlessinger, SBA/BS