

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
August 20, 2024**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:04 pm

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

<input checked="" type="checkbox"/>	Ms. Elizabeth Monaghan- President
<input checked="" type="checkbox"/>	Ms. Dana Daneault - Vice President
<input checked="" type="checkbox"/>	Ms. Denise Bryant
<input checked="" type="checkbox"/>	Ms. Heather Burd
<input checked="" type="checkbox"/>	Ms. Nicole Panaro

<input checked="" type="checkbox"/>	Daniel Kerr, Chief School Administrator
<input checked="" type="checkbox"/>	Jim Schlessinger, Business Administrator

PRESENTATION:

- None

A. EXECUTIVE SESSION

Motion: Ms. Bryant **Second:** Ms. Daneault **Time:** 7:06 pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **contractual issue**. It is anticipated that the Executive Session may last approximately **30-45 minutes**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** 5 **Nays:** 0 **Abstentions:** 0

Executive Session

Reconvene into Public Session:

Motion: Ms. Burd **Second:** Ms. Daneault **Time:** 7:30 pm

Voice Vote: **Ayes:** 5 **Nays:** 0 **Abstentions:** 0

B. REVIEW OF MINUTES

- Regular Meeting – July 16, 2024 (Attachment 1)

Motion to approve the minutes as presented:

Motion: Ms. Bryant **Second:** Ms. Daneault

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

C. BOARD PRESIDENT’S REPORT: Ms. Monaghan

- We will have a presentation by and discussion with the District’s NJSBA representative at the next meeting.

D. CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- Summer activities
- School projects update
- Realtime system issues with communicating via email appear to have been resolved.

Harassment, Intimidation, and Bullying (HIB) Report -2024-2025

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July 2024	0	0	N	N
June 2024	0	0	N	N

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	7/29/2024	10:02 am	1 min, 2 sec
Security Drill	7/30/2024	11:50 am	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	10	-	10	-	-
Pre-K (4)	13	-	13	-	-
Kindergarten	18	-	18	-	2
1st Grade	12	1	13	-	-
2nd Grade	15	2	17	-	2
3rd Grade	12	-	12	-	2
4th Grade	15	2	17	-	1
5th Grade	11	-	11	-	2
Total Elementary	106	5	111	-	9
6th Grade	9	-	9	1	-
7th Grade	17	-	17	1	-
8th Grade	9	-	9	-	1
Total Middle School	35	-	35	2	1
TOTAL	141	5	146	2	10

Enrollment as of 8/15/2024

E. Business Administrator's Report – Jim Schlessinger

- Discussed funding for projects / grant update.
- Audit is coming in late September; an updated version of June's financials are presented on this agenda.

F. Future Board of Education Meetings

- September 17, 2024 Regular Business Meeting
- October 15, 2024 Regular Business Meeting
- November 19, 2024 Regular Business Meeting
- December 17, 2024 Regular Business Meeting
- January 6, 2025 Annual Reorganization and Regular Business Meeting

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard*

if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

DISCUSSION (Agenda Items):

- None.

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (N. Panaro, Chairperson):

- Did not meet.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-4:

Motion: Ms. Panaro **Second:** Ms. Daneault

1. Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June 2024, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of June 30, 2024, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Jul 1 – Aug 20
Fund 10 – Current Expense	888.18
Fund 11 – Current Expense	169,114.25
Fund 12 – Capital Expense	-
Fund 20 – Special Revenue	48,338.48
Fund 40 – Debt Service	-
Fund 50 – Food Service	2,814.87
Grand Total:	221,155.78

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for June 2024.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
A	5	MOU with Center for Family Services	Academic, social, and health services for students, students' family members, and community	Ongoing (30 days' notice to cancel)

B	-	Carey Higgins	ESY Home Instruction for OOD placed student @ \$110.00/hour for a total of four hours.	ESY 2024 1 hour/day, 4 days
C	8	H2M Architects & Engineers	Determine existing and required (if needed) structural elements to prepare for HVAC installation	Project duration

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- Discussed hiring policy.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-2:

Motion: Ms. Daneault **Second:** Ms. Bryant

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
A	Battole, Amanda	Hire	Substitute Teacher	\$140/day	8/21/2024

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
9/26-27/2024	NJ Region Superintendent Group	D.Kerr	\$232	n/a
9/30/2024	Asbestos training	T.Bostock	\$395	n/a
8/19/2024	IMSE Phonological Awareness Training	S.Morano	\$600	n/a
On-demand	Teaching Researching Skills	N.Hurford	\$39	n/a
On-demand	Getting Starting with Library Centers	N.Hurford	\$42	n/a
5/5/2025	PK Trip: Mayo Performing Arts Center	Toth/MacEwen	\$10/pp + bus(es)	n/a

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- Met to discuss the policies set forth on the agenda.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-2**:

Motion: Ms. Bryant Second: Ms. Daneault

1. Policies for Second Reading (Attachment 6)

BE IT RESOLVED, to approve the second reading of the following Policies:

P 0141	Board Member and Term
P 0141.1	Board Member and Term – Sending District
P 0141.2	Board Member and Term – Receiving District
P 2200	Curriculum Content
P 5350	Student Suicide Prevention
P 8420	Emergency and Crisis Situations
P 8467	Firearms and Weapons
P 9181	Volunteer Athletics Coaches and Co-Curricular Activity Advisors/Assistants

2. Policies for First Reading (Attachment 7)

BE IT RESOLVED, to approve the School Security Statement of Assurance for the 203-24 school year.

P & R 3160	Physical Examination
P & R 4160	Physical Examination
R 5200	Attendance
R 8467	Firearms and Weapons

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (H. Burd, Chairperson):

- Did not meet.

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Did not meet.

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (E. Monaghan):

- New Principal, Superintendent, School Business Administrator, and Director of Curriculum have all been hired.
-

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Did not meet.

Action Items:

None.

O. OLD BUSINESS

- None.
-

P. NEW BUSINESS

- 9/17/2024: ribbon-cutting for the new traffic garden.
-

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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Discussion:

- Mr. Celantano, resident, councilperson, commended the Board and administration for the new furniture and layout in the library/media center.
-

R. EXECUTIVE SESSION

None.

S. ADJOURNMENT

Motion: Ms. Burd **Second:** Ms. Daneault

BE IT RESOLVED, to adjourn the Regular Business Meeting of August 20, 2024 at 8:01 pm.

Voice Vote: **Ayes:** 5 **Nays:** 0 **Abstentions:** 0