

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
July 16, 2024**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:00 pm

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

☒	Ms. Elizabeth Monaghan- President
☒	Ms. Dana Daneault - Vice President
☒	Ms. Denise Bryant
☒	Ms. Heather Burd
☒	Ms. Nicole Panaro

☒	Daniel Kerr, Chief School Administrator
☒	Jim Schlessinger, Business Administrator

PRESENTATION:

- MAP Assessments – Mr. Kerr presented the Spring results.

A. EXECUTIVE SESSION

None.

B. REVIEW OF MINUTES

- Regular Meeting – June 18, 2024 (Attachment 1A)
- Executive Session – June 18, 2024 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: Ms. Daneault **Second:** Ms. Bryant

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

C. BOARD PRESIDENT’S REPORT: Ms. Monaghan

- Nothing to report.

D. CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- Summer activities.
- Article in goHunterdon re “Bike Train.”
- Progress of various projects.

Harassment, Intimidation, and Bullying (HIB) Report -2023-2024

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
June 2024	0	0	N	N
May 2024	0	0	N	N

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	6/10/2024	10:34 am	1 min, 6 sec
Security Drill – Evacuation	6/12/2024	2:16 pm	4 min

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	11	-	11	-	-
Pre-K (4)	17	-	17	-	-
Kindergarten	12	1	13	-	-
1st Grade	16	2	18	-	2
2nd Grade	12	-	12	-	2
3rd Grade	17	2	19	-	1
4th Grade	11	-	11	-	1
5th Grade	8	-	8	1	1
Total Elementary	104	5	109	1	7
6th Grade	17	-	17	1	-
7th Grade	9	-	9	-	1
8th Grade	16	-	16	-	-
Total Middle School	42	-	42	1	1
TOTAL	146	5	151	2	8

Enrollment as of 6/13/2024

E. Business Administrator's Report – Jim Schlessinger

- Discussed items put forth on the agenda.

F. Future Board of Education Meetings

- August 20, 2024 Regular Business Meeting
- September 17, 2024 Regular Business Meeting
- October 15, 2024 Regular Business Meeting
- November 19, 2024 Regular Business Meeting
- December 17, 2024 Regular Business Meeting
- January 6, 2025 Annual Reorganization and Regular Business Meeting

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- None.

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (N. Panaro, Chairperson):

- Discussed projects and facilities plan.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-7**:

Motion: Ms. Daneault Second: Ms. Burd

1. Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the report of the Treasurer for the month of June 2024, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of June 30, 2024, upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Jun 19 – Jun 30
Fund 10 – Current Expense	4,051.97
Fund 11 – Current Expense	116,433.16
Fund 12 – Capital Expense	-
Fund 20 – Special Revenue	47,295.20
Fund 40 – Debt Service	-
Fund 50 – Food Service	7,741.21
Grand Total:	175,521.54

3. Monthly Budget Adjustments

None – deferred to next meeting.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
A	5	New Jersey Dept of Human Resources – Commission for the Blind and Visually Impaired	Services for students 3108557936 and 2984286540 Total cost: \$2,420.00 x 2 = \$4,840.00	2024-25 SY
C	6	J&B Therapy	Related Services (as needed)	2024-25 SY
D	7	Warren County SSSD	Business Services agreement	2024-25 SY

5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
A	<u>None.</u>			

6. Approval of Grant and Submission

Motion to approve the submission of the 2024-25 IDEA grant applications.

7. IDEA Grant Acceptance

Motion to approve the submission of the IDEA (IDEA FY 2025) application to the NJ Department of Education and to accept the grant award in the following amounts:

Basic: \$ 34,121.00
Preschool: \$ 2,022.00

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- Discussed items put forth on the agenda.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-2:

Motion: Ms. Bryant Second: Ms. Daneault

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
A	Kiernan, Laura	Resignation	Teacher	n/a	6/30/2024
B	Giannattasio, Camilla	Hire	Teacher	BA-2: \$61,932	9/1/2024
C	Sarango, Sara	Hire	Summer Custodian	\$15.50/hour	7/1-8/31/2024
D	Walton, Alex	Hire	Summer Custodian	\$15.50/hour	7/1-8/31/2024
E	Jones, Francesco	Hire	Summer Custodian	\$15.50/hour	7/1-8/31/2024

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
8/12/2024	<i>Danielson Refresher for Experienced Administrators (Virtual)</i>	D.Kerr	\$106.00	n/a
7/22-26/2024	<i>Comprehensive Orton Gillingham Plus training (Virtual)</i>	J.Battle	\$1,500.00	n/a

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- Met and discussed the policies being put forth on this agenda.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-2**:

Motion: Ms. Bryant Second: Ms. Burd

1. Policies for First Reading (Attachment 8)

BE IT RESOLVED, to approve the first reading of the following Policies:

P 0141	Board Member and Term
P 0141.1	Board Member and Term – Sending District
P 0141.2	Board Member and Term – Receiving District
P 2200	Curriculum Content
P 5350	Student Suicide Prevention
P 8420	Emergency and Crisis Situations
P 8467	Firearms and Weapons
P 9181	Volunteer Athletics Coaches and Co-Curricular Activity Advisors/Assistants

2. School Security Drill Statement of Assurance (Attachment 9)

BE IT RESOLVED, to approve the School Security Statement of Assurance for the 203-24 school year.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (H. Burd, Chairperson):

- Met and discussed daily schedule and instructional offerings.

Motion: Ms. Bryant Second: Ms. Burd

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **items 1-4**:

1. Mentorship Plan (Attachment 10)

BE IT RESOLVED, to approve the updated District Mentoring Plan.

2. Professional Development Plan (Attachment 11)

BE IT RESOLVED, to approve the updated District Professional Development Plan.

3. HIB Self-Assessment (Attachment 12)

BE IT RESOLVED, to approve the updated School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

4. Virtual or Remote Instruction Plan (Attachment 13)

BE IT RESOLVED, to approve the District’s updated Virtual or Remote Instruction Plan.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	Yes	Yes	Yes

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Met and discussed communication plan.

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (E. Monaghan):

- Did not meet.

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Did not meet.

Action Items:

None.

O. OLD BUSINESS

- None.

P. NEW BUSINESS

- Ms. Monaghan asked about the process by which after-school clubs will be proposed and determined.

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- None.

R. EXECUTIVE SESSION

None.

S. ADJOURNMENT

Motion: Ms. Burd **Second:** Ms. Panaro

BE IT RESOLVED, to adjourn the Regular Business Meeting of July 16, 2024 at 8:31 pm.

Voice Vote: **Ayes:** 5 **Nays:** 0 **Abstentions:** 0