

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
September 17, 2024**

CALL TO ORDER - Ms. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

☐

Ms. Elizabeth Monaghan- President

☐

Ms. Dana Daneault - Vice President

☐

Ms. Denise Bryant

☐

Ms. Heather Burd

☐

Ms. Nicole Panaro

☐

Daniel Kerr, Chief School Administrator

☐

Jim Schlessinger, Business Administrator

PRESENTATION:

- NJSBA field representative

A. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: _____. It is anticipated that the Executive Session may last approximately _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

B. REVIEW OF MINUTES

- Regular Meeting – August 20, 2024 (Attachment 1A)
- Executive Session – August 20, 2024 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: _____ **Second:** _____

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

C. BOARD PRESIDENT'S REPORT: Ms. Monaghan

- _____
- _____
- _____

D. CHIEF SCHOOL ADMINISTRATOR'S REPORT: Mr. Daniel Kerr

- Update on the first days of school
- Back to School Night _____
- _____
- _____

Harassment, Intimidation, and Bullying (HIB) Report -2024-2025

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
August 2024	0	0	N	N
July 2024	0	0	N	N

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	8/30/2024	10:25 AM	58 sec
Security Drill – Evacuation	8/8/2024	11:55 AM	5 minutes

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	10	-	10	-	-
Pre-K (4)	14	-	14	-	-
Kindergarten	19	-	19	-	2
1st Grade	12	1	13	-	-
2nd Grade	15	2	17	-	2
3rd Grade	12	-	12	-	2
4th Grade	15	2	17	-	1
5th Grade	11	-	11	-	2
Total Elementary	108	5	113	-	9
6th Grade	10	-	10	1	-
7th Grade	18	-	18	1	-
8th Grade	10	-	10	-	1
Total Middle School	38	-	38	2	1
TOTAL	146	5	151	2	10

Enrollment as of 9/12/2024

E. Business Administrator's Report – Jim Schlessinger

- _____
- _____

F. Future Board of Education Meetings

- October 15, 2024 Regular Business Meeting
- November 19, 2024 Regular Business Meeting
- December 17, 2024 Regular Business Meeting
- January 6, 2025 Annual Reorganization and Regular Business Meeting

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right*

to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

DISCUSSION (Agenda Items):

- _____
- _____
- _____

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (N. Panaro, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-6:

Motion: _____ **Second:** _____

1. Secretary's and Treasurer's Reports (Attachment 2A & 2B)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the months of July and August 2024, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of July 31 and August 31, 2024, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3A & 3B)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Aug 21 – Aug 31	Sep 1 – Sep 17	Total
Fund 10 – Current Expense	444.09	3,604.15	4,048.24
Fund 11 – Current Expense	40,657.19	148,195.98	188,853.17
Fund 12 – Capital Expense	-	-	-
Fund 20 – Special Revenue	41,041.47	60,443.81	101,485.28
Fund 40 – Debt Service	17,600.00	-	17,600.00
Fund 50 – Food Service	-	676.88	676.88
Grand Total:	99,742.75	212,920.82	312,663.57

3. Monthly Budget Adjustments (Attachment 4A & 4B)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for July and August 2024.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
A	5	High Bridge BOE	Shared Art Teacher	2024-25 SY
B	6	High Bridge BOE	Shared Preschool Instructional Coach	2024-25 SY

5. ~~Facilities Usage~~

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
A	None			

6. Health and Safety Evaluation of School Buildings Checklist 2024-25 (Attachment 7)

BE IT RESOLVED, to approve the Health and Safety Evaluation of School Buildings Checklist for the 2024-25 school year

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-2:

Motion: _____ Second: _____

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
A	Puppo, Amy	Resignation	LDTC	n/a	TBD
B	Valle, Deana	Salary Adjustment from: MA, Step 3 to: MA+15, Step 3	Teacher	\$67,927	9/1/2024
C	Neidlinger, Chris	Appoint	Integrated Pest Management Coordinator	n/a	9/1/2024

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
10/11/2024	PreK – West Portal Pumpkin Patch	Preschool	\$12/student Bus TBD	

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve **item 1**:

Motion: _____ Second: _____

1. Policies for Second Reading (Attachment 8)

BE IT RESOLVED, to approve the second reading of the following Policies:

P & R 3160	Physical Examination
P & R 4160	Physical Examination
R 5200	Attendance
R 8467	Firearms and Weapons

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (H. Burd, Chairperson):

- _____
- _____

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (E. Monaghan):

- _____
 - _____
-

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

O. OLD BUSINESS

- _____
 - _____
-

P. NEW BUSINESS

- _____
 - _____
-

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- _____
- _____

R. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

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Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

S. ADJOURNMENT

Motion: _____ **Second:** _____

BE IT RESOLVED, to adjourn the Regular Business Meeting of September 17, 2024 at _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____