

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
November 21, 2023**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:01 pm

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

<input checked="" type="checkbox"/>	Ms. Elizabeth Monaghan- President
<input checked="" type="checkbox"/>	Ms. Dana Daneault - Vice President
<input checked="" type="checkbox"/>	Ms. Denise Bryant
<input checked="" type="checkbox"/>	Ms. Heather Burd
<input checked="" type="checkbox"/>	Ms. Nicole Panaro

<input checked="" type="checkbox"/>	Daniel Kerr, Chief School Administrator
<input checked="" type="checkbox"/>	Jim Schlessinger, Business Administrator

** Ms. Daneault's absent due to attendance at Lebanon Twp BOE Meeting as Hampton's representative*

PRESENTATION:

- None.

A. EXECUTIVE SESSION

None.

B. REVIEW OF MINUTES

- Regular Meeting – October 17, 2023 (Attachment 1)

Motion to approve the minutes as presented:

Motion: Ms. Bryant **Second:** Ms. Panaro

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	-	Yes	Yes

C. BOARD PRESIDENT’S REPORT: Ms. Monaghan

- Reminded the Board of their training requirements.

D. CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- HIB Update
- High Performance Tutoring Grant Update (District did not get an allocation, relevant test scores were too high to qualify for additional need)
- SEPAG Meeting (9 attendees, next meeting 12/6/2023 at 6:00 pm)

Harassment, Intimidation, and Bullying (HIB) Report -2023-2024

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
October 2023	0	0	-	-
September 2023	0	0	-	-

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	10/26/2023	11:00 am	1min, 45 sec
Security Drill – Security checks	10/10/2023	10:00 am	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	11	-	11	-	-
Pre-K (4)	17	-	17	-	-
Kindergarten	13	1	14	-	-
1st Grade	17	1	18	-	2
2nd Grade	12	-	12	-	2
3rd Grade	17	2	19	-	-
4th Grade	11	-	11	-	1
5th Grade	8	-	8	1	1
Total Elementary	106	4	110	1	6
6th Grade	16	1	17	1	2
7th Grade	9	-	9	-	-
8th Grade	16	-	16	-	-
Total Middle School	41	1	42	1	2
TOTAL	147	5	152	2	8

Enrollment as of 11/14/2023

E. Business Administrator's Report – Jim Schlessinger

- Nothing to report outside of agenda items and attachments.

F. Future Board of Education Meetings

- December 19, 2023 Regular Business Meeting
- January 4, 2024 Reorganization and Regular Business Meeting (*first Thursday*)

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- None.

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (N. Panaro, Chairperson):

- Looking at sidewalk and walkway repair
- Discussion of HVAC options around building

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-8:

Motion: Ms. Bryant **Second:** Ms. Burd

1. Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of September 2023, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)3 and (c)4, the Board of Education certifies that as of October 31, 2023, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Oct 18 – Nov 21
Fund 10 – Current Expense	7,956.29
Fund 11 – Current Expense	420,406.91
Fund 12 – Capital Expense	-
Fund 20 – Special Revenue	73,142.04
Fund 40 – Debt Service	-
Fund 50 – Food Service	4,076.73
Grand Total:	505,581.97

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for October 2023.

4. Contract and MOA Approvals

None.

5. Facilities Usage

None.

6. Preschool Plan (Attachment 5)

BE IT RESOLVED, to approve the submission of the preschool plan.

7. Projected 2024-25 Preschool Enrollment (Attachment 6)

BE IT RESOLVED, to approve the submission of the projected 2024-25 preschool enrollment.

8. Comprehensive Maintenance Plan and Form M-1 (Attachment 7)

BE IT RESOLVED, to approve the Comprehensive Maintenance Plan and Form M-1 for the 2023-24 school year.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	-	Yes	Yes

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- No meeting.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-2:

Motion: Ms. Bryant Second: Ms. Burd

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
A	Ryerson, Matt	Appoint	Super League (club advisor)	\$45/hour *	11/22/2023
B	Amey, Adrienne	Appoint	Super League (club advisor)	\$45/hour *	11/22/2023
C	Kolodii, Larysa	Appoint	Music Club (club advisor)	\$45/hour *	11/22/2023
D	Michael Grossman	Revised Rate	After-school tutor	\$45/hour *	11/22/2023
E	Sarah Morano	Revised Rate	After-school tutor	\$45/hour *	11/22/2023
F	Noreen Hurford	Revised Rate	After-school tutor	\$45/hour *	11/22/2023
G	Michael Grossman	Revised Rate	Chess Club (club advisor)	\$45/hour *	11/22/2023
H	Noreen Hurford	Appoint	Drama Club (club advisor)	\$45/hour *	11/22/2023

* Rate exceeds terms of the current CBA. As per the meeting of March 21, 2023, a rate of pay of \$45 per hour was approved for the instruction of approved activities that qualify under the "ESSER: Beyond the School Day" grant funding. Rate is applicable to qualifying activities only, and only for the duration of the grant period and availability of funds under same.

2. Travel, Field Trips, and Professional Development

None.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	-	Yes	Yes

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- No meeting.

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve item 1:

Motion: Ms. Burd Second: Ms. Panaro

1. Policy Updates: Second Reading (Attachment 8)

BE IT RESOLVED, to approve the second reading of the following Policies:

P & R 1642.01	Sick Leave (New)
P 2270	Religion in the Schools (Revised)
P & R 2419	School Threat Assessment Teams (M) (New)

P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P 8500	Food Services (M) (Revised)

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro
Yes	Yes	-	Yes	Yes

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (H. Burd, Chairperson):

- No meeting.

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- No meeting.

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (E. Monaghan for D. Daneault):

- Interviewing for new CSA

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- County-wide list of needs being created to attempt to facilitate filling open positions.

Action Items:

None.

O. OLD BUSINESS

- None.

P. NEW BUSINESS

- None.
-

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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Discussion:

- None.
-

R. EXECUTIVE SESSION

Motion: Ms. Bryant Second: Ms. Burd Time: 8:03 pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding a student matter and contract. It is anticipated that the length of this closed session will be 30-45 minutes. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0

Executive Session

Reconvene into Public Session:

Motion: Ms. Panaro Second: Ms. Burd Time: 9:07 pm

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0

S. ADJOURNMENT

Motion: Ms. Panaro Second: Ms. Burd

BE IT RESOLVED, to adjourn the Regular Business Meeting of November 21, 2023 at 9:07 pm.

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0