

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
February 21, 2023**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:00 pm

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

- | | |
|-------------------------------------|--|
| ✓ Ms. Elizabeth Monaghan- President | ✓ Daniel Kerr, Chief School Administrator |
| ✓ Ms. Alicia Noon- Vice President | ✓ Jim Schlessinger, Business Administrator |
| ✓ Ms. Denise Bryant | |
| ✓ Ms. Heather Burd | |
| ✓ Ms. Dana Daneault | |

PRESENTATION:

- None

A. EXECUTIVE SESSION

None.

B. REVIEW OF MINUTES

- Reorg / Regular Meeting – January 3, 2023 (Attachment 1A)
- Executive Session – January 3, 2023 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: Ms. Daneault **Second:** Ms. Noon

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

C. BOARD PRESIDENT'S REPORT: Ms. Monaghan

- Nothing to report.

D. CHIEF SCHOOL ADMINISTRATOR'S REPORT: Mr. Daniel Kerr

- Tutor.com
- Sustainable Jersey For Schools Grant
- Safe Return Plan 2022-2023/Emergency Virtual Remote Instruction Plan renewal
- Student Safety Data System update

Harassment, Intimidation, and Bullying (HIB) Report -2022-2023

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
January 2023	1	0		
December 2022	0	0		

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	1/5/2023	9:20 am	1 min, 54 sec
Lockdown Drill	1/27/2023	1:15 pm	2 min, 53 sec

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	15	-	15	-	-
Pre-K (4)	11	-	11	-	-
Kindergarten	15	1	16	-	2
1st Grade	12	-	12	-	2
2nd Grade	17	2	19	-	-
3rd Grade	8	-	8	-	1
4th Grade	8	-	8	1	1
5th Grade	15	2	17	1	2
Total Elementary	101	5	106	2	8
6th Grade	6	-	6	1	-
7th Grade	11	-	11	-	-
8th Grade	15	-	15	3	-
Total Middle School	32	-	32	4	-
TOTAL	133	5	138	6	8

- Enrollment as of 2/14/2023

E. Business Administrator's Report – Jim Schlessinger

- Summarized the later-added bills for the Board

F. Future Board of Education Meetings

- March 21, 2023 Regular Business Meeting
- May 2, 2023 Regular Business Meeting (April) and Budget Hearing (first Tuesday)
- May 11, 2023 Regular Business Meeting and Personnel Approval (Thursday)
- June 20, 2023 Regular Business Meeting; BOE NJSBA training
- August 15, 2023 Regular Business Meeting
- September 19, 2023 Regular Business Meeting
- October 17, 2023 Regular Business Meeting
- November 21, 2023 Regular Business Meeting
- December 19, 2023 Regular Business Meeting

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- Karen Cunningham, resident, asked for an update regarding the regionalization meetings held during the winter

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (A. Noon, Chairperson):

- Looking to discuss shared services with the Borough
- Working on budget

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Noon **Second:** Ms. Bryant

1. Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of January 2023, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of January 31, 2023, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3A, 3B)

BE IT RESOLVED, to approve the Bill List for the period of January 4, 2023, through February 21, 2023.

Fund	Jan 4-31 (3A)	Feb 1-21 (3B)
Fund 10 – Current Expense	8,903.14	4,521.65
Fund 11 - Current Expense	245,902.49	191,899.98
Fund 20 – Special Revenue	51,302.49	38,448.60
Fund 40 – Debt Service	-	-
Fund 50 – Food Service	2,106.92	4,417.93
Grand Total:	308,215.04	239,288.16

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for January 2023.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5a	North Hunterdon Voorhees RHSD	Special Education Tuition Contract	11/17/22 – 7/13/23
b	5b	North Hunterdon Voorhees RHSD	Special Education Tuition Contract	1/3/23 – 7/13/23
c	6a	ACES Cooperative	Purchase natural gas services	Through May, 2028
d	6b	ACES Cooperative	Purchase electric services	Through May, 2028

5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
a	<i>None</i>			

6. SEMI Waiver

BE IT RESOLVED, to approve the submission of a request for a waiver of participation in the Special Education Medicaid Initiative (SEMI) program for the 2023-24 school year, as the District anticipates enrollment of less than 40 Medicaid-eligible students.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- Meetings were held in January and February; discussed the 6-8th grade send/receive contract with Lebanon Township BOE
- Mr. Kerr visited High Bridge to determine viability as an alternative for Hampton's middle school students
- Discussed the results of the 6-8th grade parent survey; favorable towards remaining with Lebanon
- Considering the addition of a supervisor stipend and other staffing needs

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Daneault Second: Ms. Burd

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transactions:

ID	Name	Action	Position	Salary	Eff. Date
a	None				

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
2/28/2023	School Security Professional Development Hamilton Tech Center, Hamilton, NJ	D.Kerr	-0-	\$49.82

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- Discussed the recommended policy changes and new policies

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Bryant **Second:** Ms. Daneault

1. Policy Alert 229 - Policies to be abolished

RESOLVED, to abolish the following policies:

P 1645.11	The Road Forward COVID-19 – Health and Safety
P 1648.13	School Employee Vaccination Requirements

2. Policy Alert 229 - Policies to be revised or added (Attachments 7A, 7B, 7C, 7D)

RESOLVED, to approve the following policies for first reading:

P 0152	Board Officers	Revised
P 0161	Call, Adjournment, and Cancellation	Revised
P 0162	Notice of Board Meetings	Revised
P&R 2423	Bilingual and ESL Education	Revised
P 2425	Emergency Virtual or Remote Instruction Program	Revised
R 2425	Emergency Virtual or Remote Instruction Program	New
P&R 5200	Attendance	Revised
P 5512	Harassment, Intimidation, or Bullying	Revised
P 8140	Student Enrollments	Revised
R 8140	Enrollment Accounting	Revised
P&R 8330	Student Records	Revised
R 8420.2	Bomb Threats	Revised
R 8420.7	Lockdown Procedures	Revised
R 8420.10	Active Shooter	Revised

3. Emergency Virtual or Remote Instruction Plan

BE IT RESOLVED, to approve the updated Emergency Virtual or Remote Instruction Plan for the 2022-23 school year (Attachment 8)

4. Safe Return Plan

BE IT RESOLVED, to approve the updated Safe Return Plan for the 2022-23 school year (Attachment 9)

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE**Committee Report (H. Burd, Chairperson):**

- No meeting – nothing to report.

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Discussed new app or website host to disseminate information more effectively
- Working to bring the website current and make sure it remains so, along with enhancing its content
- Will be posting the Pre-K and Kindergarten registration notices

Action Items:

Motion: Ms. Monaghan Second: Ms. Noon

1. Committee Appointment

BE IT RESOLVED, to approve the appointment of Dana Daneault as the Hampton Borough BoE representative to the Lebanon Township Board of Education.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

M. REGIONALIZATION COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- Decided with High Bridge and Tewksbury to meet once per quarter
- Discussed sharing of services, teachers, purchasing, etc.

Action Items:

None.

N. OLD BUSINESS

- None.

O. NEW BUSINESS

- None.

P. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- Karen Cunningham, resident, asked about any other opportunities to discuss regionalization
- Any Giordano, resident, asked about Work Family Connection’s aftercare program being displaced by the school’s after-school clubs, as well as sharing the outdoor playground with non-program residents.

Q. EXECUTIVE SESSION

None.

R. ADJOURNMENT

Motion: Ms. Noon **Second:** Ms. Daneault

Resolved the Board adjourn the Regular Business Meeting of February 21, 2023 at 7:47 pm

Voice Vote: **Ayes:** 5 **Nays:** - **Abstentions:** -