

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
October 17, 2023**

CALL TO ORDER - Ms. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff, and the community. We strive to have our students, parents, teachers, and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

☐

Ms. Elizabeth Monaghan- President

☐

Ms. Dana Daneault - Vice President

☐

Ms. Denise Bryant

☐

Ms. Heather Burd

☐

Ms. Nicole Panaro

☐

Daniel Kerr, Chief School Administrator

☐

Jim Schlessinger, Business Administrator

PRESENTATION:

- _____

A. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: _____. It is anticipated that the Executive Session may last approximately _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

B. REVIEW OF MINUTES

- Regular Meeting – September 19, 2023 (Attachment 1A)
- Executive Session – September 19, 2023 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: _____ **Second:** _____

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

C. BOARD PRESIDENT'S REPORT: Ms. Monaghan

- _____
- _____
- _____

D. CHIEF SCHOOL ADMINISTRATOR'S REPORT: Mr. Daniel Kerr

- NJSLA presentation
- Update on school activities
- _____

Harassment, Intimidation, and Bullying (HIB) Report -2023-2024

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September 2023	0	0	-	-
August 2023	0	0	-	-

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	9/22/2023	1:11 pm	1min, 36 sec
Security Drill - Hold	9/28/2023	1:15 pm	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	11	-	11	-	-
Pre-K (4)	17	-	17	-	-
Kindergarten	13	1	14	-	-
1st Grade	17	1	18	-	2
2nd Grade	12	-	12	-	2
3rd Grade	18	2	20	-	-
4th Grade	10	-	10	-	1
5th Grade	8	-	8	1	1
Total Elementary	106	4	110	1	6
6th Grade	16	1	17	1	2
7th Grade	9	-	9	-	-
8th Grade	16	-	16	-	-
Total Middle School	41	1	42	1	2
TOTAL	147	5	152	2	8

Enrollment as of 10/12/2023

E. Business Administrator's Report – Jim Schlessinger

- _____
- _____

F. Future Board of Education Meetings

- November 21, 2023 Regular Business Meeting
- December 19, 2023 Regular Business Meeting
- January 4, 2024 Reorganization and Regular Business Meeting (*first Thursday*)

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering*

their cell phones. All comments and questions must be addressed to the Board President or the presiding officer and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

DISCUSSION (Agenda Items):

- _____
- _____
- _____

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (N. Panaro, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-5:

Motion: _____ **Second:** _____

1. Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of September 2023, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of September 30, 2023, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Sep 20 – Oct 17
Fund 10 – Current Expense	7,521.69
Fund 11 – Current Expense	266,172.65
Fund 12 – Capital Expense	-
Fund 20 – Special Revenue	85,909.06
Fund 40 – Debt Service	-
Fund 50 – Food Service	4,627.38
Grand Total:	364,230.78

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for September 2023.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
	5	Cambridge School	Student tuition contract	2023-24 SY
	6	Bergen County Special Services	LEA General Intent to Collaborate with Bergen County Special Services in regard to McKinney-Vento Education of Homeless Children and Youth Programs	2023-24 SY

5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
	None.			

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-3:

Motion: _____ Second: _____

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
A	Michael Grossman	Appoint	After-school tutor	\$33.25/hour	10/18/2023
B	Sarah Morano	Appoint	After-school tutor	\$33.25/hour	10/18/2023
C	Noreen Hurford	Appoint	After-school tutor	\$33.25/hour	10/18/2023
D	Michael Grossman	Appoint	Chess Club	\$33.25/hour	10/18/2023
E	Melissa Stowers	Approve	Substitute Nurse	\$200/day	10/18/2023
F	Laura Gray	Approve	Substitute Teacher	\$140/day	10/18/2023
G	Jonathan Parker	Approve	Substitute Teacher	\$140/day	10/18/2023

2. Retirement

BE IT RESOLVED, to accept, with profound appreciation for his service to the district, the retirement of Jim Neidlinger, effective February 28, 2024.

3. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement.

Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
11/6-11/17	IMSE Online Training: Morphology Plus	Sarah Morano	\$1,500	n/a
10/5-10/6	Hunterdon County Superintendent Workshop	Dan Kerr	\$225	58 miles

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve items 1-3:

Motion: _____ Second: _____

1. Policy Updates: First Reading (Attachment 7)

BE IT RESOLVED, to approve the first reading of the following Policies:

P & R 1642.01	Sick Leave (New)
P 2270	Religion in the Schools (Revised)
P & R 2419	School Threat Assessment Teams (M) (New)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P 8500	Food Services (M) (Revised)

2. Policy Updates: Abolish (Attachment 8)

BE IT RESOLVED, to abolish the following Policies:

P 1524	School Leadership Councils (Abolished)
P & R 3432	Sick Leave (Abolished)
P & R 4432	Sick Leave (Abolished)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 6361	Relations With Vendors for Abbott Districts (Abolished)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

3. Nursing Services Plan (Attachment 9)

BE IT RESOLVED, to approve the Nursing Services Plan for the 2023-24 school year.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Monaghan	Ms. Panaro

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

Committee Report (H. Burd, Chairperson):

- _____
- _____

Action Items:

None.

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (D. Daneault):

- _____
- _____

N. SHARED SERVICES COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

O. OLD BUSINESS

- _____
 - _____
-

P. NEW BUSINESS

- _____
- _____

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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Discussion:

- _____
- _____

R. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding _____. It is anticipated that the length of this closed session will be _____. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____

S. ADJOURNMENT

Motion: _____ **Second:** _____

BE IT RESOLVED, to adjourn the Regular Business Meeting of October 17, 2023 at _____

Voice Vote: Ayes: _____ **Nays:** _____ **Abstentions:** _____