

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
May 2, 2023**

CALL TO ORDER - Ms. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high-quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project-based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

- | | |
|--|---|
| ☐ Ms. Elizabeth Monaghan- President | ☐ Daniel Kerr, Chief School Administrator |
| ☐ Ms. Alicia Noon- Vice President | ☐ Jim Schlessinger, Business Administrator |
| ☐ Ms. Denise Bryant | |
| ☐ Ms. Heather Burd | |
| ☐ Ms. Dana Daneault | |

PRESENTATION:

- QSAC Update (D. Kerr)
- Budget Hearing (D. Kerr, J. Schlessinger)

A. EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: _____. It is anticipated that the Executive Session may last approximately _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

B. REVIEW OF MINUTES

- Regular Meeting – March 21, 2023 (Attachment 1)

Motion to approve the minutes as presented:

Motion: _____ **Second:** _____

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

C. BOARD PRESIDENT'S REPORT: Ms. Monaghan

- _____
- _____
- _____

D. CHIEF SCHOOL ADMINISTRATOR'S REPORT: Mr. Daniel Kerr

- Curriculum update
- School Community meetings
- _____
- _____

Harassment, Intimidation, and Bullying (HIB) Report -2022-2023

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
March 2023	0	0	-	-
February 2023	0	0	-	-

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	3/17/2023	11:20 am	1 min, 11 sec
Security Drill	3/31/2023	2:06 pm	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	16	-	16	-	-
Pre-K (4)	11	-	11	-	-
Kindergarten	15	1	16	-	2
1st Grade	12	-	12	-	2
2nd Grade	17	2	19	-	-
3rd Grade	8	-	8	-	1
4th Grade	8	-	8	1	1
5th Grade	15	2	17	1	2
Total Elementary	102	5	107	2	8
6th Grade	5	-	5	1	-
7th Grade	11	-	11	-	-
8th Grade	12	-	12	3	-
Total Middle School	28	-	28	4	-
TOTAL	130	5	135	6	8

*Enrollment as of 4/27/2023***E. Business Administrator's Report – Jim Schlessinger**

- _____
- _____

F. Future Board of Education Meetings

- May 11, 2023 Regular Business Meeting and Personnel Approval (Thursday)
- June 20, 2023 Regular Business Meeting; BOE NJSBA training
- August 15, 2023 Regular Business Meeting
- September 19, 2023 Regular Business Meeting
- October 17, 2023 Regular Business Meeting
- November 21, 2023 Regular Business Meeting
- December 19, 2023 Regular Business Meeting

G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- _____
- _____
- _____

H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

Committee Report (A. Noon, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: _____ **Second:** _____

1. Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of March 2023, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of March 31, 2023, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period:

Fund	Mar 22–May 2
Fund 10 – Current Expense	13,564.95
Fund 11 - Current Expense	364,055.73
Fund 20 – Special Revenue	65,054.59
Fund 40 – Debt Service	-
Fund 50 – Food Service	4,711.19
Grand Total:	447,386.46

3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for February 2023.

4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5	High Bridge BOE	Shared Services: Preschool Instructional Coach (state-mandated position)	5/1/2023 – 6/30/2023

5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
A	None			

6. Budget Approval (Attachment 6a & 6b)

BE IT RESOLVED, to adopt the 2023-2024 budget as follows:

Budget Amounts:

General Fund (11)	3,872,712
Capital Expenditures (12)	77,646
Special Revenue Fund (20)	509,443
Debt Service (40)	248,400
Total Budget Appropriations	4,708,201

Taxation Amounts (School Fiscal Year)

General Fund	2,560,215
Debt Service	63,553
Total Tax Levy	2,623,768

Other Revenue Sources

State Aid (General, Ex-Aid, Debt Service)	1,213,569
Federal, State, and Local Grants	509,443
All Other Sources	361,421
Total Other Sources	2,084,433
Total Budget Funding	4,708,201

7. Tax Payment Schedule / Debt Service

BE IT RESOLVED, that the amount of District taxes needed to meet all obligations for the 2023-24 school year is:

	Gen'l Fund Tax Levy	Debt Service Levy	Total Levy
July, 2023	213,354.00	7,065.00	220,419.00
August, 2023	213,351.00	7,061.00	220,412.00
September, 2023	213,351.00	7,061.00	220,412.00
October, 2023	213,351.00	7,061.00	220,412.00
November, 2023	213,351.00	7,061.00	220,412.00
December, 2023	213,351.00	7,061.00	220,412.00
January, 2024	213,351.00	7,061.00	220,412.00
February, 2024	213,351.00	7,061.00	220,412.00
March, 2024	213,351.00	7,061.00	220,412.00
April, 2024	213,351.00	0.00	213,351.00
May, 2024	213,351.00	0.00	213,351.00
June, 2024	213,351.00	0.00	213,351.00
	2,560,215.00	63,553.00	2,623,768.00

8. 2023-24 Preschool Budget (Attachment 7)

BE IT RESOLVED, to approve the PEA Grant Budget for the 2023-24 school year.

9. Donation

BE IT RESOLVED, to accept a donation of \$3000 from Ciocca Subaru of Flemington to Hampton Public School for the 2023-24 school year, through the Adopt-a-Classroom Program.

10. 2023-24 Meal Prices

BE IT RESOLVED, to establish regular meal prices for the 2023-24 school year at \$2.00 for breakfast and \$3.50 for lunch.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

I. PERSONNEL AND NEGOTIATIONS COMMITTEE

Committee Report (D. Daneault, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: _____ **Second:** _____

1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transaction(s):

ID	Name	Action	Position	Salary	Eff. Date
a	None				

2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
	None			

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

J. POLICY AND SCHOOL SECURITY COMMITTEE

Committee Report (D. Bryant, Chairperson):

- _____
- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: _____ **Second:** _____

1. Policy Alert 230 – Policies/Regulations to be abolished

RESOLVED, to abolish the following policies:

P 9100	Public Relations
R 9140	Citizens Advisory Committee

2. Policy Alert 230 – Policies/Regulations to be revised or added (Attachment 8)

RESOLVED, to approve the following policies for first reading:

P 0144	Board Member Orientation and Training	Revised
P&R 2520*	Instructional Supplies	Revised
P 3217	Use of Corporal Punishment	Revised
P 4217	Use of Corporal Punishment	New
P 5305*	Health Services Personnel	Revised
P&R 5308*	Student Health Records	Revised
P&R 5310*	Health Services	Revised
P 6112*	Reimbursement of Federal and Other Grant Expenditures	Revised
R 6115.01*	Federal Awards/Funds Internal Controls – Allowability of Costs	New
P 6115.04*	Federal Funds – Duplication of Benefits	New
P 6311*	Contracts for Goods or Services Funded by Federal Grants	Revised
P 7440*	School District Security	Revised
P 9140	Citizens Advisory Committees	Revised

Items marked with an asterisk () are state or federally mandated.*

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE**Committee Report (H. Burd, Chairperson):**

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- _____

Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: _____ **Second:** _____

1. Early Childhood Longitudinal Study

RESOLVED, to approve Hampton Borough School District's participation in Early Childhood Longitudinal Study, Kindergarten Class of 2023-24, conducted by the National Center for Education Statistics within the United States Department of Education's Institute of Education Science. The district and staff will receive compensation per the ECLS-K:2024 agreement.

2. QSAC Equivalency Application (Attachment 9)

RESOLVED, to approve the submission of an Equivalency Application for the purpose of demonstrating alternative measures of student academic achievement that more appropriately reflect the district's performance on QSAC DPR indicators 4 and 5.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

M. LEBANON TOWNSHIP BOE

Liaison Report (D. Daneault):

- _____
- _____

N. REGIONALIZATION COMMITTEE

Committee Report (E. Monaghan, Chairperson):

- _____
- _____

Action Items:

None.

O. OLD BUSINESS

- _____
- _____

P. NEW BUSINESS

- _____
 - _____
-

Q. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

- _____
- _____

R. EXECUTIVE SESSION

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Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

Executive Session

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____

S. ADJOURNMENT

Motion: _____ **Second:** _____

Resolved the Board adjourn the Regular Business Meeting of May 2, 2023 at _____

Voice Vote: **Ayes:** _____ **Nays:** _____ **Abstentions:** _____