

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING AGENDA  
February 21, 2023**

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**CALL TO ORDER** - Ms. Monaghan, Board President    Time: \_\_\_\_\_

**Open Public Meeting Announcement**

In accordance with the State's Open Public Meetings Act, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting at least forty-eight (48) hours prior to the commencement of this meeting to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk.

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals:**

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

**Board Goal:**

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

**Roll Call – Jim Schlessinger, Business Administrator**

- |  |   |
|--|---|
| <input type="checkbox"/> Ms. Elizabeth Monaghan- President | <input type="checkbox"/> Daniel Kerr, Chief School Administrator  |
| <input type="checkbox"/> Ms. Alicia Noon- Vice President   | <input type="checkbox"/> Jim Schlessinger, Business Administrator |
| <input type="checkbox"/> Ms. Denise Bryant                 |   |
| <input type="checkbox"/> Ms. Heather Burd                  |   |
| <input type="checkbox"/> Ms. Dana Daneault                 |   |

## **PRESENTATION:**

- \_\_\_\_\_

## **A. EXECUTIVE SESSION**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: \_\_\_\_\_. It is anticipated that the Executive Session may last approximately \_\_\_\_\_. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**Voice Vote:**    **Ayes:** \_\_\_\_\_    **Nays:** \_\_\_\_\_    **Abstentions:** \_\_\_\_\_

### ***Executive Session***

#### **Reconvene into Public Session:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Voice Vote:**    **Ayes:** \_\_\_\_\_    **Nays:** \_\_\_\_\_    **Abstentions:** \_\_\_\_\_

## **B. REVIEW OF MINUTES**

- Reorg / Regular Meeting – January 3, 2023 (Attachment 1A)
- Executive Session – January 3, 2023 (Attachment 1B)

#### **Motion to approve the minutes as presented:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

#### **Roll Call Vote:**

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

## **C. BOARD PRESIDENT'S REPORT: Ms. Monaghan**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## **D. CHIEF SCHOOL ADMINISTRATOR'S REPORT: Mr. Daniel Kerr**

- Tutor.com
- Sustainable Jersey For Schools Grant
- Safe Return Plan 2022-2023/Emergency Virtual Remote Instruction Plan
- \_\_\_\_\_

**Harassment, Intimidation, and Bullying (HIB) Report -2022-2023**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
January 2023	1	0		
December 2022	0	0		

**Safety Drill Report:**

	Date	Time	Evacuation Time
Fire Drill	1/5/2023	9:20 am	1 min, 54 sec
Lockdown Drill	1/27/2023	1:15 pm	2 min, 53 sec

**Hampton Student Enrollment:**

	RE	SE	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	13	2	15	-	15	-	-
Pre-K (4)	10	1	11	-	11	-	-
Kindergarten	14	2	15	1	16	-	2
1st Grade	7	5	12	-	12	-	2
2nd Grade	14	5	17	2	19	-	-
3rd Grade	7	1	8	-	8	-	1
4th Grade	8	-	8	-	8	1	1
5th Grade	11	6	15	2	17	1	2
<b>Total Elementary</b>	<b>84</b>	<b>22</b>	<b>101</b>	<b>5</b>	<b>106</b>	<b>2</b>	<b>8</b>
6th Grade	4	2	6	-	6	1	-
7th Grade	7	4	11	-	11	-	-
8th Grade	9	6	15	-	15	3	-
<b>Total Middle School</b>	<b>20</b>	<b>12</b>	<b>32</b>	<b>-</b>	<b>32</b>	<b>4</b>	<b>-</b>
<b>TOTAL</b>	<b>104</b>	<b>34</b>	<b>133</b>	<b>5</b>	<b>138</b>	<b>6</b>	<b>8</b>

- Enrollment as of 2/14/2023

**E. Business Administrator's Report – Jim Schlessinger**

- \_\_\_\_\_
- \_\_\_\_\_

**F. Future Board of Education Meetings**

- March 21, 2023 Regular Business Meeting
- May 2, 2023 Regular Business Meeting (April) and Budget Hearing (first Tuesday)
- May 11, 2023 Regular Business Meeting and Personnel Approval (Thursday)
- June 20, 2023 Regular Business Meeting
- August 15, 2023 Regular Business Meeting
- September 19, 2023 Regular Business Meeting
- October 17, 2023 Regular Business Meeting
- November 21, 2023 Regular Business Meeting
- December 19, 2023 Regular Business Meeting

## G. COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

**Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322**

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

### DISCUSSION (Agenda Items):

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## H. FACILITIES, FINANCE, AND TRANSPORTATION COMMITTEE

### Committee Report (A. Noon, Chairperson):

- \_\_\_\_\_
- \_\_\_\_\_

### Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

### 1. Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of January 2023, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of January 31, 2023, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 2. Approve Bill List (Attachment 3A, 3B)

BE IT RESOLVED, to approve the Bill List for the period of January 4, 2023, through February 21, 2023.

Fund	Jan 4-31 (3A)	Feb 1-21 (3B)
Fund 10 – Current Expense	8,903.14	4,521.65
Fund 11 - Current Expense	245,902.49	139,988.53
Fund 20 – Special Revenue	51,302.49	37,978.08
Fund 40 – Debt Service	-	-
Fund 50 – Food Service	2,106.92	4,417.93
<b>Grand Total:</b>	<b>308,215.04</b>	<b>186,906.19</b>

To be finalized on Tuesday, February 21; additions and changes will be highlighted by the SBA

### 3. Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for January 2023.

### 4. Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5a	North Hunterdon Voorhees RHSD	Special Education Tuition Contract	11/17/22 – 7/13/23
b	5b	North Hunterdon Voorhees RHSD	Special Education Tuition Contract	1/3/23 – 7/13/23
c	6a	ACES Cooperative	Purchase natural gas services	Through May, 2028
d	6b	ACES Cooperative	Purchase electric services	Through May, 2028

### 5. Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
a	None			

### 6. SEMI Waiver

BE IT RESOLVED, to approve the submission of a request for a waiver of participation in the Special Education Medicaid Initiative (SEMI) program for the 2023-24 school year, as the District anticipates enrollment of less than 40 Medicaid-eligible students.

#### Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

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## I. PERSONNEL AND NEGOTIATIONS COMMITTEE

### Committee Report (D. Daneault, Chairperson):

- \_\_\_\_\_
- \_\_\_\_\_

### Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

### 1. Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transactions:

ID	Name	Action	Position	Salary	Eff. Date
a	None				

## 2. Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and BOE Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
2/28/2023	School Security Professional Development Hamilton Tech Center, Hamilton, NJ	D.Kerr	-0-	\$32.86

### Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

## J. POLICY AND SCHOOL SECURITY COMMITTEE

### Committee Report (D. Bryant, Chairperson):

- \_\_\_\_\_
- \_\_\_\_\_

### Action Items:

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

### 1. Policy Alert 229 - Policies to be abolished

RESOLVED, to abolish the following policies:

P 1645.11	The Road Forward COVID-19 – Health and Safety
P 1648.13	School Employee Vaccination Requirements

### 2. Policy Alert 229 - Policies to be revised or added (Attachments 7A, 7B, 7C, 7D)

RESOLVED, to approve the following policies for first reading:

P 0152	Board Officers	Revised
P 0161	Call, Adjournment, and Cancellation	Revised
P 0162	Notice of Board Meetings	Revised
P&R 2423	Bilingual and ESL Education	Revised
P 2425	Emergency Virtual or Remote Instruction Program	Revised
R 2425	Emergency Virtual or Remote Instruction Program	New
P&R 5200	Attendance	Revised
P 5512	Harassment, Intimidation, or Bullying	Revised
P 8140	Student Enrollments	Revised
R 8140	Enrollment Accounting	Revised
P&R 8330	Student Records	Revised
R 8420.2	Bomb Threats	Revised
R 8420.7	Lockdown Procedures	Revised
R 8420.10	Active Shooter	Revised

**3. Emergency Virtual or Remote Instruction Plan**

BE IT RESOLVED, to approve the updated Emergency Virtual or Remote Instruction Plan for the 2022-23 school year (Attachment 8)

**4. Safe Return Plan**

BE IT RESOLVED, to approve the updated Safe Return Plan for the 2022-23 school year (Attachment 9)

**Roll Call Vote:**

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

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**K. CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE**

**Committee Report (H. Burd, Chairperson):**

- \_\_\_\_\_
- \_\_\_\_\_

**Action Items:**

None.

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**L. PUBLIC RELATIONS AND STUDENT AFFAIRS COMMITTEE**

**Committee Report (E. Monaghan, Chairperson):**

- \_\_\_\_\_
- \_\_\_\_\_

**Action Items:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**1. Committee Appointment**

BE IT RESOLVED, to approve the appointment of Dana Daneault as the Hampton Borough BoE representative to the Lebanon Township Board of Education.

**Roll Call Vote:**

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan

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**M. REGIONALIZATION COMMITTEE**

**Committee Report (E. Monaghan, Chairperson):**

- \_\_\_\_\_
- \_\_\_\_\_

**Action Items:**

None.

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#### N. OLD BUSINESS

- \_\_\_\_\_
- \_\_\_\_\_

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#### O. NEW BUSINESS

- \_\_\_\_\_
- \_\_\_\_\_

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#### P. COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

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##### Discussion:

- \_\_\_\_\_
- \_\_\_\_\_

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#### Q. EXECUTIVE SESSION

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding \_\_\_\_\_. It is anticipated that the length of this closed session will be \_\_\_\_\_. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**Voice Vote:**    **Ayes:** \_\_\_\_\_    **Nays:** \_\_\_\_\_    **Abstentions:** \_\_\_\_\_

##### *Executive Session*

##### **Reconvene into Public Session:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Voice Vote:**    **Ayes:** \_\_\_\_\_    **Nays:** \_\_\_\_\_    **Abstentions:** \_\_\_\_\_



## R. ADJOURNMENT

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

Resolved the Board adjourn the Regular Business Meeting of February 21, 2023 at \_\_\_\_\_

**Voice Vote:**    **Ayes:** \_\_\_\_\_    **Nays:** \_\_\_\_\_    **Abstentions:** \_\_\_\_\_