

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
October 18, 2022**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:03 pm

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2022 to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk on January 5, 2022.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

- | | |
|-------------------------------------|--|
| ✓ Ms. Elizabeth Monaghan- President | ✓ Daniel Kerr, Chief School Administrator |
| □ Ms. Alicia Noon- Vice President | ✓ Jim Schlessinger, Business Administrator |
| ✓ Ms. Denise Bryant | |
| ✓ Ms. Heather Burd | |
| ✓ Ms. Dana Daneault | |

Note: Ms. Noon's absence was due to a conflict with another meeting related to Board business.

PRESENTATION:

- None.

REVIEW OF MINUTES

- Regular Meeting – September 20, 2022 (Attachment 1A)
- Executive Session – September 20, 2022 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: Ms. Bryant

Second: Ms. Daneault

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	-	Yes

BOARD PRESIDENT’S REPORT: Ms. Monaghan

- Reminded board members to complete their mandatory training if not already done.

CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- Presented spring assessment scores, emphasizing data points that have provided insights to steer curriculum and instructional improvement.
- Presented the District Improvement Plan (DIP).
- Updated the board and public on the Eagle Scout project.

Harassment, Intimidation, and Bullying (HIB) Report -2022-2023

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September	0	0		
August	0	0		

Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	9/9/22	11:24am	1 min, 23 sec
Safety drill – Evacuation procedures	9/23/22	n/a	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	13	-	13	-	-
Pre-K (4)	10	-	10	-	-
Kindergarten	14	1	15	1	2
1st Grade	12	-	12	-	2
2nd Grade	17	2	19	-	-
3rd Grade	8	-	8	-	1
4th Grade	8	1	9	1	1
5th Grade	15	2	17	1	2
Total Elementary	97	6	103	3	8
6th Grade	5	-	5	2	-
7th Grade	13	-	13	-	-
8th Grade	14	-	14	2	-
Total Middle School	32	-	32	4	-
TOTAL	129	6	135	7	8

- Enrollment as of 10/11/2022

Business Administrator's Report – Jim Schlessinger

- Beginning to see the financial trends forming for the school year; working on establishing the analysis to determine the viability of the budget and begin to inform planning for the next year.

Future Board of Education Meetings

- November 15, 2022 Regular Business Meeting
- December 20, 2022 Regular Business Meeting
- January 3, 2023 Annual Reorganization and Regular Business Meeting (1st Tuesday)

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- None.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: Ms. Daneault

Second: Ms. Bryant

A-1 Facilities Usage

BE IT RESOLVED, to approve the following facilities usage requests:

ID	Party	Facility	Purpose	Term
a	Hunterdon Behavioral Health	Gym	Recreation Club – Tuesdays, 3:00-4:30 pm	10/1/2022-6/30/2022
b	HSA	Gym	Pumpkin Carving, 3:30-8:30 pm	10/26/2022

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	-	Yes

B. FINANCE

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: Ms. Burd

Second: Ms. Bryant

B-1 Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the months of July and August 2022, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of September 30, 2022, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period of September 21, 2022, through October 18, 2022.

Fund	Amount
Fund 10 – Current Expense	8,665.23
Fund 11 - Current Expense	283,722.24
Fund 20 – Special Revenue	67,339.16
Fund 40 – Debt Service	0.00
Fund 50 – Food Service	4,367.38
Grand Total:	364,094.01

B-3 Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for September 2022.

B-4 Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5	Warren Hills Regional BOE	Special education tuition	2022-23 SY
b	10	[Name Redacted]	Guardian transportation contract	2022-23 SY

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	-	Yes

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Bryant

Second: Ms. Burd

C-1 Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transactions:

ID	Name	Action	Position	Salary	Eff. Date
a	None				

C-2 Travel, Field Trips, and Professional Development

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Event	Employee(s)	Cost	Mileage
10/6-7/2022	PD: Hunterdon Cty Supts Retreat, Shawnee, PA	Kerr	\$183.09	\$0.00
10/11/2022	PD: Emotional Regulation Supports for Today's World	Scherer	\$0.00	\$0.00
10/20/2022	K-1-2: Von Thun Farms, Washington, NJ	Kinney, Holt, Kiernan	\$204.00	n/a
10/27/2022	PK: West Portal Pumpkin Patch, Asbury, NJ	Kingsland, Toth, DeGaris	\$170.00	n/a

C-3 Substitute Teacher Pay Rate

BE IT RESOLVED, to approve the increase of the rate of pay for substitute teachers to \$140 per day.

C-4 Beyond the School Day Programming

BE IT RESOLVED, to approve the establishment of the following clubs and/or programs geared towards providing additional educational opportunities beyond the regular school day. These programs will currently be funded by the appropriate ARP/ESSER grant. Continuance of these programs is contingent upon the existence of grant funding or the emergence of other sources in the future. Staff will be compensated in accordance with the rates for extra service positions set forth in the collective bargaining agreement.

- STEAM
- Reading/Book Club
- Chess
- Intramural sports

- Journalism/Writing
- Gifted and Talented

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	-	Yes

D. POLICY

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Bryant

Second: Ms. Daneault

D-1 Policy Updates – Second Reading

BE IT RESOLVED, to approve the following policy actions for second reading (Attachment 6):

Policy #	Description	Action
3216	Dress and Grooming – Policy	Update
4216	Dress and Grooming	New
0155	Board Committees	Update

D-2 Nursing Services Plan 2022-23

BE IT RESOLVED, to approve the 2022-23 Nursing Services Plan as presented (Attachment 7).

D-3 Law Enforcement MOA 2022-23

BE IT RESOLVED, to approve the current Memorandum of Agreement with Law Enforcement (Attachment 8).

D-4 QSAC District Improvement Plan

BE IT RESOLVED, to approve the District Improvement Plan required by QSAC, as presented (Attachment 9).

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	-	Yes

E. CURRICULUM AND TECHNOLOGY

None.

F. PUBLIC RELATIONS COMMITTEE AND COMMUNICATIONS

- Continuing with usage of Facebook and website to provide updates, reminders, and classroom activities.

OLD BUSINESS

- Ms. Burd has taken the lead, and Ms. Daneault has volunteered to assist, with the committee to discuss tree lighting and winter holiday displays.

NEW BUSINESS

- None.

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.
File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- Amy Giordano, resident, asked about the district's plan to implement the state's new curriculum standards; also asked about the status of the music and world language curriculum.

EXECUTIVE SESSION

Motion: Ms. Bryant

Second: Ms. Daneault

Time: 7:41 pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding ***contracts***. It is anticipated that the length of this closed session will be **15 minutes**. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote:

Ayes: 4

Nays: 0

Abstentions: 0

Reconvene into Public Session:

Motion: Ms. Daneault

Second: Ms. Burd

Time: 8:45 pm

Voice Vote:

Ayes: 4

Nays: 0

Abstentions: 0

ADJOURNMENT

Motion: Ms. Monaghan

Second: Ms. Bryant

Resolved the Board adjourn the Regular Business Meeting of October 18, 2022 at 8:45 pm.

Voice Vote:

Ayes: 4

Nays: 0

Abstentions: 0