

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
September 20, 2022**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:00 pm

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2022 to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk on January 5, 2022.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Administrator

- | | |
|-------------------------------------|--|
| ✓ Ms. Elizabeth Monaghan- President | ✓ Daniel Kerr, Chief School Administrator |
| □ Ms. Alicia Noon- Vice President | ✓ Jim Schlessinger, Business Administrator |
| ✓ Ms. Denise Bryant | |
| ✓ Ms. Heather Burd | |
| □ Ms. Dana Daneault | |

PRESENTATION:

- Chris Saam, Eagle Scout, presented his plans for the outdoor classroom project.

EXECUTIVE SESSION

None.

REVIEW OF MINUTES

- Regular Meeting – August 16, 2022 (Attachment 1A)
- Executive Session – August 16, 2022 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: Ms. Bryant

Second: Ms. Burd

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Absent	Absent	Yes

BOARD PRESIDENT’S REPORT: Ms. Monaghan

- No new information to report.

CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- QSAC Report
- Presentation of HIB Self-Assessment results (training deferred to next meeting due to member absences)

Harassment, Intimidation, and Bullying (HIB) Report -2022-2023

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
September	0	0		
(Prior month n/a)				

August Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	8/3/22	11:00am	0 min, 48 sec
Safety drill – Review of procedures	8/30/22	n/a	n/a

Hampton Student Enrollment:

	Hampton In	Choice In	Total HPS	OOD	Choice Out
Pre-K (3)	13	-	13	-	-
Pre-K (4)	10	-	10	-	-
Kindergarten	14	1	15	1	2
1st Grade	12	-	12	-	2
2nd Grade	17	2	19	-	-
3rd Grade	8	-	8	-	1
4th Grade	8	1	9	1	1
5th Grade	15	2	17	1	2
Total Elementary	97	6	103	3	8
6th Grade	6	-	6	1	-
7th Grade	13	-	13	-	-
8th Grade	14	-	14	2	-
Total Middle School	33	-	33	3	-
TOTAL	130	6	136	6	8

- Enrollment as of 9/15/2022

Business Administrator's Report – Jim Schlessinger

- Nothing new to report.

Future Board of Education Meetings

- October 18, 2022 Regular Business Meeting
- November 15, 2022 Regular Business Meeting
- December 20, 2022 Regular Business Meeting
- January 3, 2023 Annual Reorganization and Regular Business Meeting (1st Tuesday)

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- Rober Celantano, resident, council member, asked for clarification of the categories shown on the enrollment report

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

None.

B. FINANCE

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: Ms. Bryant

Second: Ms. Burd

B-1 Board Secretary's and Treasurer's Reports (Attachment 2A and 2B)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the months of July and August 2022, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of July 31 and August 31, 2022, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period of August 17, 2022, through September 20, 2022.

Fund	Amount
Fund 10 – Current Expense	5,964.99
Fund 11 - Current Expense	203,744.28
Fund 20 – Special Revenue	42,394.09
Fund 40 – Debt Service	25,600.00
Fund 50 – Food Service	309.70
Grand Total:	278,013.06

B-3 Monthly Budget Adjustments (Attachment 4A and 4B)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for July and August 2022.

B-4 Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5	Lebanon Township BOE	Joint Transportation Agreement	2022-23 SY

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Absent	Absent	Yes

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Bryant

Second: Ms. Burd

C-1 Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transactions:

ID	Name	Action	Position	Salary	Eff. Date
a	Daniela Rodriguez	Appoint – 2hrs/week	ESL Instructor	Prorated hourly	9/22/2022

C-2 Travel and Field Trips

None.

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Absent	Absent	Yes

D. POLICY

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Bryant

Second: Ms. Burd

D-1 Policy Updates – Second Reading

BE IT RESOLVED, to approve the following policy actions for second reading (Attachment 6):

Policy #	Description	Action
0143.2	High School Student Representative to the Board of Education – Bylaw (M)	Update
0163	Quorum - Bylaw	Update
1511	Board of Education Website Accessibility - Policy (M)	Update
2415	Every Student Succeeds Act - Policy (M)	Update
2432	School Sponsored Publications - Policy & Regulation (M)	Abolished
3216	Dress and Grooming – Policy	Update
3270	Professional Responsibilities - Policy	Update
3270	Lesson Plans and Plan Books - Regulation	Update
4216	Dress and Grooming	New
5513	Care of School Property - Policy & Regulation (M)	Update
5517	School District Issued Student Identification Cards - Policy (M)	Update
5722	Student Journalism – Policy (M)	New

Policies 3216 and 4216 tabled for further discussion.

D-2 Policy Updates – First Reading

BE IT RESOLVED, to approve the following policy actions for first reading (Attachment 7):

Policy #	Description	Action
0155	Board Committees	Update

D-3 Emergency Virtual or Remote Instruction Plan

BE IT RESOLVED, to approve the Emergency Virtual or Remote Instruction Plan for the 2022-23 school year (Attachment 8).

D-4 HIB Self-Assessment

BE IT RESOLVED, to approve the Harassment, Intimidation, and Bullying (HIB) Self-Assessment for the 2021-22 school year (Attachment 9).

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Absent	Absent	Yes

E. CURRICULUM AND TECHNOLOGY

None.

F. PUBLIC RELATIONS COMMITTEE AND COMMUNICATIONS

- Ms. Bryant and Ms. Monaghan continuing to utilize Facebook to post school information for families and the community.
- Suggested to use the school's reach to help the firehouse in their search for new members.
- Have reached out to teachers to share classroom news that can be shared publicly.

OLD BUSINESS

- Formation of committee to discuss Tree Lighting event and holiday displays.

NEW BUSINESS

- None.

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.
File Code: 9322

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Discussion:

- None.

EXECUTIVE SESSION

Motion: Ms. Burd

Second: Ms. Bryant

Time: 7:48 pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding **contracts and potential litigation**. It is anticipated that the length of this closed session will be **25-30 minutes**. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote:

Ayes: 3

Nays: 0

Abstentions: 0

Reconvene into Public Session:

Motion: Ms. Bryant

Second: Ms. Burd

Time: 8:45 pm

Voice Vote:

Ayes: 3

Nays: 0

Abstentions: 0

ADJOURNMENT

Motion: Ms. Bryant

Second: Ms. Burd

Resolved the Board adjourn the Regular Business Meeting of September 20, 2022 at 8:45 pm

Voice Vote:

3

Ayes: 0

Nays: 0

Abstentions: