

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
August 16, 2022**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:02 PM

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2022 to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk on January 5, 2022.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Services WCSSSD

- | | |
|-------------------------------------|--|
| ✓ Ms. Elizabeth Monaghan- President | ✓ Daniel Kerr, Chief School Administrator |
| ✓ Ms. Alicia Noon- Vice President | ✓ Jim Schlessinger, Business Administrator |
| ✓ Ms. Denise Bryant | |
| ✓ Ms. Heather Burd | |
| ✓ Ms. Dana Daneault | |

PRESENTATION:

- None

EXECUTIVE SESSION

Motion: Ms. Daneault

Second: Ms. Bryant

Time: 7:03 PM

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **contract and student matter**. It is anticipated that the Executive Session may last approximately 20 minutes. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote:

Ayes: 5

Nays: 0

Abstentions: 0

Reconvene into Public Session:

Motion: Ms. Daneault

Second: Ms. Bryant

Time: 7:24 PM

Voice Vote:

Ayes: 5

Nays: 0

Abstentions: 0

REVIEW OF MINUTES

- Regular Meeting – June 21, 2022 (Attachment 1A)
- Executive Session – June 21, 2022 (Attachment 1B)

Motion to approve the minutes as presented:

Motion: Ms. Daneault

Second: Ms. Bryant

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

BOARD PRESIDENT’S REPORT: Ms. Monaghan

- Nothing new to report

CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr

- Start of the school year
- MAP Scores
- COVID-19 / Restart Plan update
- Regionalization update
- Tree removal

Harassment, Intimidation, and Bullying (HIB) Report -2021-2022

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
May	0	0		
June	0	0		

June/July Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	6/17/22	12:48pm	1min, 10 sec
Safety drill – Shelter in place	6/1/22	11:17am	n/a
Fire Drill – Sumer ESY	7/25/22	10:06	0min, 52 sec

Hampton Student Enrollment

- N/A - summer

Business Administrator's Report – Jim Schlessinger

- Discussed year-end financial clean-up, upcoming audit fieldwork, current bills list items
- Explained the end of the Seamless Summer Option (SSO), resulting in return to pre-2020 lunch eligibility and resumption of charges for regular lunch.
- Gave context behind the resolution against the SEHBP premium increase.

Future Board of Education Meetings

- September 20, 2022 Regular Business Meeting
- October 18, 2022 Regular Business Meeting
- November 15, 2022 Regular Business Meeting
- December 20, 2022 Regular Business Meeting
- January 3, 2023 Annual Reorganization and Regular Business Meeting (1st Tuesday)

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- Michele Molotzak, resident, thanked the board for keeping taxes flat for the current year as well as for the addition of the Facebook feed to the school's website. Also asked for further clarification around agenda items B5, B7, and D1, all of which were provided subsequently at the time they were acted upon.

- Karen Cunningham, resident, asked why the recent school regionalization survey was sent only to parents, not to the entire community.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

None.

B. FINANCE

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: Ms. Noon

Second: Ms. Daneault

B-1 Board Secretary's and Treasurer's Reports (Attachment 2)

BE IT RESOLVED, to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June 2022, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of June 30, 2022, and after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List (Attachment 3)

BE IT RESOLVED, to approve the Bill List for the period of June 22, 2022, through August 16, 2022.

Fund	Total (21-22)	Total (22-23)
Fund 10 – Current Expense	753.91	1,528.33
Fund 11 - Current Expense	165,840.66	257,877.92
Fund 20 – Special Revenue	14,875.81	8,211.00
Fund 40 – Debt Service	-	-
Fund 50 – Food Service	11,338.05	1,094.00
Grand Total:	192,808.43	268,711.25

B-3 Monthly Budget Adjustments (Attachment 4)

BE IT RESOLVED, to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for June 2022 in the amount of \$137,114.80 in Fund 10 and \$94,089.47 in Fund 20.

B-4 Contract and MOA Approvals

BE IT RESOLVED, to approve the following contracts for services:

ID	Att #	Party	Purpose	Term
a	5	Lebanon Township BoE	Student Data Management	2022-23 SY
b	6	Hunterdon Medical Center	School-Based Youth Services	2022-23 SY
c	7	ARP HCY II Consortium		Life of Grant
d	8	State of NJ Dept of Human Resources Commission for the Blind and Visually Impaired	Student 31085557936	2022-23 SY

B-5 Outdoor Classroom Renovation

BE IT RESOLVED, to approve the Eagle Scout project of Chris Saam to renovate the school's outdoor classroom. The project will be funded in whole or in part by fundraising. The Board commits to supplement the fundraising effort with an amount not to exceed \$2,000 to ensure the project's completion.

B-6 Meal Prices

BE IT RESOLVED, to establish regular meal prices for the 2022-23 school year at \$1.75 for breakfast and \$3.30 for lunch.

B-7 Resolution Opposing the Proposed Increases to the School Employees Health Benefits Program

WHEREAS, the School Employees Health Benefits Program (SEHBP), governed by N.J.S.A. 52:14-17.46 et seq., offers medical, prescription drug, and dental coverage to participating school district employees, retirees, and eligible dependents; and

WHEREAS, all SEHBP plans are self-funded, meaning that the money paid out for benefits comes directly from an SEHBP fund supplied by participating local employers and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SEHBP, the School Employees Health Benefits Commission is the executive organization responsible for overseeing the SEHBP; and

WHEREAS, the School Employees Health Benefits Commission, comprised of state officials, union representatives and a representative of the New Jersey School Boards Association, annually considers the calendar year premium levels for the Local Education Employee Group of the SEHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Education Employee Group; and

WHEREAS, the School Employees' Health Benefits Plan Design Committee has the responsibility for and authority over the various plans and components of the plans, including for medical benefits, prescription benefits, dental, vision, and any other health care benefits, offered and administered by the SEHBP; and

WHEREAS, existing law requires three members of the School Employees' Health Benefits Plan Design Committee to be appointed by the Governor as representatives of public employers (i.e., local school districts) whose employees are enrolled in the program, but currently all such representatives are state-level appointees;

WHEREAS, the recommended rate changes for medical and prescription drug coverage for the Active 2023 Local Education Employer Group is 15.1%, which includes a 15.3% increase for active employees enrolled in NJ DIRECT 10/15 and a 14.9% increase for active employees enrolled in the NJ Educators Health Plan (NJEHP); and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer, as well as school employees, at a time where there is record inflation; and

WHEREAS, since employees enrolled the NJEHP pay a percentage of salary toward their health benefits per P.L.2020, c.44, commonly referred to as "Chapter 44", any increase in NJEHP premiums will fall almost entirely upon local boards of education, placing a severe strain on their budgets; and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local school districts that will translate into higher property tax bills for struggling families; and

NOW, THEREFORE, BE IT RESOLVED, by the Hampton Borough Board of Education in the county of Hunterdon call upon the School Employees Health Benefits Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

BE IT FURTHER RESOLVED, that the Hampton Borough Board of Education in the county of Hunterdon urge the Legislature to adopt legislation expanding the composition of the School Employees Health Benefits Commission and the School Employees' Health Benefits Plan Design Committee to include additional representatives from local school district management; and

BE IT FURTHER RESOLVED, that the Hampton Borough Board of Education in the county of Hunterdon urge the Legislature and executive branch to examine the impact that "Chapter 44" has had on school district budgets and to adopt legislation that will reverse any of its negative consequences and provide relief to those districts; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Doherty, Assembly Representatives DiMaio and Peterson, and the New Jersey School Boards Association.

Roll Call Vote:

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Noon Second: Ms. Daneault

C-1 Employment Actions

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, to approve the following personnel transactions:

ID	Name	Action	Position	Salary	Eff. Date
	(none)				

C-2 Travel and Field Trips

BE IT RESOLVED, to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines, and the OMB Mileage Reimbursement Rate in force at the time of the trip.

Date	Field Trip	Employee	Cost	Mileage
	(none)			

C-3 Curriculum Supervisor Contract (Attachment 9)

BE IT RESOLVED, to approve the 2022-23 contract for Ruth Ann Dalrymple, Curriculum Supervisor.

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

D. POLICY

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: Ms. Noon

Second: Ms. Bryant

D-1 Policy Updates – First Reading

BE IT RESOLVED, to approve the following policy actions for first reading (Attachment 10):

Policy #	Description	Action
0143.2	High School Student Representative to the Board of Education – Bylaw (M)	Update
0163	Quorum - Bylaw	Update
1511	Board of Education Website Accessibility - Policy (M)	Update
2415	Every Student Succeeds Act - Policy (M)	Update
2432	School Sponsored Publications - Policy & Regulation (M)	Abolished
3216	Dress and Grooming – Policy	Update
3270	Professional Responsibilities - Policy	Update
3270	Lesson Plans and Plan Books - Regulation	Update
4216	Dress and Grooming	New
5513	Care of School Property - Policy & Regulation (M)	Update
5517	School District Issued Student Identification Cards - Policy (M)	Update
5722	Student Journalism – Policy (M)	New

Ms. Bryant	Ms. Burd	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

E. CURRICULUM AND TECHNOLOGY

None.

F. PUBLIC RELATIONS COMMITTEE AND COMMUNICATIONS

- Preparing for first “normal” school year in three years – working to make sure families are communicated necessary and helpful information

OLD BUSINESS

- None.

NEW BUSINESS

- Formation of committee to discuss Christmas tree and holiday displays.
- Ms. Burd volunteered to be the liaison with the HAS.

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.
File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- Karen Cunningham, resident, asked for the date of the first day of school (9/1) and expressed hope for a normal year.

EXECUTIVE SESSION

None.

ADJOURNMENT

Motion: Ms. Noon Second: Ms. Daneault

Resolved the Board adjourn the Regular Business Meeting of August 16 2022 at 8:31 PM.

Voice Vote: Ayes: 5 Nays: 0 Abstentions: 0