

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
March 15, 2022**

CALL TO ORDER - Ms. Monaghan, Board President Time: 7:03 pm

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2022 to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk on January 5, 2022.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Services WCSSSD

- | | |
|-------------------------------------|--|
| ✓ Ms. Elizabeth Monaghan- President | ✓ Daniel Kerr, Chief School Administrator |
| ✓ Ms. Alicia Noon- Vice President | ✓ Jim Schlessinger, Business Administrator |
| ✓ Ms. Denise Bryant | |
| ✓ Ms. Megan Bruton | |
| ✓ Ms. Dana Daneault | |

EXECUTIVE SESSION

N/A

Review of Minutes

- Special Meeting – March 8, 2022 (Attachment 1A)
- Executive Session – March 8, 2022 (Attachment 1B)
- Regular Meeting – February 15, 2022 (Attachment 1C)

Motion to approve the minutes as presented:

Motion: Ms. Daneault

Second: Ms. Bryant

Roll Call Vote:

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

PRESENTATION:

- MAP Testing (Ruth Ann Dalrymple)

Board President’s Report - Mrs. Monaghan

- None

Chief School Administrator’s Report – Mr. Daniel Kerr

- Read Across America Activities
- QSAC Update

Harassment, Intimidation, and Bullying (HIB) Report -2021-2022

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
January	0	0		
February	0	0		

February Safety Drill Report:

	Date	Time	Evacuation Time
Safety Drill – Evacuation to Gymnasium	2/1/2022	9:04 am	n/a
Fire Drill	2/8/2022	1:11 PM	1:01

Hampton Student Enrollment

	District: In	Choice: In	District: Out
Pre-K	3yo: 6 4yo: 11	-	1
Kindergarten	9	-	-
1	19	2	-
2	8	-	-

3	7	1	1
4	16	2	-
5	6	-	1
SUBTOTAL	82*	5*	3
Choice Out	11	-	-
LT - 6	13	-	-
LT - 7	14	-	2
LT - 8	9	-	-
SUBTOTAL	47	-	2
TOTAL	129	5	5

- Present in building on 3/7/2022

Business Administrator’s Report – Jim Schlessinger

- None

Future Board of Education Meetings

- April 26, 2022 Budget Hearing / Regular Business Meeting (4th Tuesday)
- May 9, 2022 Regular Business Meeting / Personnel Approval (2nd Monday)
- June 21, 2022 Regular Business Meeting
- August 16, 2022 Regular Business Meeting
- September 20, 2022 Regular Business Meeting

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- Michele Molotzak, resident, requested further clarification of items B-4 (preliminary budget) and B-5 (legal settlement)

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

None

B. FINANCE

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: Ms. Daneault

Second: Ms. Bryant

B-1 Board Secretary’s and Treasurer’s Reports (Attachment 2)

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of February 2022, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of February 28, 2022, and after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List (Attachment 3)

Motion to approve the Bill List for the period of February 16, 2022, through March 15, 2022.

Fund	Total
Fund 10 – Current Expense	8,452.09
Fund 11 - Current Expense	281,722.63
Fund 20 – Special Revenue	21,302.01
Fund 40 – Debt Service	214,300.00
Fund 50 – Food Service	5,712.59
Grand Total:	531,489.32

B-3 Monthly Transfers (Attachment 4)

Motion to approve all budget transfers as recommended by the Superintendent and School Business Administrator for January 2022 in the amount of \$308,649.57 in Fund 10 and \$21,289.77 in Fund 20.

B-4 2022-2023 Preliminary Budget Approval

Motion to adopt the 2022-2023 preliminary budget.

WHEREAS, the 2022-2023 preliminary budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2022-2023 preliminary budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the Hampton Board of Education approves the 2022-2023 preliminary General Fund budget in the amount of \$3,602,721 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

	<u>Fund 10:</u> General Fund	<u>Fund 20:</u> Special Revenue	<u>Fund 40:</u> Debt Service	Total
2022-2023 Total Expenditures	3,602,721	583,710	246,200	4,432,631
Less: Anticipated Revenue	1,094,476	583,710	106,479	1,784,665
Less: Usage of Reserves/Fund Balance	-	-	38,423	38,423
Taxes to be Raised	2,508,245	-	101,298	2,609,543

Highlights:

- 1.5% increase to the general fund budget
- Usage of capital reserve to reduce debt service taxes by the same amount
- Net impact to taxpayers = zero increase over prior year.

And to advertise said tentative budget in the Hunterdon County Democrat in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Hampton Public School Library, Hampton, NJ, on April 26, 2022 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

B-5 Legal Settlement

BE IT RESOLVED upon the recommendation of the Superintendent and Board Counsel, that the Settlement Agreement and Release in the matter of C.W. v. Hampton Board of Education, OAL Docket Nos. EDU 08394-20 and 08411-21 be approved and that the Board of Education approves the contribution of sixty thousand dollars (\$60,000.00) toward that settlement, with the insurance carrier contributing the balance of the total settlement, and that the Board President is duly authorized to sign the Agreement on behalf of the Board.

Roll Call Vote:

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: Ms. Noon

Second: Ms. Bryant

C-1 Special Education Teacher

Motion to approve a contract with Hunterdon ESC for a part time, Wilson-certified special education teacher at \$75 per hour not to exceed 10 hours per week.

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan
Yes	Yes	Yes	Yes	Yes

D. POLICY

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: Ms. Daneault

Second: Ms. Noon

D-1 Policies and Regulations for First Reading (Attachment 5)

Motion to approve the following policies and regulations for second reading:

- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 3233 Political Activities (Revised) P 5541 Anti-Hazing (M) (New)
- P 7540 Joint Use of Facilities (Revised)

- P 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 Administration of School Surveys (M) (Revised)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)
- R 2622 Student Assessment (M) (New)
- R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan

E. CURRICULUM AND TECHNOLOGY

None

F. PUBLIC RELATIONS COMMITTEE AND COMMUNICATIONS

- PR Committee: updating Facebook, teacher bios, fundraising initiatives, clubs, and alumni bios

OLD BUSINESS

- None

NEW BUSINESS

- None

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.

File Code:9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- Robert Celantano, resident, asked if crossing guards are in place when Lebanon is open but Hampton is closed; also asked if High Bridge was approached as a potential partner in consolidation.
- Michele Molotzak, resident, asked if the purchased tech services through the ESC could help with web updates; expressed continued interest to have materials for board meetings available by the Friday before each meeting; asked about status of Long Range Facilities Plan (LRFP); asked about teachers’ response to test score feedback.
- Karen Cunningham, resident, expressed appreciation for the discussion about tax rates and the board’s sensitivity to the borough’s taxes

EXECUTIVE SESSION

N/A

ADJOURNMENT

Motion: Ms. Bryant

Second: Ms. Daneault

Voice Vote:

Ayes: 5

Nays: 0

Abstentions: 0

Resolved the Board adjourn the Regular Business Meeting of March 15, 2022 at 8:24 pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'James Schlessinger', with a long horizontal flourish extending to the right.

James Schlessinger

Business Administrator/ Board Secretary