

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
December 14, 2021**

CALL TO ORDER - Mrs. Monaghan, Board President Time: 7:00pm

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 14, 2021 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in the district school on January 14, 2021, posted on the District website on January 14, 2021, and sent to the Township Clerk on January 14, 2021.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Services WCSSD

- | | |
|-------------------------------------|--|
| ✓Mrs. Elizabeth Monaghan- President | ✓Dr. Timothy Frederiks, Interim Superintendent |
| ✗Mrs. Alicia Noon- Vice President | ✓Jim Schlessinger, Business Administrator |
| ✓Mrs. Denise Bryant | |
| ✓Mrs. Megan Bruton | |
| ✓Mrs. Dana Daneault | |

EXECUTIVE SESSION

None

Review of Minutes

- Executive Session – November 29, 2021 (Attachment 1A)
- Executive Session – November 30, 2021 (Attachment 1B)
- Executive Session – November 16, 2021 (Attachment 1C)
- Executive Session – October 19, 2021 (Attachment 1D)
- Executive Session – September 14, 2021 (Attachment 1E)
- Regular Session – November 16, 2021 (Attachment 1F)
- Regular Session – October 19, 2021 (Attachment 1G)
- Regular Session – September 30, 2021 (Attachment 1H)
- Regular Session – September 14, 2021 (Attachment 1I)

Motion to approve the minutes as presented:

Motion: Ms. Daneault, Second: Ms. Bryant

Roll Call Vote:

Mrs. Bruton	Mrs. Bryant	Mrs. Daneault	Mrs. Noon	Mrs. Monaghan
Yes	Yes (abstained on Sept mins)	Yes	absent	Yes

Carried: 4-0 on all October and September minutes

3-0-1 (D.Bryant abstained) on all September minutes

PRESENTATION:

- Preschool Presentation (Ms. Patty Toth discussed the recent happenings in the preschool program)

Board President’s Report - Mrs. Monaghan

Interim Superintendent’s Report – Dr. Timothy Frederiks

- Start Strong Assessment (Attachment 2A, 2B, 2C)

Harassment, Intimidation, and Bullying (HIB) Report -2021-2022

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	1	0		
November	0	0		

Safety Drill Report 2021-2022 SY

Date	Drill	Time	Evacuation Time	Details
7/26/2021	Fire Drill	8:45 am	32 Secs	ESY * used bullhorn Siren as notification

7/26/2021	Safety Drill LOCK OUT Drill	9:15 am	n/a	ESY
8/4/2021	Safety Drill: Hold Drill	12:05 pm	n/a	ESY Hold in the classroom
8/5/2021	Fire Drill	10:42 am	19 sec	*only 1 class in ESY in building
9/13/2021	Fire Drill	9:41 AM	1min 6 sec	First drill of school year with students
9/14/2021	Safety Drill: Lock out	8:55 AM	n/a	All inside-business as usual No one outside
9/28/2021	Safety Drill: Lock out	8:14 AM	released 8:36AM	Precaution due to incident in neighboring town
10/14/2021	Fire Drill	1:18PM 1min 8sec	1min 8sec	11/16/2021
10/29/2021	Safety Drill: Lock Down	10:48 AM Released 10:59am		11/16/21
11/11/2021	Fire Drill	11:04 AM 59 sec		12/14/2021
11/30/2021	Safety Drill: Shelter Drill	8:45 AM Released 8:55 AM		12/14/2021

Hampton Student Enrollment

	District: In	Choice: In	District: Out
PRE-K	18	-	1
KDG	9	-	-
1 st	19	2	-
2 nd	8	-	-
3 rd	6	1	1
4 th	14	2	-
5 th	6	-	1
SUB TOTAL	80*	5*	3
CHOICE OUT	8	-	-
LEBANON TWP:	14	-	-

Grade 6			
LEBANON TWP: Grade 7	16	-	1
LEBANON TWP: Grade 8	8	-	-
SUB TOTAL:	46	-	1
TOTAL	126	5	4

*Present in building 12/9/2021

Interim Business Administrator’s Report – Jim Schlessinger

- Election Results – **OFFICIALLY Certified**

Future Board of Education Meetings

- January 4, 2022 Annual Organizational Meeting & Regular Meeting

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- **Michele Molotzak, 12 Riddle Avenue:** Asked where attachments could be found; inquired as to the status of the Long Range Facilities Plan (LRFP); asked for information about the cost of the clinical intern.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: Ms. Bryant, Second: Ms. Daneault

A-1 Facilities Usage

Motion to approve the usage of the Library by the HSA for the purpose of the annual Holiday Shop during the afternoon of December 16, 2021 through the full day of December 17, 2021 at no charge.

Roll Call Vote:

Mrs. Bruton	Mrs. Bryant	Mrs. Daneault	Mrs. Noon	Mrs. Monaghan
Yes	Yes	Yes	absent	Yes

B. FINANCE

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: Ms. Daneault, Second: Ms. Bryant

B-1 Board Secretary’s and Treasurer’s Reports (Attachment 3)

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of August 2021, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of August 31, 2021, and after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List (Attachment 4)

Motion to approve the Bill List for the period of November 18, 2021, through December 14, 2021.

Fund	Total
Fund 10 – Current Expense	3,477.42
Fund 11 - Current Expense	191,324.08
Fund 20 – Special Revenue	18,375.71
Fund 40 – Debt Service	-
Fund 50 – Food Service	16,060.98
Grand Total:	229,238.19

B-3 Monthly Transfers (Attachment 5)

Motion to approve all budget transfers as recommended by the Superintendent and School Business Administrator for August 2021 in the amount of 120.85.

B-4 Clinical Intern (Attachment 6)

Motion to approve the contract with Centenary University to provide one clinical intern (Jeanne Roll) for the spring and fall 2022 semesters at an annual cost of \$10,500.

Roll Call Vote:

Mrs. Bruton	Mrs. Bryant	Mrs. Daneault	Mrs. Noon	Mrs. Monaghan
Yes: 1, 3, 4 Abst: 2	Yes 2,4 Abst: 1, 3	Yes	Absent	Yes

Items 1, 2, 3 carried 3-0-1

Item 4 carried 4-0

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: Ms. Bryant, Second: Ms. Daneault

C-1 2021-22 School Year Salaries (Attachment 7)

Motion to approve the individual salaries and steps (where appropriate) for the 2021-22 school year as per the finalized Collective Bargaining Agreement.

C-2 Professional Development

Motion to approve Kenya Kaszyk’s attendance at a testing workshop sponsored by the Hunterdon ESC on December 17, 2021 in Flemington, NJ. The workshop is free of charge; district will pay mileage in accordance with district policy and at the applicable OMB rate.

Roll Call Vote:

Mrs. Bruton	Mrs. Bryant	Mrs. Daneault	Mrs. Noon	Mrs. Monaghan
Yes	Yes	Yes	Absent	Yes

D. POLICY

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: Ms. Bruton, Second: Ms. Daneault

D.1 RESOLVED, to accept the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act (Attachment 8).

D.2 RESOLVED, to approve the District Performance Review (DPR) of the NJ Single Accountability Continuum (NJ QSAC) (Attachment 9).

Mrs. Bruton	Mrs. Bryant	Mrs. Daneault	Mrs. Noon	Mrs. Monaghan
Yes	Yes	Yes	Absent	Yes

E. CURRICULUM AND TECHNOLOGY

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: Ms. Bryant, Second: Ms. Daneault

E-1 Field Trip Request

Motion to retroactively approve the Third Grade trip to the Post Office on December 10, 2021.

Roll Call Vote:

Mrs. Bruton	Mrs. Bryant	Mrs. Daneault	Mrs. Noon	Mrs. Monaghan
Yes	Yes	Yes	Absent	Yes

F. COMMUNICATION

- None

OLD BUSINESS

- Regionalization Feasibility Grant
- Use of School Fields
- Community Outreach through Presentations at Meetings – Highlighting past/present
- Public Relations Committee
- Town Council Liaison

NEW BUSINESS

- Future tree lighting
-

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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File Code:9322

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Discussion:

- **Robert Celantano, 37 Valley Road:** Asked for clarification of who is involved in the regionalization study
- **Michele Molotzak, 12 Riddle Avenue:** Asked where the tree lighting was advertised; expressed concern regarding communication with senior community; asked for senior activities at the school (classes, etc.)

EXECUTIVE SESSION

Motion: Ms. Bryant, Second: Ms. Daneault at 9:01pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding personnel matters. It is anticipated that the length of this closed session will be at least 30 minutes. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0

Reconvene into Public Session at 9:24pm

Motion: Ms. Bryant, Second: Ms. Daneault at 924pm

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0

ADJOURNMENT

Motion: Ms. Bryant, Second: Ms. Bruton at 925pm

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0

Resolved the Board adjourn the Regular Business Meeting of December 14, 2021 at 9:25 pm