

**HAMPTON BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
July 13, 2021**

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**CALL TO ORDER** - Mrs. Alicia Noon, Board Vice President at 7:09 PM via ZOOM.

**Open Public Meeting Announcement**

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 7, 2021 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in district school and on Outside Board on July 8, 2021, posted on the District website on July 9, 2021, and sent to the Township Clerk on July 9, 2021.

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals:**

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster like skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

**Board Goal:**

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

**Roll Call – Victoria Stevens, Interim Board Secretary**

Mrs. Elizabeth Monaghan- President- entered meeting for discussion only 8:05 PM and exited meeting at 8:29 PM

Mrs. Alicia Noon- Vice President

Mrs. Megan Bruton—Entered meeting 7:20 PM

Mr. Corey Mauger

Mrs. Dana Daneault

Mr. James Grube, Superintendent

Mrs. Victoria Stevens, Board Secretary

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items) – There was no Public discussion.**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on*

*this agenda. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**AGENDA - TO THE EXTENT KNOWN**

**Review of Minutes - (forthcoming) -**

- **June 15, 2021 Regular Meeting**

Motion to table minutes until presented.

**Moved by Mrs. Daneault, second Mrs. Noon. Unanimous voice vote taken**

**PERSONNEL AND NEGOTIATIONS**

Motion to approve personnel Items 1, 2, 3 as presented.

- 1) Resignation Letter - Thea Anaston - *Dated June 25,2021*
- 2) District Appointments:

<b>Appointment</b>	<b>Staff Assigned</b>
ADA Coordinator	James Grube
Homeless Liaison	James Grube
School Safety Specialist	James Grube
Section 504 Coordinator	James Grube
Custodian of Government Records	Victoria Stevens
District Purchasing Agent	Victoria Stevens
Public Agency Compliance Officer	Victoria Stevens

- 3) Qualified Purchasing Agent:

**WHEREAS** the procurement Law 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;

**WHEREAS** 18A:18A-2 provides that a board of education shall assign the authority, responsibility and

accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;


**WHEREAS** 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

**WHEREAS**, 18A:18A-3 also authorizes a board of education to establish a bid threshold of \$40,000, if they employ a qualified purchasing agent, and/or Interim SBA, as determined by the Department of Community Affairs, and;

**WHEREAS** 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% (\$6,000) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so, authorized by Board resolution.

**NOW THEREFORE BE IT RESOLVED**, that the Hampton Board of Education, pursuant to the statutes cited above, hereby appoints Victoria Stevens, Interim School Business Administrator, as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the District, and;

**BE IT FURTHER RESOLVED**, that Victoria Stevens is hereby authorized to award contracts on behalf of the Hampton Board of Education that are in the aggregate less than 15% (\$6,000) of the bid threshold without soliciting competitive quotations, and;

**BE IT FURTHER RESOLVED**, that Victoria Stevens is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold, and 

**Motion: Mrs. Noon**

**Second: Mrs. Daneault**

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon
Unavailable at vote	Y	Y	Absent	Y

Roll Call Vote and Motion carried.

### **SUPERINTENDENT'S REPORT**

Interim Superintendent Grube reported to the Board tasks he was charged with by former Superintendent. Discussion ensued as to hiring of an additional Grade 1 teacher. It was felt that that may not have been the consensus of the Board during Budget discussions in March 2021. Mrs. Monaghan was summoned and entered the ZOOM meeting at 8:05 pm to assist in facilitation of this discussion and Board member recollection(s). Mrs. Bruton (who experienced connectivity issues during previous motion) was in attendance for discussion topics. Mr. Grube reminded the Board no specific personnel could be discussed and topic(s) had to be kept "general."

Following lengthy question and answer session, and clarification of information, Mrs. Monaghan called for a straw poll vote of the Board. The vote was in favor of the Interim Superintendent to continue to move forward in search of an additional Grade 1 teacher.

**ANY OTHER MATTERS PROPERLY BROUGHT BEFORE THE BOARD - None**

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

Ms. Denise Bryant of Blossom Road questioned the Safety Plan to be implemented. Mr. Grube stated that nothing is official. It will be a "Wait and See" and hopeful anticipation. It was also clarified that a supply list is forthcoming. Also, the decision making for any mask mandate, would be the direction of the Health Official to the Superintendent.

Following Public Comment, the Board discussion continued as to the upkeep of the Front of the School. The area has not been groomed recently as the Custodians have been prepping for the ESY and Camp programs held at the school. This will certainly be addressed.

Mr. Grube will be addressing discussion topics moving forward in his Weekly Update.

Mrs. Bruton stated she has sent her listing of Goals for the Superintendent to Liz. Felt it important to be well set up to succeed. She hasn't seen everyone else's but if sent to Liz and/or Jim, they collectively can be pulled together and shared as a common document.

**ADJOURNMENT**

**Motion:** Mr. Mauger **Second:** Mrs. Bruton **Time:** 8:30 p.m.

**Voice Vote:** Unanimous

Resolved the Board adjourn the Special Business Meeting of July 13, 2021, 8:30 p.m.

Respectfully submitted,

*Victoria L Stevens*

Victoria L Stevens, Interim Business Administrator/Board Secretary

*Alicia Noon 11/11/2021*

Alicia Noon, Board Vice President