

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING AGENDA  
May 9, 2022**

*Revised 5/8/2022*



**CALL TO ORDER - Ms. Monaghan, Board President** Time: \_\_\_\_\_

**Open Public Meeting Announcement**

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2022 to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk on January 5, 2022.

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals:**

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

**Board Goal:**

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

**Roll Call – Jim Schlessinger, Business Services WCSSSD**

- |  |   |
|--|---|
| <input type="checkbox"/> Ms. Elizabeth Monaghan- President | <input type="checkbox"/> Daniel Kerr, Chief School Administrator  |
| <input type="checkbox"/> Ms. Alicia Noon- Vice President   | <input type="checkbox"/> Jim Schlessinger, Business Administrator |
| <input type="checkbox"/> Ms. Denise Bryant                 |   |
| <input type="checkbox"/> Ms. Megan Bruton                  |   |
| <input type="checkbox"/> Ms. Dana Daneault                 |   |

**EXECUTIVE SESSION**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: \_\_\_\_\_. It is anticipated that the Executive Session may last approximately \_\_\_\_\_. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**Voice Vote:                      Ayes:                      Nays:                      Abstentions:**  
**Reconvene into Public Session:**

**Motion: \_\_\_\_\_                      Second: \_\_\_\_\_                      Time: \_\_\_\_\_**

**Voice Vote:                      Ayes: Unanimous                      Nays:                      Abstentions:**

**REVIEW OF MINUTES**

- Regular Meeting – April 26, 2022 (Attachment 1A)
- Executive Session – April 26, 2022 (Attachment 1B)

**Motion to approve the minutes as presented:**

**Motion: \_\_\_\_\_                      Second: \_\_\_\_\_**

**Roll Call Vote:**

Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan	[Open Seat]

**PRESENTATION:**

- \_\_\_\_\_

**BOARD PRESIDENT’S REPORT: Ms. Monaghan**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**CHIEF SCHOOL ADMINISTRATOR’S REPORT: Mr. Daniel Kerr**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Harassment, Intimidation, and Bullying (HIB) Report -2021-2022**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
March	0	0		
April	0	0		

**April Safety Drill Report:**

	Date	Time	Evacuation Time
Fire Drill	4/13/2022	8:51 am	59 seconds
Bus Evacuation	4/8/2022	9:00 am	n/a
Missing Student Drill	4/11/2022	11:25 am	n/a

**Hampton Student Enrollment**

	District: In	Choice: In	District: Out
Pre-K	3yo: 7 4yo: 12	-	1
Kindergarten	10	-	-
1	17	2	-
2	9	-	-
3	6	1	1
4	14	2	-
5	6	-	1
<b>SUBTOTAL</b>	<b>81*</b>	<b>5*</b>	<b>3</b>
Choice Out	11	-	-
LT - 6	13	-	-
LT - 7	14	-	2
LT - 8	9	-	-
<b>SUBTOTAL</b>	<b>47</b>	<b>-</b>	<b>2</b>
<b>TOTAL</b>	<b>128</b>	<b>5</b>	<b>5</b>

- Enrollment as of 5/5/2022

**Business Administrator’s Report – Jim Schlessinger**

- \_\_\_\_\_

**Future Board of Education Meetings**

- June 21,2022 Regular Business Meeting
- August 16, 2022 Regular Business Meeting
- September 20, 2022 Regular Business Meeting
- October 18, 2022 Regular Business Meeting
- November 15, 2022 Regular Business Meeting
- December 20, 2022 Regular Business Meeting
- January 3, 2023 Annual Reorganization and Regular Business Meeting (1<sup>st</sup> Tuesday)

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

**Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322**

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this***

*agenda. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**DISCUSSION (Agenda Items):**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**COMMITTEE REPORTS**

**A. BUILDING AND GROUNDS**

None.

**B. FINANCE**

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**B-1 Board Secretary’s and Treasurer’s Reports (Attachment 2)**

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of April 2022, and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of April 30, 2022, and after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B-2 Approve Bill List (Attachment 3)**

Motion to approve the Bill List for the period of April 27, 2022, through May 9, 2022.

Fund	Total
Fund 10 – Current Expense	4,176.92
Fund 11 - Current Expense	180,941.94
Fund 20 – Special Revenue	10,942.90
Fund 40 – Debt Service	-
Fund 50 – Food Service	-
<b>Grand Total:</b>	<b>196,061.76</b>

**B-3 Monthly Transfers (Attachment 4)**

Motion to approve all budget adjustments as recommended by the Superintendent and School Business Administrator for April 2022 in the amount of \$65,700.00 in Fund 10 and \$4,600.00 in Fund 20.

**B-4 Business Services**

BE IT RESOLVED that the board intends to renew the Business Services agreement with Warren County Special Services School District to provide staff to perform the duties of the Business Administrator and Board Secretary.

BE IT FURTHER RESOLVED that the board intends to enter into an agreement with WCSSSD to perform the business services of payroll and accounts payable, currently being provided by Delaware Valley Regional BOE, subsequent to DVRBOE’s notification that they have opted not to renew the agreement for the 2022-23 school year.

**B-5 2022-23 Preschool Grant**

BE IT RESOLVED to approve the Preschool Expansion Grant for the 2022-23 school year in the amount of \$561,560 and corresponding budget.

**B-6 Media Specialist (Attachment 5)**

BE IT RESOLVED to approve Tim Fredericks to provide consultation and oversight, as needed, for the Media Specialist position for the 2021-22 school year.

**Roll Call Vote:**

Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan	[Open Seat]

**C. PERSONNEL AND NEGOTIATIONS**

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

**C-1 Non-Tenured Teacher Contracts 2022-23**

Motion to approve offering an employment contract to the following list of Non-Tenured Teachers for the 2022-23 school year at an annual salary determined by the 2021-24 collective bargaining agreement.

Teacher	Position	FTE
Amey, Adrienne	Teacher	1.0
DeGaris, Alexandria	Teacher	1.0
Holt, Tracy	Teacher	1.0
Hurford, Noreen	Library Teacher	0.2
Kiernan, Laura	Teacher	1.0
Kingsland, Katherine	Teacher	1.0
Kouriatis, Elizabeth	Art Teacher	0.2
Musella, Cara	Teacher	1.0
Puppo, Amy	LDTC	0.6
Straight, Susan	Nurse	1.0
Sullivan, Carrie	Special Ed. Teacher	1.0
Toth, Patricia	Teacher	1.0
Trepiccione, Dominique	Teacher	1.0

**C-2 Newly-Tenured Teacher Contracts 2022-23**

Motion to approve offering an employment contract to the following list of Tenured Teachers for the 2022-23 school year at an annual salary determined by the 2021-24 collective bargaining agreement.

Teacher	Position	FTE
Tyerech, Nancy	Teacher	1.0

**C-3 Tenured Teacher Contracts 2022-23**

Motion to approve offering an employment contract to the following list of Tenured Teachers for the 2022-23 school year at an annual salary determined by the 2021-24 collective bargaining agreement.

Teacher	Position	FTE
Grossman, Michael	Teacher	1.0
Ryerson, Matthew	Teacher	1.0
Scherer, Courtney	Psychologist	0.4
Walton, Kathleen	Special Ed. Teacher	1.0

**C-4 Non-Certificated Staff Contracts 2022-23**

Motion to approve offering an employment contract to the following list of Non-Certificated Staff for the 2022-23 school year at an annual salary determined by the 2021-24 collective bargaining agreement.

Employee	Position	FTE
Neidlinger, James	Custodian	1.0
Neidlinger, Christopher	Custodian	1.0
Schafer, Matthew	Custodian	0.5

**C-5 Non-Affiliated Staff Contracts 2022-23**

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2022-23 school year.

Employee	Position	FTE
Hurford, Noreen	Instructional Aide	0.8
Dalrymple, RuthAnn	Administrator	1.0
O'Brien, Teresa	Treasurer	n/a

**C-6 Extended School Year Nurse**

Motion to approve offering an employment contract to Lia Kosciolek for ESY nurse at \$50.00 per hour.

**C-7 Salary Adjustment**

Motion to approve an adjustment to the salary of Annalee Tyerech, preschool aide, to a rate of \$16.00/hour, for a maximum of 27.5 hours weekly, effective May 10, 2022.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan	[Open Seat]

**D. POLICY**

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

**D-1 Mentoring Plan (Attachment 6)**

Motion to approve the district's Mentoring Plan for the 2021-22 school year.

**D-2 Professional Development Plan (Attachment 7)**

Motion to approve the district’s Professional Development Plan for the 2021-22 school year.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan	[Open Seat]

**E. CURRICULUM AND TECHNOLOGY**

None.

**F. PUBLIC RELATIONS COMMITTEE AND COMMUNICATIONS**

- \_\_\_\_\_

**OLD BUSINESS**

- \_\_\_\_\_

**NEW BUSINESS**

- \_\_\_\_\_

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.

File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

- \_\_\_\_\_
- \_\_\_\_\_

**EXECUTIVE SESSION**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding personnel matters. It is anticipated that the length of this closed session will be \_\_\_\_\_. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made

public at the time official action is taken.

**Voice Vote:**                    **Ayes:**                    **Nays:**                    **Abstentions:**

**Reconvene into Public Session:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Voice Vote:**                    **Ayes:**                    **Nays:**                    **Abstentions:**

**ADJOURNMENT**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Voice Vote:**                    **Ayes:**                    **Nays:**                    **Abstentions:**

Resolved the Board adjourn the Regular Business Meeting of May 9 2022 at \_\_\_\_\_