

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
April 26, 2022**

CALL TO ORDER - Ms. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 5, 2022 to the Hunterdon Democrat and Express Times. Copies of the notice also have been placed in the Board Office and in the district school, posted on the District website, and sent to the Township Clerk on January 5, 2022.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster life skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Jim Schlessinger, Business Services WCSSSD

- | | |
|--|---|
| <input type="checkbox"/> Ms. Elizabeth Monaghan- President | <input type="checkbox"/> Daniel Kerr, Chief School Administrator |
| <input type="checkbox"/> Ms. Alicia Noon- Vice President | <input type="checkbox"/> Jim Schlessinger, Business Administrator |
| <input type="checkbox"/> Ms. Denise Bryant | |
| <input type="checkbox"/> Ms. Megan Bruton | |
| <input type="checkbox"/> Ms. Dana Daneault | |

EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: _____. It is anticipated that the Executive Session may last approximately _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: Nays: Abstentions:
Reconvene into Public Session:

Motion: _____ Second: _____ Time: _____

Voice Vote: Ayes: Unanimous Nays: Abstentions:

Review of Minutes

- Regular Meeting – March 15, 2022 (Attachment 1)

Motion to approve the minutes as presented:

Motion: _____ Second: _____

Roll Call Vote:

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan

PRESENTATION:

- 2022-23 Budget Hearing
 - Moved by _____ and seconded by _____ to open the public hearing; motion _____ in a _____ voice vote.
 - Questions / comments:
 - _____
 - _____
 - _____
 - _____
 - Moved by _____ and seconded by _____ to close the public hearing; motion _____ in a _____ voice vote.

Board President’s Report - Ms. Monaghan

- _____
- _____

Chief School Administrator’s Report – Mr. Daniel Kerr

- _____
- _____
- _____

Harassment, Intimidation, and Bullying (HIB) Report -2021-2022

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
February	0	0		
March	0	0		

March Safety Drill Report:

	Date	Time	Evacuation Time
Fire Drill	3/8/2022	10:49 am	1 minute, 4 seconds
Safety Drill – Communication Drill	3/22/2022	2:50 pm	n/a

Hampton Student Enrollment

	District: In	Choice: In	District: Out
Pre-K	3yo: 7 4yo: 11	-	1
Kindergarten	9	-	-
1	19	2	-
2	8	-	-
3	7	1	1
4	16	2	-
5	6	-	1
SUBTOTAL	83*	5*	3
Choice Out	11	-	-
LT - 6	12	-	-
LT - 7	14	-	2
LT - 8	8	-	-
SUBTOTAL	45	-	2
TOTAL	128	5	5

- Present in building on 4/7/2022

Business Administrator's Report – Jim Schlessinger

- _____

Future Board of Education Meetings

- May 9, 2022 Regular Business Meeting / Personnel Approval (**2nd Monday**)
- June 21, 2022 Regular Business Meeting
- August 16, 2022 Regular Business Meeting
- September 20, 2022 Regular Business Meeting
- October 18, 2022 Regular Business Meeting
- November 15, 2022 Regular Business Meeting
- December 20, 2022 Regular Business Meeting
- January 3, 2023 Annual Reorganization and Regular Business Meeting (1st Tuesday)

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time allotted at the end of the meeting. This Comment session is for Agenda Items only. File Code: 9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

DISCUSSION (Agenda Items):

- _____
- _____
- _____

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

B. FINANCE

Upon recommendation of the Superintendent and Business Administrator, motion to approve the following item(s):

Motion: _____ **Second:** _____

B-1 Board Secretary’s and Treasurer’s Reports (Attachment 2)

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of March 2022, and further that, in compliance with N.J.A.C. 6A:23A 16.10 (c)4, the Board of Education certifies that as of March 31, 2022, and after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List (Attachment 3)

Motion to approve the Bill List for the period of March 16, 2022, through April 26, 2022.

Fund	Total
Fund 10 – Current Expense	8,353.84
Fund 11 - Current Expense	349,335.25
Fund 20 – Special Revenue	35,428.04
Fund 40 – Debt Service	-
Fund 50 – Food Service	11,340.12
Grand Total:	404,457.25

B-3 Monthly Transfers (Attachment 4)

Motion to approve all budget transfers as recommended by the Superintendent and School Business Administrator for March 2022 in the amount of \$260.00 in Fund 10 and \$2,199.01 in Fund 20.

B-4 2022-2023 Budget Approval (Attachment 5a & 5b)

Motion to adopt the 2022-2023 budget on the recommendation of the School Business Administrator and Chief School Administrator as follows:

Budget Amounts:	
General Fund (11)	3,664,064
Capital Expenditures (12)	38,773
Special Revenue Fund (20)	662,177
Debt Service (40)	246,200
Total Budget Appropriations	4,611,214
Taxation Amounts (School Fiscal Year)	
General Fund	2,508,245
Debt Service	101,178
Total Tax Levy	2,609,423
Other Revenue Sources	
State Aid (General, Ex-Aid, Debt Service)	1,024,955
Federal State, and Local Grants	662,177
All Other Sources	314,659
Total Other Sources	2,001,791
Total Budget Funding	4,611,214

B-5 Tax Payment Schedule / Debt Service

BE IT RESOLVED that the amount of District taxes needed to meet all obligations for the 2022-23 school year is:

2022 - 2023 TAX LEVY REQUEST

	Gen'l Fund Tax Levy	Debt Service Levy	Total Levy
July, 2022	209,025.00	11,242.00	220,267.00
August, 2022	209,020.00	11,242.00	220,262.00
September, 2022	209,020.00	11,242.00	220,262.00
October, 2022	209,020.00	11,242.00	220,262.00
November, 2022	209,020.00	11,242.00	220,262.00
December, 2022	209,020.00	11,242.00	220,262.00
January, 2023	209,020.00	11,242.00	220,262.00
February, 2023	209,020.00	11,242.00	220,262.00
March, 2023	209,020.00	11,242.00	220,262.00
April, 2023	209,020.00	0.00	209,020.00
May, 2023	209,020.00	0.00	209,020.00
June, 2023	209,020.00	0.00	209,020.00
	<u>2,508,245.00</u>	<u>101,178.00</u>	<u>2,609,423.00</u>

Note: Monthly payment rounding difference attributed to July

B-6 Annual Comprehensive Financial Report (Attachment 6a & 6b)

BE IT RESOLVED to accept the Annual Comprehensive Financial Report (ACFR) and the Auditor’s Management Report (AMR) for the fiscal year ended June 30, 2021.

B-7 Guardian Transportation Contract (Attachment 7; Confidential)

BE IT RESOLVED to approve a contract for student transportation to and from school with the student’s guardian.

B-8 Coordinated Transportation Contract (Attachment 8)

BE IT RESOLVED to approve a contract for coordinated transportation services on an as-needed basis with Hunterdon ESC for the 2022-23 school year.

B-9 Joint Transportation Contract (Attachment 9)

BE IT RESOLVED to approve a contract for joint transportation services with Hunterdon ESC for the 2022-23 school year to transport Hampton-resident students to the Lebanon School District.

B-10 Related Services Contract (Attachment 10)

BE IT RESOLVED to approve a contract for related services on an as-needed basis with J&B Therapy for the 2022-23 school year.

Roll Call Vote:

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Chief School Administrator, motion to approve the following item(s):

Motion: _____ **Second:** _____

C-1 Retirement (Attachment 11)

Motion to accept the retirement of Diane Weston, with regrets and appreciation, effective June 30, 2022.

C-2 New Hire – Spanish Teacher

Motion to approve the hire of Daniela Rodriguez, Spanish Teacher at 0.2 FTE, at BA Step 4 (prorated to \$11,570), effective April 4, 2022.

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan

D. POLICY

Upon recommendation of the Superintendent, motion to approve the following item(s):

Motion: _____ **Second:** _____

D-1 Policies and Regulations for Second Reading (Attachment 12)

Motion to approve the following policies and regulations for second reading:

- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 3233 Political Activities (Revised) P 5541 Anti-Hazing (M) (New)
- P 7540 Joint Use of Facilities (Revised)
- P 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 Administration of School Surveys (M) (Revised)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)
- R 2622 Student Assessment (M) (New)
- R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)

D-2 Evaluation Platform - Staff

Motion to approve the “Charlotte Danielson: The Framework for Teaching (2013 Edition)” instrument to evaluate staff for the 2021-2022 school year.

BE IT FURTHER RESOLVED, to approve the “Charlotte Danielson: The Framework for Teaching (2013 Edition)” instrument to evaluate staff for the 2022-2023 school year.

D-3 Evaluation Platform - Administration

Motion to approve the “Marshall Principal Evaluation Rubrics” as the evaluation instrument for administrators for the 2021-2022 school year.

BE IT FURTHER RESOLVED, to approve the “Marshall Principal Evaluation Rubrics” as the evaluation instrument for administrators for the for the 2022-2023 school year.

D-4 2022-23 School Calendar (Attachment 13)

Motion to approve the 2022-2023 School Calendar, as presented.

D-5 Extended School Year 2022

Motion to approve the following calendar for the Extended School Year Program:

- Students and Paraprofessionals: July 5, 2022 through August 15, 2022
- Teachers/Related Services Providers: July 5, 2021 through August 15, 2022
- Weekly, Monday through Thursday, 4.5 Hours per day for staff and 4 hours per day for students.

Ms. Bruton	Ms. Bryant	Ms. Daneault	Ms. Noon	Ms. Monaghan

E. CURRICULUM AND TECHNOLOGY

E-1 Wilson Language Reading Program Evaluation & Professional Development (Attachment 14)

Motion to approve Academic Learning Solution, LLC, to evaluate the delivery of the Wilson Language Reading Programs and provide professional development and support for teachers. Approximate cost: \$2,650; funded with ESSER Grant Funds

F. PUBLIC RELATIONS COMMITTEE AND COMMUNICATIONS

- _____

OLD BUSINESS

- _____

NEW BUSINESS

- _____

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.
File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

- _____
- _____

EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding personnel matters. It is anticipated that the length of this closed session will be _____. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

ADJOURNMENT

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Resolved the Board adjourn the Regular Business Meeting of April 26, 2022 at _____