

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
October 19, 2021**



CALL TO ORDER - Mrs. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 14, 2021 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in the district school on January 14, 2021, posted on the District website on January 14, 2021, and sent to the Township Clerk on January 14, 2021.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster like skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Victoria L Stevens, Interim Board Secretary

- | | |
|---|--|
| <input type="checkbox"/> Mrs. Elizabeth Monaghan- President | <input type="checkbox"/> Dr. Timothy Frederiks, Interim Superintendent |
| <input type="checkbox"/> Mrs. Alicia Noon- Vice President | <input type="checkbox"/> Victoria L Stevens, Interim Board Secretary |
| <input type="checkbox"/> Mrs. Megan Bruton | |
| <input type="checkbox"/> Mrs. Dana Daneault | |

EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: Interviews BOE Vacancy. It is anticipated that the Executive Session may last _____. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: Nays: Abstentions:

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** Unanimous **Nays:** **Abstentions:**

NOMINATION OF BOARD CANDIDATE:

Motion: _____ **Second:** _____

Resolved, a vacancy has been created on the Board of Education due to the resignation of Mr. Corey Mauger. The term of office expires December 31, 2021. BE IT FURTHER RESOLVED, that _____ be appointed to fill the remaining length of this term.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon

OATH OF OFFICE: *To be administered*

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

Review of Minutes

- August 17, 2021 Regular Business Meeting Minutes
- August 17, 2021 Executive Session Meeting Minutes

Motion to approve the minutes as presented.

Motion: _____ **Second:** _____

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

Board President's Report - Mrs. Monaghan

Interim Superintendent's Report – Dr. Timothy Frederiks

Harassment, Intimidation, and Bullying (HIB) Report -2021-2022

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		

Safety Drill Report 2021-2022 SY

Date	Drill	Time	Evacuation Time	Details
7//26/21	Fire Drill	8:45 am	32 Secs	ESY * used bullhorn Siren as notification
7/26/2021	Safety Drill LOCK OUT Drill	9:15 am	n/a	ESY
8/4/2021	Safety Drill Hold Drill	12:05 pm	n/a	ESY Hold in the classroom
8/5/2021	Fire Drill	10:42 am	19 sec	*only 1 class in ESY in building
9/13/2021	Fire Drill	9:41 AM	1min 6 sec	First drill of school year with students
9/14/2021	Safety Drill Lock out	8:55 AM	n/a	All inside-business as usual No one outside
9/28/21	Safety Drill Lock out	8:14 AM	released 8:36AM	Precaution due to incident in neighboring town

Hampton Student Enrollment

	District: In	Choice: In	District: Out
Pre K	19		1
Kindergarten	10		
First Grade	19	2	
Second Grade	10		
Third Grade	6	1	1

Fourth Grade	14	2	
Fifth Grade	8		
SUB TOTAL	86*	5*	2
Choice Out	6		
LT - 6	14		1
LT - 7	16		1
LT - 8	8		
SUB TOTAL	44		2
TOTAL	130	5	4

***Present in Building**

Interim Business Administrator’s Report – Victoria L Stevens

- Playground Relocation has begun

Future Board of Education Meetings

- November 16, 2021

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.

File Code: 9322

1. *During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding **subjects on this agenda**. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Upon recommendation of the Superintendent, motion to approve item A-1.

Motion: _____ **Second:** _____

A-1 FACILITIES USE

RESOLVED, that Work-Family Connection currently runs an After Care Program, and **BE IT FURTHER RESOLVED**, that in exchange for these services, the school district hereby agrees to provide Use of Facilities free of charge to Work-Family Connection for the 2021-2022 school year.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

B. FINANCE

Upon recommendation of the Superintendent, and Business Administrator, motion to approve items B-1 and B-2.

Motion: _____ **Second:** _____

B-1 Approve Bill List

Motion to approve the Bill List for the period of October 1, 2021, through October 19, 2021.

Fund	Total
Fund 10 – Current Expense	3,986.19
Fund 11 - Current Expense	216,102.62
Fund 20 – Special Revenue	33,846.51
Fund 40 – Debt Service	0.00
Fund 50 – Food Service	0.00
Grand Total:	253,935.32

B-2 Tuition Contract Titusville Academy

Motion to approve the contract as presented for Tuition from Titusville Academy for one student for the 2021-2022 school year at a cost of \$53,861.08 \$295.94 per/diem @ 182 days.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

C. PERSONNEL AND NEGOTIATIONS

Upon recommendation of the Superintendent, motion to approve personnel items C-1 through C-3 as presented.

Motion: _____ **Second:** _____

C-1 Covid Safety Coordinator

Motion to appoint Susan Straight as District Covid Safety Coordinator.

C-2 Administrative Assistant – Diane Weston

RESOLVED, there is a need for safe coverage of the office during and after school hours. **BE IT FURTHER RESOLVED**, that Diane Weston’s (Administrative Assistant) work hours per week be increased to 40 hours. **BE IT ALSO FURTHER RESOLVED**, that this include an adjustment of annual salary to \$62,444 for the 2021-22 school year, retroactive to September 1, 2021.

C-3 Resignation of Interim Business Administrator

Motion to accept Resignation of Interim Business Administrator Victoria L. Stevens effective November 30, 2021.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

D. POLICY

Upon recommendation of the Superintendent, motion to approve Items D-1 through D-5.

Motion: _____ **Second:** _____

D.1 RESOLVED, that mandated Policy – Administration 1648.11 – The Road Forward – Covid 19 – Health and Safety be presented for Second Reading and Adoption.

D.2 RESOLVED, that mandated Policy – Administration 1648.13 – School Employees Vaccination Requirements – Health and Safety be presented for Second Reading and Adoption.

D.3 RESOLVED, that mandated Policy – Administration 1648.14 and Appendices to Policy 1648.14, be presented for First Reading.

D.4 RESOLVED, that mandated Policy – Program 2425 – Emergency Virtual or Remote Instruction Program, be presented for First Reading.

D.5 RESOLVED, that mandated Policy – Students 5751 – Sexual Harassment of Students, and Regulation – Students 5751, be presented for First Reading.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

E. CURRICULUM AND TECHNOLOGY

Upon recommendation of the Superintendent, motion to approve Items E-1 and E-2.

Motion: _____ **Second:** _____

E.1 Committees Needed

Motion to appoint following Committees and Members as per requirements governing school district in reference to: Quality Single Accountability Continuum, District Evaluation Advisory Committee, School Improvement Panel, and School Safety Team.

QSAC

1. Superintendent - Dr. Timothy Frederiks
2. Principal - Ruth Ann Dalrymple
3. Parent - Liz Monaghan
4. BOE Member- Liz Monaghan
5. Teachers: Patty Toth, Mike Grossman, Tracy Holt

DEAC

- 1. Superintendent - Dr. Timothy Frederiks
- 2. Special Ed Director - Dr. Timothy Frederiks
- 3. Principal- Ruth Ann Dalrymple
- 4. Board of Education Member - Elizabeth Monaghan
- 5. Parent - Elizabeth Monaghan
- 6. Teacher- Elementary Level - Matthew Ryerson
- 7. Teacher-Primary Level - Laura Kiernan

ScIP

- 1. Superintendent - Dr. Timothy Frederiks
- 2. Principal - Ruth Ann Dalrymple
- 3. Teacher - Matthew Ryerson

School Safety Team

- 1. Superintendent - Dr. Timothy Frederiks
- 2. Principal - Ruth Ann Dalrymple
- 3. Anti-Bully Specialist - Ruth Ann Dalrymple
- 4. Teacher - Patty Toth
- 5. Parent - Dana Daneault

E-2. Girls On the Run

Upon recommendation of the Superintendent, motion to approve the establishment of a Hampton chapter of Girls on the Run, a program targeted at girls in grades 3-5, beginning in March 2022. Volunteer advisors will be Tracy Holt and Dominique Trepiccione.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

F. COMMUNICATION

Upon recommendation of the Superintendent, motion to approve Items F.1 and F.2.

Motion: _____ **Second:** _____

F.1 Nursing Services Plan 2021-2022

Motion to approve the 2021-22 Nursing Services Plan as presented.

F.2 Remote Instruction Plan 2021-2022

Motion to approve the 2021-22 mandated Remote Instruction Plan and to submit to the County Office on or before October 29, 2021.

Roll Call Vote:

Mrs. Bruton	Mrs. Daneault	Mrs. Monaghan	Mrs. Noon	_____

OLD BUSINESS

- **Board Meetings/Committees** moving forward
- **Use of Facilities** – HMC – Recreation Program only – Fun activities once week for two hours
- **Donations**
- **Audit Recommendations**

NEW BUSINESS

- **Committee Structure**
- **Formulation of Ad-Hoc Committee**
- **Policy Implemented to Allow for Committee Structure**

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: Personnel & Legal. It is anticipated that the length of this closed session will be _____. No action is anticipated to be taken. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

ADJOURNMENT

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Resolved the Board adjourn the Regular Business Meeting of October 19, 2021 _____