

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
September 14, 2021**

CALL TO ORDER - Mrs. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 14, 2021 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in district school on January 14, 2021 posted on the District website, and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster like skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Victoria L Stevens, Interim Board Secretary

- | | |
|---|--|
| <input type="checkbox"/> Mrs. Elizabeth Monaghan- President | <input type="checkbox"/> Dr. Timothy Frederiks, Interim Superintendent |
| <input type="checkbox"/> Mrs. Alicia Noon- Vice President | <input type="checkbox"/> Victoria L Stevens, Interim Board Secretary |
| <input type="checkbox"/> Mrs. Megan Bruton | |
| <input type="checkbox"/> Mr. Corey Mauger | |
| <input type="checkbox"/> Mrs. Dana Daneault | |

EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: Personnel & Legal. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: Ayes: Nays: Abstentions:

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: _____ **Ayes:** **Unanimous** **Nays:** _____ **Abstentions:** _____

Review of Minutes

- June 15, 2021 Regular Business Meeting Minutes
- June 15, 2021 Executive Session Meeting Minutes
- July 13, 2021 Special Business Meeting Minutes
- August 12, 2021 Special Meeting Minutes
- August 12, 2021 Executive Session Meeting Minutes

Motion to approve the minutes as presented.

Motion: _____ **Second:** _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

Board President’s Report - Mrs. Monaghan

- Update on Relocation of Playground
- Discussion of Additional Board Meeting(s)

Interim Superintendent’s Report – Dr. Timothy Frederiks

Harassment, Intimidation, and Bullying (HIB) Report -2021-2022

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		

Safety Drill Report 2021-2022 SY

Date	Drill	Time	Evacuation Time	Details
7//26/21	Fire Drill	8:45 am	32 Secs	ESY * used bullhorn Siren as notification
7/26/2021	Safety Drill LOCK OUT Drill	9:15 am	n/a	ESY
8/4/2021	Safety Drill Hold Drill	12:05 pm	n/a	ESY Hold in the classroom

8/5/2021	Fire Drill	10:42 am	19 sec	*only 1 class in ESY in building
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Hampton Student Enrollment

	District: In	Choice: In	District: Out
Pre K	20		1
Kindergarten	10		
First Grade	19	2	
Second Grade	10		
Third Grade	6	1	1
Fourth Grade	14	2	
Fifth Grade	8		
SUB TOTAL	87*	5*	2
Choice Out	6		
LT - 6	14		1
LT - 7	16		1
LT - 8	8		
SUB TOTAL	44		2
TOTAL	131	5	4

***Present in Building**

Interim Business Administrator's Report – Victoria L Stevens

- Debt Service Interest Payment
- 4th Round Bidding Bus Route to Lebanon
- Special Education Bus Aide for OOD Student
- SNEARS application and Free/Reduced Application Packet
- P-EBT Submittal
- Contract/Salary Guide Ratification/Update from Atty Sciarrillo

Future Board of Education Meetings

- Second Board Meeting – September (?)
- October 19, 2021

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.

File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

- Cafeteria Tables
- Doors
- HVAC Dual Units
- Water Filling Stations
- Grounds Maintenance

B. FINANCE

Motion to approve items B-1 to B-6 as presented.

B-1 Board Secretary’s and Treasurer’s Reports

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Victoria Stevens, Interim Board Secretary, certify that no line account has been over expended as of July 31, 2021;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of July 2021, and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of July 31, 2021, and after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Superintendent and School Business Administrator for the period of August 18, 2021, through September 13, 2021.

Fund	Total
Fund 10 – Current Expense	1,186.45
Fund 11 - Current Expense	147,983.44
Fund 20 – Special Revenue	17,137,.69
Fund 40 – Debt Service	29,300.00
Fund 50 – Food Service	4,263.06
Grand Total:	199,870.64

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Superintendent and School Business Administrator for July 2021 in the amount of \$13,331.

B-4 Banking

Motion to establish that all funds on deposit in the Current Account, Payroll Agency Account, Payroll Account, Money Market Account, Summer Pay Account, and Student Activities Account at Investor’s Bank be withdrawn only on School Warrant of said Board of Education as per signature cards as authorized:

General Account: Three signatures required: President, Business Administrator, Treasurer

Payroll Account: One signature required: Treasurer, or Superintendent, or Business Administrator

Payroll Agency Account: One signature required: Treasurer, or Business Administrator

Summer Pay Account: Two signatures required: Business Administrator, or Superintendent, or Treasurer

Student Activity Account: Two signatures required: Superintendent, or Principal, or Business Administrator

Money Market Account: Business Administrator/Board Secretary to act as Investment Officer

B-5 Shared State Data Submission Services

Motion to approve the contract to share State Data Submission support services with Lebanon Township School for the 2021- 2022 school year at a cost of \$15,000.

B-6 Tuition Contract Agreement – Franklin Township School, Warren County

Motion to approve the contract as presented for Tuition from Franklin Township School, Warren County, for one student for the 21-22 school year at a cost of \$16,500.

Motion: _____

Second: _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

C. PERSONNEL AND NEGOTIATIONS

Motion to approve personnel items C-1 and C-8 as presented.

C-1 Interim Superintendent/Director of Special Service

Motion to approve the contract for Dr. Timothy Frederiks to serve as Interim Superintendent/Director of Special Services retroactive to September 13, 2021 through June 30,2022 as previously approved (9/2/21) by the County Superintendent of Schools.

Be it further resolved that Mr. James Grube’s resignation from the Interim Superintendent/Director of Special Service is hereby effective September 12, 2021.

C-2 HEA Ratification and Salary Guide Approval

RESOLVED, the Board of Education, upon the recommendation of the Negotiations Committee, approves the Memorandum of Agreement and Salary Guides signed by the Association on June 16, 2021 and the Board on June 23, 2021.

C-3 District Appointments:

Appointment	Staff Assigned
ADA Coordinator	Dr. Timothy Frederiks
Homeless Liaison	Dr. Timothy Frederiks
School Safety Specialist	Dr. Timothy Frederiks
Section 504 Coordinator	Dr. Timothy Frederiks

C-4 Travel – Retroactive Workshop Approval

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Date	“Virtual” Workshop	Employee	Cost	Mileage
8/16-18/2021	Wilson Reading System Introductory Course	Cara Musella	\$649	n/a

Ms. Musella to be paid sub-rate of \$115 per day for total of \$345.

C-5 Special Education Teacher

Upon recommendation of the Interim Superintendent, motion to approve the employment of Carrie Sullivan, Special Education Teacher, FTE 1.0, at the MA step 3, salary of \$57,512, retroactive to August 30, 2021 for the 21-2022 school year.

C-6 Substitute Nurses for 2021-2022

Motion to approve Eilizabeth Wenger and Nike Brandner as substitute Nurses for the 2021-2022 school year at a rate of \$115 per day.

C-8 District Testing Coordinator

Motion to approve a stipend of \$1,000 for Mr. Matthew Ryerson, to serve as the District Testing Coordinator for the 2021-2022 school year.

Motion: _____

Second: _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

D. POLICY

None

E. CURRICULUM AND TECHNOLOGY

None

F. COMMUNICATION

None

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

EXECUTIVE SESSION

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Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

ADJOURNMENT

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Resolved the Board adjourn the Regular Business Meeting of September 14, 2021_____