

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
August 17, 2021**

CALL TO ORDER - Mrs. Monaghan, Board President Time: _____

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on January 14, 2021 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in district school on January 14, 2021, clarification posted on the District website on August 13, 2021 and sent to the Township Clerk.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals:

1. To ensure fidelity to a high quality instructional program that provides equitable opportunities for all students for in person and remote learning.
2. To implement project based learning and activities that develop and foster like skills.
3. To invest in and offer professional development for staff on project based learning and other professional development needs as identified in collaboration with the teaching staff.
4. To develop alternative sources of revenue for the district.

Board Goal:

1. To engage in ongoing professional development in areas that the Board identifies as crucial to expanding their knowledge as effective school board members.

Roll Call – Victoria Stevens, Board Secretary

- | | |
|---|---|
| <input type="checkbox"/> Mrs. Elizabeth Monaghan- President | <input type="checkbox"/> Mr. James Grube, Interim Superintendent |
| <input type="checkbox"/> Mrs. Alicia Noon- Vice President | <input type="checkbox"/> Mrs. Victoria Stevens, Interim Board Secretary |
| <input type="checkbox"/> Mrs. Megan Bruton | |
| <input type="checkbox"/> Mr. Corey Mauger | |
| <input type="checkbox"/> Mrs. Dana Daneault | |

EXECUTIVE SESSION

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **terms and conditions of employment for upcoming Superintendent search and personnel items**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Review of Minutes

- June 15, 2021 Regular Meeting
- June 15, 2021 Executive Session
- July 13, 2021 Special Meeting
- August 12, 2021 Special Meeting
- August 12, 2021 Executive Session

Motion to approve the minutes as presented.

Motion: _____ **Second:** _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

Board President’s Report - Mrs. Monaghan

- Update BOE Election
- Correspondence dated from Hampton Borough
- Request from Fire Company for Participation in Barrel Event

Chief School Administrator’s Report – Mr. James Grube

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		

June/July/August Safety Drill Report

	Date	Time	Evacuation Time	Details
7//26/21	Fire Drill * used bullhorn Siren as notification	8:45 am	32 Secs	ESY
7/26/2021	Safety Drill LOCK OUT Drill	9:15 am		ESY

	Date	Time	Evacuation Time	Details
6/3/21	LOCK OUT Drill	2:08 PM	10 minutes	
6/17/2021	Fire Drill	11:18 am Individual classrooms No evacuation		

Future Board of Education Meetings

- September 14, 2021- Regular Business Meeting

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business.

File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Shout out to Custodial crew – Building (and outside classroom/Playground) look amazing!

A-1 Motion to approve quote submitted by Link & Son for installation of two sensor activated faucets in the amount of \$550 – Preschool Grant funds.

A-2 Motion to approve quote submitted by MACK Industries to replace fan condenser motors in Room 302 in the amount of \$2500.

Motion to approve items A-1 & A-2 as presented.

Motion: _____ Second: _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

B. FINANCE

Motion to approve items B-1 to B-4 as presented.

B-1 Board Secretary’s and Treasurer’s Reports

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Victoria Stevens, Interim Board Secretary, certify that no line account has been over expended as of June 30, 2021;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June 2021, and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of June 30, 2021, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B-2 Approve Monthly Bill Lists

Motion to approve the Bill Lists as recommended by the Chief School Administrator and School Business Administrator for the period of June 12, 2021, through June 30, 2021, FINAL 6/30/21 as well as July 1, 2021 through August 17, 2021.

Fund	Total
Fund 10 – Current Expense	\$3,362.31
Fund 11 - Current Expense	\$142,655.17
Fund 20 – Special Revenue	\$103,588.49
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$6,917.37
Fund 65 - BD/ABA Program	0
6/12-June 30, 2021 Grand Total:	\$256,523.34

Fund	Total
Fund 10 – Current Expense	\$
Fund 11 - Current Expense	\$
Fund 20 – Special Revenue	\$
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$
Fund 65 - BD/ABA Program	0
June 30, 2021 Grand Total:	\$

Fund	Total
Fund 10 – Current Expense	\$1,176.12
Fund 11 - Current Expense	\$197,686.15
Fund 20 – Special Revenue	\$5,468.35
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$595.00
Fund 65 - BD/ABA Program	0
August 12, 2021 Grand Total:	\$204,925.62

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for June 12,2021 - June 30, 2021 in the amount of \$9,473.05.

B-4 ESY Titusville Academy

Motion to approve the contract as presented for ESY Tuition from Titusville Academy for one student. Dates of ESY ran 7/5-8/13,2021 in the total amount of \$7,398.50 @295.94 per diem rate.

Motion: _____

Second: _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

C. PERSONNEL AND NEGOTIATIONS

Motion to approve items C-1 to C- 3 as presented

Motion: _____ Second: _____

C- 1 Resignations

- a. Motion to approve the resignation, with regret, of Tina Attanasio from the position of special education teacher, effective October 8, 2021, or earlier if a replacement can be found.
- b. Motion to approve the resignation, with regret, of Michelle Stecker from the position of paraprofessional, effective immediately.
- c. Motion to approve the resignation, of James Grube, from the position of Interim Superintendent/Director of Special Services, effective October 28, 2021, or earlier if a replacement can be found.

C-2 New Hires

- a. Motion to approve the employment of Cara Musella, Special Education Teacher, FTE 1.0, at a BA/1 salary of \$53,404, (pending ratification of the 21-22 salary guide) for the 2021/22 School Year, as recommended by the Superintendent.
- b. Motion to approve the employment of Adrienne Amey, Physical Education Teacher as a long term substitute at a salary of \$150.00 per day until her teaching certificate is processed by the Department of Education. The motion further states once the certificate is finalized Ms. Amey will be hired at FTE .75, prorated at BA/1salary of \$53,404 at 75% \$40,053 (pending ratification of the 21-22 salary guide) for the 2021/22 School Year, as recommended by the Superintendent.
- c. Motion to approve the employment of Katherine Kingsland, First Grade Teacher, FTE 1.0, at a BA/1 salary of \$53,404, (pending ratification of the 21-22 salary guide) for the 2021/22 School Year, as recommended by the Superintendent.

C-3 Staff Assignments

- a. Motion to recognize the staff assignments for the 2021- 22 school year, as recommended by the Superintendent.
 - **STAFF ASSIGNMENTS 2021-2022**
 - Pre-School – Ms. Toth
 - Pre-School – Ms. DeGaris
 - Kindergarten – Ms. Trepiccione
 - First Grade – Ms. Holt
 - First Grade – Ms. Kingsland
 - 2nd Grade – Ms. Kiernan
 - 3rd Grade – MS. Tyerech
 - 4th Grade – Mr. Ryerson

- 5th Grade – Mr. Grossman
- Art – Ms. Kouriatis
- Music – TBD
- Physical Education – Adrienne Amey (New Teacher)
- Library – Ms. Hurford
- Resource Room – Ms. Walton
- LLD Room – Ms. Musella (New Teacher)
- Resource Room – TBD
- World Language – TBD
- Nurse – Ms. Straight
- CST – Ms. Puppo
- CST – Ms. Scherer
- CST – TBD

Motion to approve personnel items C-1 and C-3 as presented.

Motion: _____ Second: _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

D. POLICY

None

E. CURRICULUM AND TECHNOLOGY

None

F. COMMUNICATION

F. 1 Motion to approve the revision to the previously approved 2021-21 school calendar as listed below:

Current Calendar

- September 15th Back to School Night
- November 2nd Virtual School Day
- March 24th Spring Concert
- March 25th Early Dismissal

Revised Calendar

- Move to September 9th
- November 2nd In Person Instruction
- Move to May 26th Spring Concert
- May 27th Early Dismissal

Motion to approve item F-1 as presented.

Motion: _____ Second: _____

Mrs. Bruton	Mrs. Daneault	Mr. Mauger	Mrs. Monaghan	Mrs. Noon

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

EXECUTIVE SESSION – If Needed

Motion: _____ **Second:** _____ **Time:** _____

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Voice Vote: Ayes: Nays: Abstentions:

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: Ayes: Nays: Abstentions:

ADJOURNMENT

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: Ayes: Nays: Abstentions:

Resolved the Board adjourn the Regular Business Meeting of June 15, 2021_____