

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
December 15, 2020**

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**CALL TO ORDER - Mr. Sherlock, Board President Time: 6:34 pm**

**Open Public Meeting Announcement**

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on November 5, 2020 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in district school on November 5, 2020, posted on the District website on November 5, 2020, and sent to the Township Clerk on November 22, 2020.

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**Roll Call – Marci Krasny, Board Secretary**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Mr. Robert Sherlock-President          | <input checked="" type="checkbox"/> Mr. Jason Kornegay, Superintendent |
| <input checked="" type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President | <input checked="" type="checkbox"/> Mrs. Marci Krasny, Board Secretary |
| <input checked="" type="checkbox"/> Mrs. Nicole Bollenbach                 |  |
| <input checked="" type="checkbox"/> Mrs. Megan Bruton                      |  |
| <input checked="" type="checkbox"/> Mrs. Alicia Noon                       |  |

**First item is for Goal Setting Facilitated by NJSBA**

*cancelled*

**Review of Minutes**

- November 17, 2020 Regular Meeting Minutes

**Motion: Mrs. Monaghan**

**Second: Mrs. Bollenbach**

| Mrs. Bollenbach | Mrs. Bruton | Mrs. Monaghan | Mrs. Noon | Mr. Sherlock |
|-----------------|-------------|---------------|-----------|--------------|
| Y               | Abstain     | Y             | Y         | Y            |

**Board President's Report - Mr. Robert Sherlock**

**Chief School Administrator's Report – Mr. Jason Kornegay**

Hampton Strong-Mrs. Bruton explained that Hampton Strong had 2 categories. One was for the most money raised per capita and the second was for the most people donating. we won first place in both categories- \$2,000 for each.

Mr. Kornegay and Mrs. Krasny stated that the prize would be used for technology; i.e. doc camera, assessment software, iPads. The BOE all agreed that was a good use for the funds.

Mrs. Bollenback went on to explain a math assessment VB-1 and Mr. Kornegay stated that in partnership with Lebanon we were using that.

Mrs. Bollenbach suggested Rethink to store files data. Mr. Kornegay stated that Ms Andrade has been creating data binders for students.

**Harassment, Intimidation, and Bullying (HIB) Report**

| Month     | # Incidents Investigated | # Incidents HIB Confirmed | Remediation (Y/N) | Discipline (Y/N) |
|-----------|--------------------------|---------------------------|-------------------|------------------|
| July      | 0                        | 0                         |                   |                  |
| August    | 0                        | 0                         |                   |                  |
| September | 0                        | 0                         |                   |                  |
| October   | 0                        | 0                         |                   |                  |
| November  | 0                        | 0                         |                   |                  |
| December  |                          |                           |                   |                  |
| January   |                          |                           |                   |                  |
| February  |                          |                           |                   |                  |
| March     |                          |                           |                   |                  |
| April     |                          |                           |                   |                  |
| May       |                          |                           |                   |                  |
| June      |                          |                           |                   |                  |

**November Safety Drill Report**

|            | Date     | Time    | Evacuation Time            |
|------------|----------|---------|----------------------------|
| Fire Drill | 11/26/20 | 11:56am | Fire Drill<br>Blocked exit |

|            |          |          |   |
|------------|----------|----------|---|
| Hold Drill | 11/30/20 | 10:26 am | Hold in classroom,<br>business as usual |
|------------|----------|----------|---|

**Board Secretary's Report - Mrs. Marci Krasny**

- Application for State School Aide (ASSA) has been filed for the 2021-2022 school year
- We are excited to announce that we won the Hampton Strong Competition
- Congratulations to Megan Bruton and Mr. David Tampier for being elected to the Board of Education. Both will be fulfilling 3 year terms
- There is a one year unexpired term still unfilled and we will be interviewing candidates in January

**Future Board of Education Meetings**

- January 6, 2021

**Hampton Student Enrollment**

|              | In District -<br>In Person | In District -<br>Remote | Out of District | Multigrade<br>Resource Room |
|--------------|----------------------------|-------------------------|-----------------|-----------------------------|
| Prek         | 0                          | 2                       | 1               |                             |
| Kindergarten | 22                         | 1                       | 0               |                             |
| 1            | 8                          | 1                       | 0               |                             |
| 2            | 5                          | 1                       | 0               |                             |
| 3            | 10                         | 2                       | 0               | 2                           |
| 4            | 7                          | 0                       | 0               | 1 Remote                    |
| 5            | 7                          | 1                       | 0               | 2                           |
| Choice In    | 5                          |                         |                 |                             |
| Choice Out   | 8                          |                         |                 |                             |
| LT - 6       | 12                         |                         | 2               |                             |
| LT - 7       | 9                          |                         | 0               |                             |
| LT - 8       | 9                          |                         | 2               |                             |

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all,*

who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

**Discussion:**

none

**A. BUILDING AND GROUNDS**

Motion to approve items A-1 to A-2 as presented.

**A-1 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance NJ QSAC**

Motion to approve the NJ QSAC 2020-2021 Statement of Assurance and to authorize its submission to the New Jersey Department of Education.

**A-2 School Safety and Security Plan Annual Review Statement of Assurance**

Motion to approve the School Safety and Security Plan Annual Review Statement of Assurance and to authorize its submission to the New Jersey Department of Education.

Motion: Mrs. Bollenbach

Second: Mrs. Monahan

**Voice Vote:**

All Motioned

**Ayes:**

**Nays:**

**Abstentions:**

**B. FINANCE**

Motion to approve items B-1 to B-5 as presented.

**B-1 Board Secretary’s and Treasurer’s Reports**

As required by N.J.A.C. 6A:23A-16.10 (c)3, I ,Marci Krasny, Board Secretary, certify that no line account has been over expended as of November 30, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of November 2020 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of November 20,2020 after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B-2 Approve Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of November 14, 2020 through December 10, 2020.

| <b>Fund</b>               | <b>Total</b> |
|---------------------------|--------------|
| Fund 10 – Current Expense | \$13,747.30  |
| Fund 11 - Current Expense | \$185,837.57 |
| Fund 12 - Capital Expense | 0            |

|                           |              |
|---------------------------|--------------|
| Fund 20 – Special Revenue | \$14,902.18  |
| Fund 40 – Debt Service    | 0            |
| Fund 50 – Food Service    | \$22.05      |
| Fund 65 - BD/ABA Program  | 0            |
| Grand Total:              | \$214,509.10 |

**B-3 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of November 2020 in the amount of \$696.02

**B-4 Donation for Mrs. Walton’s Class**

Motion to accept a donation of \$150.00 from Mrs. Walton’s class to be used for teaching materials. Mr. Sherlock asked where the donation came from. Mr. Kornegay explained that a group of grateful parents raised the funds.

**B-5 Donation from Hampton Strong**

Motion to accept a check for \$4,000 from Hampton Strong to be used for technology supplies. Again Mr. Kornegay and Mrs. Bruton explained the competition and gave many thanks to Liz Diltz for her continuing support.

**Motion: Mrs. Noon**

**Second: Mrs. Bruton**

| Mrs. Bollenbach | Mrs. Bruton | Mrs. Monaghan | Mrs. Noon | Mr. Sherlock |
|-----------------|-------------|---------------|-----------|--------------|
| Y               | Y           | Y             | Y         | Y            |

**C. PERSONNEL AND NEGOTIATIONS**

**D. POLICY**

**E. CURRICULUM AND TECHNOLOGY**

**F. COMMUNICATION**

**G. NEW BUSINESS**

**NB 1 Submission of QSAC DPR’s**

Resolved that the Hampton Borough Board of Education has convened at a public meeting on December 15,2020 to review the District Performance Review (DPR’s) for NJQSAC and approves submission of the DPR’s and Declaration Page to the State of New Jersey State Department of Education as required by N.J.A.C. 6A:30-3.2

Mr. Kornegay described the QSAC process and explained that this year the process might be extended. On Thursday the Governor is deciding due to the pandemic.

Mrs. Monaghan asked Mr. Kornegay our policy on snow days and virtual learning days. With the upcoming storm Mr. Kornegay informed the BOE that a decision will be made by noon tomorrow. Mrs. Bruton brought up the possibility of the staff not being able to get childcare due to the storm. Mr. Kornegay stated that he will take that into account when making his decision.

Motion: Mrs. Bollenbach

Second: Mrs. Monaghan

Voice Vote:

Ayes:

Nays:

Abstentions:

All Motioned

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

Mrs. Mauer asked how many hours in a day are considered a school day.

**EXECUTIVE SESSION**

Motion: Mrs. Monaghan

Second: Mrs. Bollenbach

Time: 7:39 pm

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education move to closed Executive Session regarding one or more of the following matters: Negotiations/ Budget Preparation. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. *Action may be taken upon returning to open session.*

Voice Vote:

Ayes:

Nays:

Abstentions:

All Motioned

**Reconvene into Public Session:**

Motion: Mrs. Bollenbach

Second: Mrs. Monaghan

Time: 8:12 pm

Voice Vote:

Ayes:

Nays:

Abstentions:

All Motioned

The BOE thanked Mr. Sherlock and Mrs. Bollenbach for their service on the BOE.

**ADJOURNMENT**

Motion: Mrs. Bruton

Second: Mrs. Bollenach Time: 8:19 pm

Voice Vote:

Ayes:

Nays:

Abstentions:

Resolved the Board adjourn the Regular Business Meeting of December 15, 2020 at 8:20 pm.

Respectively submitted,

 12/18/20

Marci Krasny, Business Administrator, Board Secretary

 12/18/20

Robert Sherlock, Board President

