

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
November 17, 2020**

CALL TO ORDER - Mr. Sherlock, Board President Time: 7:00 pm

Open Public Meeting Announcement

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on October 29, 2020 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in district school on October 23, 2020, posted on the District website on October 23, 2020, and sent to the Township Clerk on October 23, 2020.

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

Roll Call – Marci Krasny, Board Secretary

- | | |
|--|--|
| <input checked="" type="checkbox"/> Mr. Robert Sherlock-President | <input checked="" type="checkbox"/> Mr. Jason Kornegay, Superintendent |
| <input checked="" type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President | <input checked="" type="checkbox"/> Mrs. Marci Krasny, Board Secretary |
| <input checked="" type="checkbox"/> Mrs. Nicole Bollenbach | |
| <input type="checkbox"/> Mrs. Megan Bruton | |
| <input checked="" type="checkbox"/> Mrs. Alicia Noon | |

EXECUTIVE SESSION

NONE

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education move to closed Executive Session regarding one or more of the following matters: _____ It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.
Action may be taken upon returning to open session.

Voice Vote: Ayes: Nays: Abstentions:

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: Ayes: Nays: Abstentions:

Review of Minutes

- October 20,2020 Regular Meeting Minutes
- October 20,2020 Executive Meeting Minutes

Motion: Mrs. Monaghan

Second: Mrs. Bollenbach

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y		Y	Y	Y

Board President’s Report - Mr. Robert Sherlock

NONE

Chief School Administrator’s Report – Mr. Jason Kornegay

- Mr. Kornegay reported on the talking points from the Steering Committee Meeting
 - Refined Data Collection Tools
 - Creation of subcommittees to create surveys and discuss the marketing of ideas for surveys
 - Requested parents input on surveys
- Mr. Kornegay reported on the Preschool Expansion Grant and explained that the pool is 10 million
 - Mr. Kornegay discussed the requirements for the grant and explained that the grant application is due by November 30,2020
- Mr. Kornegay discussed the new Covid-19 infection rates in Hunterdon County
 - He anticipates as of Thursday afternoon our County will move from yellow to orange but stressed that we are recommended not to close
 - The orange phase broadens the sphere of contact tracing
 - He will send out details to parents from the Health Department

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November				
December				
January				

February				
March				
April				
May				
June				

October Safety Drill Report

	Date	Time	Evacuation Time
Fire Drill	10/6/20	9:48 am	54 seconds
Safety Drill - NON Fire Evacuation Drill	10/22/20	11:09 am	3 minutes 27 seconds

Board Secretary's Report - Mrs. Marci Krasny

- Mrs. Krasny reported on the Preschool Expansion Grant details. Creative Curriculum will be utilized and she explained that all funding will be used for general education.
 - Mrs. Noon asked questions on future grant funding and class size. Mrs. Krasny explained that the general education per pupil rate is \$13,547 and that the district is responsible for all special education costs.
 - Funding application is due by November 30th and determination will be sent out on December 18th.
 - Mr. Sherlock asked if the Preschool would be open to out of district students.
- Mrs. Krasny reported all new chrome books were distributed to all first through fifth graders.
- Mrs. Krasny reported that on November 3rd the district had a virtual day to reinforce online skills with the students in the event that there is a need to go remote.
- Mrs. Krasny reported that Go-Hunterdon came on November 13th and gave an outside demonstration on the importance of wearing a bike helmet. They used pumpkin smashing as the visual to reinforce their message.

Future Board of Education Meetings

- December 15, 2020
- January 6, 2021

Hampton Student Enrollment

	In District - In Person	In District - Remote	Out of District	Multigrade Resource Room
Prek	0	2	1	
Kindergarten	22	1	0	
1	8	1	0	
2	6	1	0	

3	10	2	0	2
4	7	0	0	1 Remote
5	7	1	0	2
Choice In	5			
Choice Out	8			
LT - 6	12		2	
LT - 7	9		0	
LT - 8	9		2	

Mrs. Monaghan asked if we could explain the Choice Out students. She asked why the 3rd grade had so many students when they were in Kindergarten. Mr. Kornegay explained that when students apply to choose to Choice Out to Lebanon that over the last few years that siblings were requesting to go to Lebanon for logistics purposes. He explained that it is a lottery system. He will do an analysis of the past students and report back to the BOE.

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

NONE

A. BUILDING AND GROUNDS

B. FINANCE

Motion to approve items B-1 to B-4 as presented.

B-1 Board Secretary's and Treasurer's Reports

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny, Board Secretary, certify that no line account has been over expended as of October 31, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of October 2020 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of October

31,2020 after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of October 16, 2020 through November 13, 2020.

Fund	Total
Fund 10 – Current Expense	\$5,963.30
Fund 11 - Current Expense	\$285,332.29
Fund 12 - Capital Expense	0
Fund 20 – Special Revenue	\$2,267.21
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$4469.68
Fund 65 - BD/ABA Program	0
Grand Total:	\$298,032.48

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of November 2020 in the amount of \$719.99

B-4 Preschool Expansion Grant

Motion to approve the submission of the 2019-20201 Preschool Grant to be used for the expansion of Preschool classes starting in February 2021.

Motion: Mrs. Noon

Second: Mrs. Bollenbach

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y		Y	Y	Y

C. PERSONNEL AND NEGOTIATIONS

Motion to approve items C-1

C-1 Resignation

Motion to approve the resignation, with regret, of Janet Legg from the position of First Grade Teacher effective December 31, 2020.

Motion: Mrs. Monaghan

Second: Mrs. Noon

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y		Y	Y	Y

D. POLICY

Motion to approve items D-1 and D-2

D-1 Motion to approve Hampton Public School District second reading for the following policies:

- 2270 Religion in Schools (Revised)
- 2431.3 Heat Participation Policy for Student -Athlete Safety (M)(Revised)
- 2622 Student Assessment (M) Revised
- 5111 Eligibility of Resident/Non Resident Students (M) Revised
- 5200 Attendance (M) Revised
- 5320 Immunization (Revised)
- 5330.04 Administering an Opioid Antidote (M) (Revised)
- 5610 Suspension (M) (Revised)
- 5610 Suspension Procedures (M) (Revised)
- 5620 Expulsion (M) (Revised)
- 8320 Personnel Records (M) (Revised)
- 1620 Administrative Employment Contracts (M) (Revised)
- 2431 Athletic Competition (M) (Revised)
- 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (revised)
- 2451 Adult High School (M) (Revised)
- 2464 Gifted and Talented Students (M) (Revised)
- 5330.05 Seizure Action Plan (M) (Revised)
- 6440 Cooperative Purchasing (M) Revised
- 6470.01 Electronic Funds Transfer and Claimant Certification(M)
- 7440 School District Security
- 7450 Property Inventory(M)
- 7510 Use of School Facilities (M)
- 8420 Emergency and Crisis Situations (M)
- 8561 Procurement Procedures for School Nutrition Programs (M)
- 1648 Restart and Recovery Plan (M) (Revised)
- 1648.02 Remote Learning Options for Families (M) (New)
- 1648.03 Restart and Recovery Plan-Full Time Remote Instruction (M) (New)

D-2 Standard Operating Procedures

Motion to approve Hampton Public School District Standard Operating Procedures and Internal Control Manual

Motion: Mrs. Bollenbach

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y		Y	Y	Y

E. CURRICULUM AND TECHNOLOGY

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room

before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

Mrs. Mauer asked when Mrs. Legg’s last day. Mr. Kornegay replied that the day was 12/31/20.

ADJOURNMENT

Motion: Mrs. Bollenbach

Second: Mrs. Monaghan

Time: 7:46pm

Voice Vote:

Ayes:

Nays:

Abstentions:

All Motioned

Resolved the Board adjourn the Regular Business Meeting of November 17, 2020 at 7:46pm.

Respectively submitted,

Marci Krasny, Business Administrator, Board Secretary

Date

Robert Sherlock, Board President

Date