

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
October 20, 2020**

CALL TO ORDER - Mr. Sherlock, Board President Time: 7:03 p.m.

Open Public Meeting Announcement

"In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in an area newspaper, the Hunterdon Democrat, on October 1, 2020 the district's website and posted in public buildings which includes the Hampton School."

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

Roll Call – Marci Krasny, Board Secretary

- | | |
|--|--|
| <input checked="" type="checkbox"/> Mr. Robert Sherlock-President | <input checked="" type="checkbox"/> Mr. Jason Kornegay, Superintendent |
| <input checked="" type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President | <input checked="" type="checkbox"/> Mrs. Marci Krasny, Board Secretary |
| <input checked="" type="checkbox"/> Mrs. Nicole Bollenbach | |
| <input checked="" type="checkbox"/> Mrs. Megan Bruton | |
| <input type="checkbox"/> Mrs. Alicia Noon | |

Review of Minutes

- September 15, 2020 Regular Meeting Minute

Motion: Mrs. Bruton

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y		Y

Board President's Report - Mr. Robert Sherlock
none

Chief School Administrator's Report – Mr. Jason Kornegay

Mr. Kornegay thanked all the staff for doing a wonderful job and stated that all of our systems are running soomely. Mr. Kornegay told the BOE that the USDA extended free meals through June 30,2020. He went on

to tell the public that we started offering meals for the weekend. He extended to the public that the plan extends to the community for children from age 3 to 18. Mrs. Bruton questioned Mrs. Krasny on how the funding was being handled for the change in meal service. Mrs. Monaghan asked if a flyer can be put up on Facebook to advertise the plan. Mrs. Krasny explained that Mrs. Darlrymple put one up already and Mr. Kornegay said he will give it to Mrs. Monaghan to put up again on social media. Mr. Kornegay spoke about the Steering Committee meeting. The Mayor attended the meeting and some community members. Mr. Kornegay will try to send out notification so more community members join in the discussion. He has been in contact with Mayor Shaner. The Council has some questions and Mr. Kornegay is waiting on some information to be provided by the council. He stated that we are in the data collection phase. He is going to create some questions for the community and prepare a survey for next week. There will be another meeting next week and going forward there will be meetings in November and December.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October				
November				
December				
January				
February				
March				
April				
May				
June				

September Safety Drill Report

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	9/2/2020	12:42 pm	53 seconds
Test of Communication System in house	9/9/2020	2:00 pm	
Hampton Public School – Fire Drill	9/17/2020	11:34am	59 seconds

Board Secretary’s Report - Mrs. Marci Krasny

- We would like to thank Mrs. Martina Rasmussen and Mikolas for donating and planting

flowers in the front walkway of the school.

- Back to School Night was successful many thanks to all the teachers and to all parents for joining.
- On October 12th we had a county wide professional development day. Our teachers participated in a mandated Dyslexia training and many staff members ran workshops on several turnkey presentations.
- On October 5th - 9th we recognized the Week of Respect. October 26th -31st will be Red Ribbon Week.
- In observance of Fire Safety Week, the Hampton Fire Dept sent 4 firemen to the school to visit each class, talk about fire safety and hand out hats and activity packets.

New Business

Mr. Sherlock questioned Mr. Kornegay on the district policy for traveling over Winter Break. Mr. Kornegay stressed the importance of sending a survey to the parents to see if closing for two weeks after break would be warranted. Mr. Kornegay is meeting with other Superintendents on Friday to discuss this as a county. He went on to explain that even though there is an uptick in cases the County Epidemiologist shows no indication of transmission from students being in person in schools. Mrs. Bruton questioned Mr. Kornegay if it would be possible if parents select self quarantine and do remote learning instead of closing. Mr. Kornegay explained that he will put out a survey and share the findings with the BOE.

Old Business

none

Future Board of Education Meetings

- November 17, 2020
- December 15, 2020

Hampton Student Enrollment

	In District - In Person	In District - Remote	Out of District	Multigrade Resource Room
Prek	0	2	1	
Kindergarten	22	1	0	
1	8	1	0	
2	6	1	0	
3	10	2	0	2
4	7	0	0	1 Remote
5	8	0	0	2

Choice In	5			
Choice Out	8			
LT - 6	12		2	
LT - 7	9		0	
LT - 8	9		2	

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

Mrs. Mauger (Q) Will the district be opening Pre K?

Mr. Kornegay explained that under the State guidelines with 6 ft social distancing we need the current staff for Kindergarten. The district will keep reevaluating the guidelines with the hope of possibly opening Pre K.

A. BUILDING AND GROUNDS

A-1 M1/Comprehensive Maintenance Plan

Motion to approve the submission of the 2020-21 M-1 and Comprehensive Maintenance Plan, as presented, to the Hunterdon County Office of Education.

Motion: Mrs. Bruton

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y		Y

B. FINANCE

Motion to approve items B-1 to B-10 as presented.

B-1 Board Secretary's and Treasurer's Reports

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny, Board Secretary, certify that no line account has been over expended as of September 30, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June 2020 and August 2020 and September 2020 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of September 30, 2020 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of September 15, 2020 through October 15, 2020.

Fund	Total
Fund 10 – Current Expense	24,668.84
Fund 11 - Current Expense	410,990.95
Fund 12 - Capital Expense	0
Fund 20 – Special Revenue	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	2,260.61
Fund 65 - BD/ABA Program	0
Grand Total:	437,920.40

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of October 2020 in the amount of \$70,547.90

B-4 Child Study Team Coordinator Contract - Sending/Lebanon Township

Motion to approve the 2020-2021 contract with Lebanon Township School District Board of Education to send one identified student into the Lebanon Township School District LLD Program at a tuition rate of \$22,600.

B-5 Maintenance Reserve Deposit

Motion to amend the amount deposited into the Maintenance Reserve account for year end 2019-2020 not to exceed \$150,000 from \$100,000.

B-6 Transportation Agreement Sending/Lebanon Township

Motion to approve the 2020-2021 contract with Lebanon Township School District Board of Education to transport 43 students at a rate of \$865 per pupil plus 1% administrative fee \$38,170.00

B-7 Coronavirus Relief Fund Grant Acceptance

Motion to accept the Coronavirus Relief Fund Grant in the amount of \$6,821.00.

B-8 Extraordinary Aide 2019-2020

Motion to accept Extraordinary Aide in the revised amount of \$146,536.00 including an increase in funds of \$13,341.00.

B-9 Unfunded Choice Student

Motion to accept student SID #9814896895 to continue attending Hampton Public School as an unfunded choice student for the 2020-21 school year.

Mrs. Bruton questioned what the term unfunded choice student was and how this affects the district.

Mr. Kornegay explained that through School Choice that there is an ability for families that move the ability to stay in the district and if they do we will be guaranteed funding through fifth grade.

B-10 School Security Grant

Motion to approve the submission of the 2020-2021 School Security Grant to be used for security upgrades and to accept the grant award in the following amount under: \$20,000.

Motion: Mrs. Bruton

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y		Y

C. PERSONNEL AND NEGOTIATIONS

Motion to approve items C-1 to C-5 as presented.

C-1 2020-2021 Part-time Custodian Contract

Motion to amend the offering of a new employment contract 10-month contract as presented to serve as (.5) FTE Custodian at an hourly wage of \$22.59, effective October 15, 2020 and terminating on June 30, 2021.

C-2 2020-21 Revised LTDC Contract

Motion to amend the offering of a new employment contract 10-month contract as presented to serve as (.2) Learning Consultant for the 2020-21 School Year.

Mrs. Bruton raised concerns about this position and explained that she did not agree with accommodations for this position. Mr. Kornegay explained that we are legally in our rights to accommodate for this position and that the service provider we have chosen is extremely qualified.

C-3 2020-2021 Substitute List

Motion to approve the following substitutes for the 2020-/2021 School Year:

1. Timothy Reber
2. Michelle Snyder

C-4 2020-21 Lead Teacher Stipend Position

Motion to approve a stipend for Lead Teacher for the 2020-/2021 School Year.

C-5 Staff Member Travel

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal

reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Date	Program/Location	Employee	Cost	Mileage
10/20-10/22/20	NJSBA Virtual Conference	Marci Krasny	\$199	N/A

Motion: Mrs. Bollenbach

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y to C1, C3, C4, C5. Mrs. Bruton abstained from C2	Y		Y

D. POLICY

Motion to approve items D-1 to D-3 as presented

D-1 Motion to approve Hampton Public School District first reading for the following policies:

- 2270 Religion in Schools (Revised)
- 2431.3 Heat Participation Policy for Student -Athlete Safety (M)(Revised)
- 2622 Student Assessment (M) Revised
- 5111 Eligibility of Resident/Non Resident Students (M) Revised
- 5200 Attendance (M) Revised
- 5320 Immunization (Revised)
- 5330.04 Administering an Opioid Antidote (M) (Revised)
- 5610 Suspension (M) (Revised)
- 5610 Suspension Procedures (M) (Revised)
- 5620 Expulsion (M) (Revised)
- 8320 Personnel Records (M) (Revised)
- 1620 Administrative Employment Contracts (M) (Revised)
- 2431 Athletic Competition (M) (Revised)
- 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (revised)
- 2451 Adult High School (M) (Revised)
- 2464 Gifted and Talented Students (M) (Revised)
- 5330.05 Seizure Action Plan (M) (Revised)
- 6440 Cooperative Purchasing (M) Revised
- 6470.01 Electronic Funds Transfer and Claimant Certification(M)
- 7440 School District Security
- 7450 Property Inventory(M)
- 7510 Use of School Facilities (M)
- 8420 Emergency and Crisis Situations (M)
- 8561 Procurement Procedures for School Nutrition Programs (M)

- 1648 Restart and Recovery Plan (M) (Revised)
- 1648.02 Remote Learning Options for Families (M) (New)
- 1648.03 Restart and Recovery Plan-Full Time Remote Instruction (M) (New)

D-2 2020-21 Nursing Service Plan

Motion to approve Hampton Public School District 2020-21 Nursing Service Plan

D-3 2020-21 Anti-Bullying Self -Assessment

Motion to approve Hampton Public School District 2020-21 Anti Bullying Self- Assessment

Motion: Mrs. Bruton

Second: Mrs. Bollenbach

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y		Y

E. CURRICULUM AND TECHNOLOGY

Motion to approve items E-1 to E-2 as presented

E-1. Uniform State Memorandum of Agreement

Recommend the board approve, upon the recommendation of the Superintendent, the Update to the Uniform State Memorandum of Agreement between the Hampton Borough Public School and the NJ State Police (Washington, NJ) for the 2019-2020 School Year.

Mr Kornegay explained the Uniform State Memorandum of Agreement outlines how school and law enforcement work together and that the agreement has not been updated this year.

E-2 2020-21 Calendar Change

Motion to approve a virtual school day for students and staff on Election Day Tuesday, November 3, 2020 as mandated by the State of NJ Executive Order 177 that schools will be closed for in-person instruction on Tuesday, November 3, 2020, due to Election Day. Parent Teacher Meetings will be rescheduled to November 17, 2020 and November 18, 2020.

Mr. Kornegay explained that the Executive Order was issued to change that all schools must be closed for Election Day.

Motion: Mrs. Monaghan

Second: Mrs. Bollenbach

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y		Y

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

none

EXECUTIVE SESSION

Motion: Mrs. Bollenbach **Second:** Mrs. Monaghan **Time:** 7:41 pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education move to closed Executive Session regarding one or more of the following matters: **Personnel/BOE Goals**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. *Action may be taken upon returning to open session.*

Voice Vote: **Ayes:** **Nays:** **Abstentions:**
All Motioned

Reconvene into Public Session:

Motion: Mrs. Bollenbach **Second:** Mrs. Monaghan **Time:** 8:27pm

Voice Vote: **Ayes:** **Nays:** **Abstentions:**
All Motioned

Action Items

Separation of Service Agreement

Be it Resolved that upon the recommendation of the Superintendent that the leave of absence effective Jan. 1, 2021 to June 30, 2021 and the irrevocable resignation effective June 30, 2021 of employee SMID # 64898224 be approved and that the Separation of Service Agreement be approved.

Motion: Mrs. Bruton

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y		Y

Payment of Educational Services

Be It Resolved upon recommendation of the Superintendent, that M.B. be reimbursed in the amount of \$360 for educational services provided during ESY 2020. This does not set precedent regarding any future reimbursement.

Motion: Mrs. Bollenbach

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Abstained	Y		Y

ADJOURNMENT

Motion: Mrs. Bruton

Second: Mrs. Bollenbach

Time: 8:32pm

Voice Vote:

Ayes:

Nays:

Abstentions:

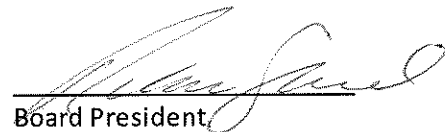
All Motioned

Resolved the Board adjourn the Regular Business Meeting of October 20, 2020 at 8:32pm.

Respectively submitted



Marci Krasny
School Business Administrator
Board Secretary


Board President

Date