

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
September 15, 2020**

CALL TO ORDER - Mr. Sherlock, Board President Time: 7:04 pm

Open Public Meeting Announcement

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 25, 2020, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

Roll Call – Marci Krasny, Board Secretary

- | | |
|--|--|
| <input checked="" type="checkbox"/> Mr. Robert Sherlock-President | <input checked="" type="checkbox"/> Mr. Jason Kornegay, Superintendent |
| <input checked="" type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President | <input checked="" type="checkbox"/> Mrs. Marci Krasny, Board Secretary |
| <input checked="" type="checkbox"/> Mrs. Nicole Bollenbach | |
| <input checked="" type="checkbox"/> Mrs. Megan Bruton | |
| <input checked="" type="checkbox"/> Mrs. Alicia Noon | |

Review of Minutes

- August 11, 2020 Regular Meeting Minutes
- August 11, 2020 Executive Session Minutes

Motion to approve the minutes as presented.

Motion: Mrs. Monaghan Second: Mrs. Noon

<u>Voice Vote:</u>	<u>Ayes:</u>	<u>Nays:</u>	<u>Abstentions:</u>
5	4		1

Board President’s Report - Mr. Robert Sherlock

Chief School Administrator’s Report – Mr. Jason Kornegay

Mr. Kornegay talked about how the students and teachers are happy to be back to school. Students are dealing with wearing masks. He discussed a global problem with Google Meet but to date Hampton has had no problems. He then went on to discuss the return of the Strategic Planning Process. Mr. Kornegay reported on the Steering Committees first exploratory meeting from March and explained that due to COVID the district was consumed with closing the district then the Reopening Plan. The questioned discussed at that meeting were:

- 1. What do we want for our children?*
- 2. What role does the school play in the district?*
- 3. What are the strengths and weaknesses of our existing system?*
- 4. The cost/benefit of staying open or doing a full send receive?*
- 5. How does Hampton feed into the larger picture? (i.e. Middle School and High School.*

Mr. Kornegay went on to say that over the last few months that we are given a new perspective to add to future planning. Mrs. Noon agreed that through our experience with COVID that our perspective has widened. He will form a sub committee and send out the questions from the first meeting to the district as well as the town council. Mr. Kornegay will be sending out an email to ask for participation in the next meeting.

Mrs. Bruton informed the BOE that a town council member reached out to her and asked where the BOE was on the plan. She stated that the town council is interested in possibly starting their own committee.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				

August Safety Drill Report

None

Board Secretary's Report - Mrs. Marci Krasny

1. *Back to School Night has been pushed back to next Wednesday at 7pm. It will be virtual and teachers will distribute links to their classroom meetings.*
2. *We accepted a generous donation from Cathy McCue who is retiring as a book sales rep and had a large selection of leveled readers in her garage. She bundled them by level so we can distribute them to each student for their personal libraries as well as a larger bundle for each classroom teacher.*
3. *We also accepted two gracious donations of masks for the teachers.
One was from Mr. Lou Periera from Hunterdon Medical Center
The other was from a kindergarten parent, Mrs. Denise Bryant, who donated masks for the teachers with a see through panel, so students can see the teacher's smile and see correct mouth/sound formation during instruction.*

Future Board of Education Meetings

- October 20, 2020
- November 17, 2020
- December 15, 2020

Hampton Student Enrollment

Pre-K	3	Grade 5	9
Kindergarten	24	Multi Grade Resource Room	5
Grade 1	9	Choice In	5
Grade 2	7	Choice Out	9
Grade 3	14	Out of District	2
Grade 4	7		

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to

school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

None

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

B. FINANCE

Motion to approve items B-1 to B-5 as presented.

B-1 Board Secretary’s and Treasurer’s Reports

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny, Board Secretary, certify that no line account has been over expended as of August 31, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **June 2020** and **July 2020** and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of August 31, 2020 after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of August 12, 2020 through September 14, 2020.

Fund	Total
Fund 10 – Current Expense	4,766.99
Fund 11 - Current Expense	117,055.43
Fund 12 - Capital Expense	134.85
Fund 20 – Special Revenue	0
Fund 40 – Debt Service	32,00.00
Fund 50 – Food Service	595.00
Fund 65 - BD/ABA Program	0
Grand Total:	154,552.27

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of August 2020 in the amount of \$158,511.90

B-4 Hunterdon County Educational Services Commission

Motion to approve the transport of Special Education non public students, with Hunterdon county Educational Services Commission (HCESC) s LEA, for the ensuing school year.

WHEREAS, the Hampton Borough Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

WHEREAS, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Hampton Borough Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

- I. The HCESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by HCESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation as requested on the formal written request; and

It is further agree that the Hampton Borough Board of Education

Will provide the HCESC with the following;

- a. requests for special transportation on approved forms to be provided by the HCESC, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personal; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid – day runs or early dismissals will be borne by the district. All such costs must first be approved by the Hampton Borough Board of Education.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2020 and June 30, 2021.

IV. Entire Agreement – this agreement and constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

V. It is understood and agreed by all parties hereto that the Board of Directors of the HCESC is not responsible for its transportation contractor’s failure to provide the services agreed upon herein. It will make every reasonable effort to provide alternative services should such a failure occur.

B-5 Maintenance Reserve

Motion to withdraw \$20,000 from the maintenance reserve account for the purpose of funding Reopening Plan expenses.

Motion: Mrs. Noon Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Abstained from B-1 because she could not open the file.	Y	Y	Y

C. PERSONNEL AND NEGOTIATIONS

Motion to approve items C-1 to C-4 as presented.

C-1 Non-Affiliated Staff Contract 2020-2021

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2020-2021 school year.

Employee	Position	FTE	2020-21 Salary
Chris Neidlinger	Part Time Custodian	.5	\$20 per hour

Mr. Kornegay explained that Mr. Neidlinger was offered a contract for last year but due to COVID his services were not needed for the summer. This contract is for the 20-21 school year.

C-2 Resignation

Motion to approve the resignation, with regret, of Trina Schafer from the position of School Nurse effective September 30, 2020.

Mr. Kornegay and the BOE thanked Nurse Trina for her years of service.

C-3 Affiliated Staff Contract 2020-2021

Motion to approve offering an employment contract to the following list of Affiliated staff members for the 2020-2021 school year.

Employee	Position	FTE	2020-21 Salary
Susan Straight	Nurse	1.0	\$73,037

Mr. Kornegay reported on how lucky Hampton is to have a great candidate replacing Nurse Trina. Mrs. Krasny seconded that and spoke about Mrs. Straight's professionalism. The BOE asked if there would be overlap with the nurses. Mr. Kornegay replied yes.

C-4 Staff Member Travel

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Date	Program/Location	Employee	Cost	Mileage
9/22-9/24/20	Wilson Reading System Introductory Course	Anne Bruno	\$600	N/A

Motion: Mrs. Noon

Second: Mrs. Bollenbach

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

D. POLICY

E. CURRICULUM AND TECHNOLOGY

F. COMMUNICATION

EXECUTIVE SESSION

None Needed

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education may hold a closed Executive Session regarding one or more of the following matters: ____. It is expected that the

discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

None

ADJOURNMENT

Motion: Mrs. Bollenbach **Second:** Mrs .Noon **Time:** 7:29pm

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

All Motioned

Resolved the Board adjourn the Regular Business Meeting of September 15, 2020 at 7:29pm.

Respectively submitted,

Marci Krasny, Business Administrator, Board Secretary

Robert Sherlock, Board President