

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
August 11,2020**

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**CALL TO ORDER - Mr. Sherlock, Board President Time: 7:03 pm**

**Open Public Meeting Announcement**

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 25, 2020, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**Roll Call – Marci Krasny, Board Secretary**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Mr. Robert Sherlock-President          | <input checked="" type="checkbox"/> Mr. Jason Kornegay, Superintendent |
| <input checked="" type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President | <input checked="" type="checkbox"/> Mrs. Marci Krasny, Board Secretary |
| <input checked="" type="checkbox"/> Mrs. Nicole Bollenbach                 |  |
| <input type="checkbox"/> Mrs. Megan Bruton                                 |  |
| <input checked="" type="checkbox"/> Mrs. Alicia Noon                       |  |

**Review of Minutes**

- June 16 2020 Regular Meeting Minutes
- June 16, 2020 Executive Meeting Minutes
- July 30, 2020 Special Meeting Minutes

Motion to approve the minutes as presented.

**Motion:** Mrs. Monaghan

**Second:** Mrs. Bollenbach

**Voice Vote:**

**Ayes:**

**Nays:**

**Abstentions:**

**3**

**3**

**(Mr. Sherlock logged on after the vote)**

**Board President’s Report - Mr. Robert Sherlock**

**Chief School Administrator’s Report – Mr. Jason Kornegay**

- *Mr. Kornegay presented feedback on the parent meeting from 8/10/20. He announced we have 9*

students enrolled in virtual learning and 4 students will be home schooling. He spoke about how we are ready to open and complemented Mrs. Dalrymple, Mrs. Krasny and Mr. Neidlinger for their hard work in getting the school ready to open. Mr. Korengay stressed that our focus as a district is not only education but we are concerned about the students emotional wellness. Mr. Kornegay will be having another parent meeting to discuss any questions that may arise about reopening. Mr. Kornegay explained why we are having remote BOE meetings and explained the OPRA rule to the public.

**Harassment, Intimidation, and Bullying (HIB) Report**

| Month     | # Incidents Investigated | # Incidents HIB Confirmed | Remediation (Y/N) | Discipline (Y/N) |
|-----------|--------------------------|---------------------------|-------------------|------------------|
| July      | 0                        | 0                         |                   |                  |
| August    |                          |                           |                   |                  |
| September |                          |                           |                   |                  |
| October   |                          |                           |                   |                  |
| November  |                          |                           |                   |                  |
| December  |                          |                           |                   |                  |
| January   |                          |                           |                   |                  |
| February  |                          |                           |                   |                  |
| March     |                          |                           |                   |                  |
| April     |                          |                           |                   |                  |
| May       |                          |                           |                   |                  |
| June      |                          |                           |                   |                  |

**July Safety Drill Report  
None-COVID**

**Board Secretary’s Report - Mrs. Marci Krasny**

- Mrs. Krasny reported on the down tree on the baseball. She reported on the state of the bullying and how ready we are to have Hampton families return.

**New Business**

**Old Business**

## Future Board of Education Meetings

- September 15, 2020

### Hampton Student Enrollment

|                 |    |             |   |
|-----------------|----|-------------|---|
| Pre-K           | 13 | Multi Grade | 4 |
| Kindergarten    | 24 | Choice In   | 5 |
| Grade 1         | 11 | Choice Out  | 5 |
| Grade 2         | 7  |             |   |
| Grade 3         | 14 |             |   |
| Grade 4         | 8  |             |   |
| Grade 5         | 9  |             |   |
| Out of District | 2  |             |   |

### **COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

### **Discussion:**

*B. Flanagan introduced her family and said she was new to the district. She asked about the Steering Committee meeting for the Future of Hampton. She expressed interest in being involved.*

### **EXECUTIVE SESSION (if needed)**

**Motion:** Mrs. Bollenbach      **Second:** Mrs .Noon      **Time: 7:56 pm**

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **personnel**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**Voice Vote:**  
All Motioned.

**Ayes:**

**Nays:**

**Abstentions:**

**Reconvene into Public Session:** *We held the Executive Session at the end of the meeting to be mindful of the Public's time. We went to adjournment when the session was complete.*

**Motion:** Mrs. Noon

**Second:** Mrs. Bollenbach

**Time:** 8:32pm

**Voice Vote:**  
All Motioned.

**Ayes:**

**Nays:**

**Abstentions:**

## **COMMITTEE REPORTS**

### **A. BUILDING AND GROUNDS**

Motion to approve items A-1 to A-3 as presented.

#### **A-1 Items for Disposal**

**Motion to approve the disposal of the following items due to disrepair and/or obsolescence:**

| <b>Item(s)</b>   | <b>Reason</b>  | <b>Disposition</b>                   |
|--|--|--------------------------------------|
| <b>10 Chromebooks<br/>#4087,4099,4100,4101,4102,4103,4104,4105</b> | <b>Broken - no ability to purchase parts to fix machines</b> | <b>Recycling Pick Up - no charge</b> |
| <b>2 Laptops<br/>#1116,1222</b>                                    |  |                                      |
| <b>8 Ipads<br/>#4126,4038,1153,1139,1152,1168,4035,4131</b>        |  |                                      |
| <b>1 Sonic Firewall</b>  |  |                                      |

#### **A-2 Integrated Pest Management**

Motion to approve the 2020/2021 District Integrated Pest Management Plan as presented.

*Mrs. Noon questioned if the plan was the same as last year.*

#### **A-3 The Work-Family Connection**

Motion to approve the 2020/2021 Work Family Contract as presented.

*Mrs. Noon questioned procedures with COVID planning.*

**Motion:** Mrs. Noon

**Second:** Mrs. Bollenbach

**Voice Vote:**  
All Motioned.

**Ayes:**

**Nays:**

**Abstentions:**

**B. FINANCE**

Motion to approve items B-1 to B-18 as presented.

**B-1 Board Secretary’s and Treasurer’s Reports**

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny, Board Secretary, certify that no line account has been over expended as of July 31, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of and June 2020 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of June 30, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B-2 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of June 16, 2020 through August 7,2020.

| <b>Fund</b>               | <b>Total</b> |
|---------------------------|--------------|
| Fund 10 – Current Expense | \$3,408.35   |
| Fund 11 - Current Expense | \$206,727.97 |
| Fund 20 – Special Revenue | \$1,307.45   |
| Fund 30 – Capital Outlay  |              |
| Fund 40 – Debt Service    |              |
| Fund 50 – Food Service    | \$3,341.54   |
| Fund 65 - BD/ABA Program  |              |
| Grand Total:              | \$214,785.31 |

**B-3 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of July \$245,410.37.

**B-4 Professional Service Contracts**

Motion to approve the following appointments for professional services effective Jul1, 2020 through June 30,2021, through the acquisition of goods and services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as applicable;Whereas the anticipated term of this contract is one year(s); and be it further resolved that the secretary shall publish such notice, if any, as required under the law

*Mrs. Noon questioned if the professional service contracts were the same as last year. Mrs. Krasny explained that all are except that we went out for an RFP for related services. Mr. Kornegay explained the RFP rubric.*

| <b>Professional Service</b> | <b>Vendor/Contractor</b> | <b>Rates/Contract Estimate</b> |
|-----------------------------|--------------------------|--------------------------------|
|                             |                          |                                |

|                                      |  |  |
|--------------------------------------|--|--|
| <b>Architect of Record</b>           | <b>SSP Architectural Group<br/>1011 Route 22, Suite 203<br/>Bridgewater, NJ 08807</b>                          | <b>Principal - \$165<br/>Associate - \$145<br/>Architect/Project Manager - \$130<br/>Project Coordinator - \$90<br/>Designer - \$75<br/>Drafter - \$75<br/>Administrative Support - \$55</b> |
| <b>School Auditor</b>                | <b>BKC, CPA, PC<br/>39 NJ-12, Ste 2, Flr 2<br/>Flemington, NJ 08822</b>  | <b>Share Holder - \$250<br/>Principal- \$220<br/>Manager- \$115-\$140<br/>Senior- \$120<br/>Staff Accountant-\$80-\$120<br/>Paraprofessional/Admin-\$75</b>                                  |
| <b>Physician</b>                     | <b>Greenbrook Family Medicine<br/>Dr. Ronald Frank, MD PA<br/>328 Greenbrook Road<br/>Greenbrook, NJ 08812</b> | <b>School Physician Services - \$500</b>   |
| <b>Board Attorney</b>                | <b>Scarinci Hollenbeck, LLC<br/>1100 Valley Brook Avenue<br/>Lyndhurst, NJ 07071</b>                           | <b>Partner - \$173.19<br/>Associate - \$162.36<br/>Law Clerks/Paralegals \$108.24</b>  |
| <b>Occupational Therapy Services</b> | <b>J &amp; B Therapy<br/>P.O. Boc151<br/>Augusta, NJ 07822</b>   | <b>Occupational Therapy: \$86.00 per session/consultation</b>  |
| <b>Speech Therapy</b>                | <b>Hunterdon ESC<br/>37 Hoffmans Crossing Road<br/>Califon, NJ 07830</b>                                       | <b>11 hours or less per week \$100<br/>12-24 hours per week \$95<br/>35 hours or more per week \$90</b>  |
| <b>Physical Therapy</b>              | <b>Allison Peck, PT Therapy Services<br/>P.O. Box 392<br/>Hope, NJ 07844</b>                                   | <b>School based Therapy \$87 per hour<br/>Home Based Therapy-\$87<br/>Evaluations -\$261 (3 hours)</b>   |
| <b>BCBA Therapy</b>                  | <b>Catherine Taylor-Santa, Ph.D.,<br/>BCBA-D<br/>105 Frances Avenue<br/>Stanhope, NJ 07874</b>                 | <b>School based Therapy \$110 per hour<br/>Home Based Therapy-\$110<br/>Evaluations -\$110 per hour</b>  |
| <b>Financial Advisor</b>             | <b>Phoenix Advisors<br/>625 Farnsworth Avenue<br/>Bordentown, NJ 08505</b>                                     | <b>Continuing Disclosure - \$1,000</b>   |

#### **B-5 Maschio's Food Service Contract**

Resolved that the Hampton Borough Board of Education hereby award and approve the Base Year Contract Agreement with Maschio's Food Services, Inc. for the 2020-2021 school year;

**Whereas** the Hampton Borough Board of Education shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$5,000;

**And Whereas**, Maschio's Food Services, Inc. guarantees a loss to the District not to exceed \$5,000 for the 2020-2021 school year.

*Mrs. Noon questioned why we have Maschio and Lebanon contracts. Mrs. Krasny explained that Maschio is the management company that oversees the SFA and Lebanon packages the meals. Mr. Kornegay explained that hot and cold lunches will be offered. Additionally he explained that the State mandated that free and reduced lunches be free to anyone up to the age of 18.*

**B-6 SFA Vended Meal Contract with Lebanon Township Board of Education**

Resolved that the Hampton Borough Board of Education enters into a Vended Meals Contract with Lebanon Township Board of Education for breakfast and lunch meals. for the 2020-2021 school year;

Whereas the Hampton Borough Board of Education shall pay Lebanon Township, \$1.25 for breakfast meals and \$2.23 for lunch meals.

**B-7 School Lunch Prices**

Resolved that the Hampton Borough Board of Education hereby approves the following school district price list for the school lunch operation for the 2020-2021 school year:

Student Lunch: \$3.05  
Adult Lunch \$4.00

**B-8 Lebanon ESY School Tuition Contract**

Motion to approve the 2020/2021 ESY tuition contract with Lebanon Township School District in accordance with the Send/Receive Agreement for students #4078149132, #910551596 at a tuition rate of \$3,800 per student.

**B-9 Lebanon Special Education Tuition Contract**

Motion to approve the 2020/2021 Special Education tuition contract with Lebanon Township School District in accordance with the Send/Receive Agreement for students #3847024151, #910551596, into the LLD Program at a tuition rate of \$22,600 per student, #4078149132 into the Autistic Program at a tuition rate of \$25,700, #2350560568 into the PSD full day program at a tuition rate of \$25,200.

**B-10 Franklin Township Special Education Tuition Contract**

Motion to approve the 2020/2021 Special Education tuition contract with Franklin Township School District it for student #1458272803 into the MD Program at a tuition rate of \$34,600 including related services.,

**B-11 School Alliance Insurance Fund**

Motion to approve School Alliance Insurance Fund for Renewal of Membership contract for a period of three years beginning July 1, 2020, and ending July 1, 2023.

**WHEREAS**, the **Hampton Borough Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

**WHEREAS**, said renewal membership terminates as of July 1, 2020 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

**WHEREAS**, the **Educational Facility** is afforded the following types of coverages:

Workers' Compensation  
Supplemental Indemnity - Workers' Compensation  
Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability  
School Leaders Professional Liability  
Student Accident

**WHEREAS**, the **Educational Facility** desires to renew said membership; **NOW THEREFORE, BE IT RESOLVED** as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2020, and ending July 1, 2023 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as ,Insurance.
2. The **Educational Facility's** Business Official, Marci Krasny, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

**B-12 Fema Grant Acceptance**

Motion to approve the funds from FEMA. The grant award in the following amounts for COVID cleaning supplies:

FEMA: \$ 2,888.17

*Mrs. Monaghan asked about how the grant money was being utilized. Mrs. Krasny explained that the original grant funds were used for PPE supplies to clean the building. Mrs. Krasny explained that the second grant submitted is going to be used for PPE, and technology. Mrs Noon asked Mrs. Krasny if we submitted amendments or new projects.*

**B-13 Non Title Cares Act Grant**

Motion to approve the submission of the 2019-2020 Non Title Cares Act to be used for technology and to accept the grant award in the following amount under Non Title of the CARES Act: \$9,963.

**B-14 Extraordinary Aid Acceptance**

Motion to accept the Fiscal Year 2020 Extraordinary Aid in the amount of \$133,195.

**B-15 Hunterdon County Educational Services Commission**

Motion to approve cooperative purchasing, with Hunterdon county Educational Services Commission (HCESC) s LEA, for the ensuing school year.

**B-16 Educational Services Commission**

Motion to approve cooperative purchasing, with Educational Services Commission of NJ (formerly MRESC) as LEA, for the ensuing year.

**B-17 Paraprofessional Contract- HCESC**

Motion to approve the Paraprofessional Agreement, with Hunterdon County Educational Services Commission (HCESC) s LEA, for the ensuing school year.

*Mrs. Bollenbach questioned if this agreement was the same as last year.*

**B-18 State of NJ Commission for the Blind and Visually Impaired**

Motion to approve the school contract, with the State of NJ, for the ensuing school year.

**Motion:** Mrs. Monaghan                      **Second:** Mrs. Bollenbach

| Mrs. Bollenbach | Mrs. Bruton | Mrs. Monaghan | Mrs. Noon | Mr. Sherlock |
|-----------------|-------------|---------------|-----------|--------------|
| Y               |             | Y             | Y         | Y            |

**C. PERSONNEL AND NEGOTIATIONS**

Motion to approve personnel items C-1- C-2 as presented

**C-1 Non-Affiliated Staff Contracts 2020-2021**

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2020-2021 school year.

| Employee          | Position         | FTE | 2020-21 Salary  |
|-------------------|------------------|-----|---|
| Diane Weston      | School Secretary | .63 | \$39,144.75   |
| Ruthann Darlymple | Principal        | 1.0 | \$106,808 and upon an effective rating mid- year in December salary will be adjusted to \$108,909 |

**C-2 Unused Personal Days**

Motion to approve waiving the receipt of payment for all members for any unused personal days for the 2019-2020 School Year.

*Mrs. Noon questioned why we were waving the personal days. Mr. Kornegay explained that at that time we found it financially correct to not have a large payout.*

**Motion:** Mrs. Noon    **Second:** Mrs. Monaghan

| Mrs. Bollenbach | Mrs. Bruton | Mrs. Monaghan | Mrs. Noon | Mr. Sherlock |
|-----------------|-------------|---------------|-----------|--------------|
|                 |             |               |           |              |

|   |  |   |   |   |
|---|--|---|---|---|
| Y |  | Y | Y | Y |
|---|--|---|---|---|

**D. POLICY**

**E. CURRICULUM AND TECHNOLOGY**

**E-1 Technology Services Contract - HCESC**

Motion to approve a professional services agreement between the Hampton Borough Board of Education and Hunterdon County Educational Services Commission for **Technology Services** for the 2020-21 school year, which includes one-half day per week of on-site support at a rate of \$1386.00/month and full-time systems administration at the rate of \$525.00/month. Additional support and/or projects that fall outside of this scope will be billed to the District based on the Hunterdon County ESC fee schedule.

**Motion:** Mrs.Noon

**Second:**Mrs. Monaghan

| Mrs. Bollenbach | Mrs. Bruton | Mrs. Monaghan | Mrs. Noon | Mr. Sherlock |
|-----------------|-------------|---------------|-----------|--------------|
| Y               |             | Y             | Y         | Y            |

**F. COMMUNICATION**

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

**none**

**ADJOURNMENT**

**Motion:** Mrs. Bollenbach

**Second:** Mrs. Monaghan **Time:** 8:32 pm

**Voice Vote:**

**Ayes:**

**Nays:**

**Abstentions:**

**All Motioned**

Resolved the Board adjourn the Regular Business Meeting of August 11, 2020 at 8:32 pm.

Respectively submitted,

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Marci Krasny, Business Administrator, Board Secretary

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Robert Sherlock, Board President