

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
August 11,2020**

CALL TO ORDER - Mr. Sherlock, Board President Time: _____

Open Public Meeting Announcement

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 25, 2020, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

Roll Call – Marci Krasny, Board Secretary

- | | |
|---|------------------------------------|
| <input type="checkbox"/> Mr. Robert Sherlock-President | Mr. Jason Kornegay, Superintendent |
| <input type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President | Mrs. Marci Krasny, Board Secretary |
| <input type="checkbox"/> Mrs. Nicole Bollenbach | |
| <input type="checkbox"/> Mrs. Megan Bruton | |
| <input type="checkbox"/> Mrs. Alicia Noon | |

Review of Minutes

- June 16 2020 Regular Meeting Minutes
- June 16, 2020 Executive Meeting Minutes
- July 30, 2020 Special Meeting Minutes

Motion to approve the minutes as presented.

Motion: _____ **Second:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Board President’s Report - Mr. Robert Sherlock

Chief School Administrator’s Report – Mr. Jason Kornegay

- Present feedback on parent meeting from 8/10/20

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				

**July Safety Drill Report
None-COVID**

Board Secretary’s Report - Mrs. Marci Krasny

- Facilities Updates - trees, back to school readiness, stairs

New Business

Old Business

Future Board of Education Meetings

- September 15, 2020

Hampton Student Enrollment

Pre-K	13	Multi Grade	4
Kindergarten	24	Choice In	5
Grade 1	11	Choice Out	5
Grade 2	7		
Grade 3	14		
Grade 4	8		
Grade 5	9		
Out of District	2		

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

EXECUTIVE SESSION (if needed)

Motion: _____ **Second:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **personnel**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Reconvene into Public Session:

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Motion to approve items A-1 to A-3 as presented.

A-1 Items for Disposal

Motion to approve the disposal of the following items due to disrepair and/or obsolescence:

Item(s)	Reason	Disposition
10 Chromebooks #4087,4099,4100,4101,4102,4103,4104,4105 2 Laptops #1116,1222 8 Ipads #4126,4038,1153,1139,1152,1168,4035,4131 1 Sonic Firewall	Broken - no ability to purchase parts to fix machines	Recycling Pick Up - no charge

A-2 Integrated Pest Management

Motion to approve the 2020/2021 District Integrated Pest Management Plan as presented.

A-3 The Work-Family Connection

Motion to approve the 2020/2021 Work Family Contract as presented.

Motion: _____ Second: _____

Voice Vote:

Ayes:

Nays:

Abstentions:

B. FINANCE

Motion to approve items B-1 to B-18 as presented.

B-1 Board Secretary’s and Treasurer’s Reports

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny, Board Secretary, certify that no line account has been over expended as of July 31, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of and June 2020 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of June 30, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B-2 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of June 16, 2020 through August 7,2020.

Fund	Total
Fund 10 – Current Expense	\$3,408.35
Fund 11 - Current Expense	\$206,727.97
Fund 20 – Special Revenue	\$1,307.45
Fund 30 – Capital Outlay	
Fund 40 – Debt Service	
Fund 50 – Food Service	\$3,341.54
Fund 65 - BD/ABA Program	
Grand Total:	\$214,785.31

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of July \$245,410.37.

B-4 Professional Service Contracts

Motion to approve the following appointments for professional services effective Jul1, 2020 through June 30,2021, through the acquisition of goods and services to be provided hereunder as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as applicable;Whereas the anticipated term of this contract is one year(s); and be it further resolved that the secretary shall publish such notice, if any, as required under the law

Professional Service	Vendor/Contractor	Rates/Contract Estimate
Architect of Record	SSP Architectural Group 1011 Route 22, Suite 203 Bridgewater, NJ 08807	Principal - \$165 Associate - \$145 Architect/Project Manager - \$130 Project Coordinator - \$90 Designer - \$75 Drafter - \$75 Administrative Support - \$55

School Auditor	BKC, CPA, PC 39 NJ-12, Ste 2, Flr 2 Flemington, NJ 08822	Share Holder - \$250 Principal- \$220 Manager- \$115-\$140 Senior- \$120 Staff Accountant-\$80-\$120 Paraprofessional/Admin-\$75
Physician	Greenbrook Family Medicine Dr. Ronald Frank, MD PA 328 Greenbrook Road Greenbrook, NJ 08812	School Physician Services - \$500
Board Attorney	Scarinci Hollenbeck, LLC 1100 Valley Brook Avenue Lyndhurst, NJ 07071	Partner - \$173.19 Associate - \$162.36 Law Clerks/Paralegals \$108.24
Occupational Therapy Services	J & B Therapy P.O. Boc151 Augusta, NJ 07822	Occupational Therapy: \$86.00 per session/consultation
Speech Therapy	Hunterdon ESC 37 Hoffmans Crossing Road Califon, NJ 07830	11 hours or less per week \$100 12-24 hours per week \$95 35 hours or more per week \$90
Physical Therapy	Allison Peck, PT Therapy Services P.O. Box 392 Hope, NJ 07844	School based Therapy \$87 per hour Home Based Therapy-\$87 Evaluations -\$261 (3 hours)
BCBA Therapy	Catherine Taylor-Santa, Ph.D., BCBA-D 105 Frances Avenue Stanhope, NJ 07874	School based Therapy \$110 per hour Home Based Therapy-\$110 Evaluations -\$110 per hour
Financial Advisor	Phoenix Advisors 625 Farnsworth Avenue Bordentown, NJ 08505	Continuing Disclosure - \$1,000

B-5 Maschio's Food Service Contract

Resolved that the Hampton Borough Board of Education hereby award and approve the Base Year Contract Agreement with Maschio's Food Services, Inc. for the 2020-2021 school year;

Whereas the Hampton Borough Board of Education shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$5,000;

And Whereas, Maschio's Food Services, Inc. guarantees a loss to the District not to exceed \$5,000 for the 2020-2021 school year.

B-6 SFA Vended Meal Contract with Lebanon Township Board of Education

Resolved that the Hampton Borough Board of Education enters into a Vended Meals Contract with Lebanon Township Board of Education for breakfast and lunch meals. for the 2020-2021 school year;

Whereas the Hampton Borough Board of Education shall pay Lebanon Township, \$1.25 for breakfast meals and \$2.23 for lunch meals.

B-7 School Lunch Prices

Resolved that the Hampton Borough Board of Education hereby approves the following school district price list for the school lunch operation for the 2020-2021 school year:

Student Lunch: \$3.05

Adult Lunch \$4.00

B-8 Lebanon ESY School Tuition Contract

Motion to approve the 2020/2021 ESY tuition contract with Lebanon Township School District in accordance with the Send/Receive Agreement for students #4078149132, #910551596 at a tuition rate of \$3,800 per student.

B-9 Lebanon Special Education Tuition Contract

Motion to approve the 2020/2021 Special Education tuition contract with Lebanon Township School District in accordance with the Send/Receive Agreement for students #3847024151, #910551596, into the LLD Program at a tuition rate of \$22,600 per student, #4078149132 into the Autistic Program at a tuition rate of \$25,700, #2350560568 into the PSD full day program at a tuition rate of \$25,200.

B-10 Franklin Township Special Education Tuition Contract

Motion to approve the 2020/2021 Special Education tuition contract with Franklin Township School District it for student #1458272803 into the MD Program at a tuition rate of \$34,600 including related services.,

B-11 School Alliance Insurance Fund

Motion to approve School Alliance Insurance Fund for Renewal of Membership contract for a period of three years beginning July 1, 2020, and ending July 1, 2023.

WHEREAS, the **Hampton Borough Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2020 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

Workers' Compensation

Supplemental Indemnity - Workers' Compensation

Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability

School Leaders Professional Liability

Student Accident

WHEREAS, the Educational Facility desires to renew said membership; **NOW THEREFORE, BE IT RESOLVED** as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2020, and ending July 1, 2023 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as ,Insurance.
2. The **Educational Facility's** Business Official, Marci Krasny, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

B-12 Fema Grant Acceptance

Motion to approve the funds from FEMA. The grant award in the following amounts for COVID cleaning supplies:

FEMA: \$ 2,888.17

B-13 Non Title Cares Act Grant

Motion to approve the submission of the 2019-2020 Non Title Cares Act to be used for technology and to accept the grant award in the following amount under Non Title of the CARES Act: \$9,963.

B-14 Extraordinary Aid Acceptance

Motion to accept the Fiscal Year 2020 Extraordinary Aid in the amount of \$133,195.

B-15 Hunterdon County Educational Services Commission

Motion to approve cooperative purchasing, with Hunterdon county Educational Services Commission (HCESC) s LEA, for the ensuing school year.

B-16 Educational Services Commission

Motion to approve cooperative purchasing, with Educational Services Commision of NJ (formerly MRESC) as LEA, for the ensuing year.

B-17 Paraprofessional Contract- HCESC

Motion to approve the Paraprofessional Agreement, with Hunterdon County Educational Services Commission (HCESC) s LEA, for the ensuing school year.

B-18 State of NJ Commission for the Blind and Visually Impaired

Motion to approve the school contract with the State of NJ, for the ensuing school year.

Motion: _____ **Second:** _____

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock

C. PERSONNEL AND NEGOTIATIONS

Motion to approve personnel items C-1- C-2 as presented

C-1 Non-Affiliated Staff Contracts 2020-2021

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2020-2021 school year.

Employee	Position	FTE	2020-21 Salary
Diane Weston	School Secretary	.63	\$39,144.75
Ruthann Darlymple	Principal	1.0	\$106,808 and upon an effective rating mid- year in December salary will be adjusted to \$108,909

C-2 Unused Personal Days

Motion to approve the approve waiving the receipt of payment for all members for any unused personal days for the 2019-2020 School Year

Motion: _____ **Second:** _____

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock

D. POLICY

E. CURRICULUM AND TECHNOLOGY

E-1 Technology Services Contract - HCESC

Motion to approve a professional services agreement between the Hampton Borough Board of Education and Hunterdon County Educational Services Commission for **Technology Services** for the 2020-21 school year, which includes one-half day per week of on-site support at a rate of \$1386.00/month and full-time systems administration at the rate of \$525.00/month. Additional support and/or projects that fall outside of this scope will be billed to the District based on the Hunterdon County ESC fee schedule.

Motion: _____ **Second:** _____

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

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Discussion:

ADJOURNMENT

Motion: _____ **Second:** _____ **Time:** _____

Voice Vote: **Ayes:** **Nays:** **Abstentions:**

Resolved the Board adjourn the Regular Business Meeting of August 11, 2020 at _____.