

**HAMPTON BOARD OF EDUCATION  
REGULAR MEETING  
March 16, 2021**

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**CALL TO ORDER** - Mrs. Marci Krasny, Board Secretary Time: \_\_\_\_\_

**Open Public Meeting Announcement**

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on January 14, 2021 to the Hunterdon Democrat. Copies of the notice also have been placed in the Board Office and in district school on March 8, 2021 posted on the District website on March 8, 2021, and sent to the Township Clerk on March 8, 2021.

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**Roll Call – Marci Krasny, Board Secretary**

- |                                                             |                                                             |
|-------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Mrs. Elizabeth Monaghan- President | <input type="checkbox"/> Mr. Jason Kornegay, Superintendent |
| <input type="checkbox"/> Mrs. Alicia Noon- Vice President   | <input type="checkbox"/> Mrs. Marci Krasny, Board Secretary |
| <input type="checkbox"/> Mrs. Megan Bruton                  |                                                             |

**Review of Minutes**

- February 16, 2021 Regular Meeting Minutes
- February 16, 2021 Executive Meeting Minutes

Motion to approve the minutes as presented.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Voice Vote:** \_\_\_\_\_ **Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Abstentions:** \_\_\_\_\_

**Appointment to Board Member Vacancy**

Motion to appoint \_\_\_\_\_ to the current Board of Education open positions through the January 2022 Board of Education Reorganizational Meeting: Date: January 4, 2022.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Mauger	

**EXECUTIVE SESSION**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: BOE Candidates. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

**Reconvene into Public Session:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

**Board President Report- Mrs. Monaghan**

- Substitute Rate
- Yearbook
- 5th Grade Ceremony

**Superintendent’s Report – Mr. Jason Kornegay**

- Reopening Plan

**Harassment, Intimidation, and Bullying (HIB) Report**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		

January	0	0		
February	0	0		
March				
April				
May				
June				

**February Safety Drill Report**

	Date	Time	Evacuation Time
2/16/2021	Fire Drill	11:11am	Nothing remarkable
2/26/2021	NON Fire Evacuation Drill	12:04 pm	Met in Gym, took attendance, evacuated the building,

**Board Secretary's Report - Mrs. Marci Krasny**

**New Business**

State Aid  
Preschool

**Old Business**

none

**Future Board of Education Meetings**

April 27, 2021

Budget Hearing / Regular Business Meeting

## Hampton Student Enrollment

	In District - In Person	In District - Remote	Out of District	Multigrade Resource Room
Prek	12		1	
Kindergarten	22	1	0	
1	8	1	0	
2	5	0	0	
3	10	2	0	2
4	7	0	0	1
5	7	1	0	2
Choice In	5			
Choice Out	8			
LT - 6	12		2	
LT - 7	9		0	
LT - 8	9		2	

### **COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

### **Discussion:**

**COMMITTEE REPORTS**

**A. BUILDING AND GROUNDS**

**B. \_\_\_\_\_ FINANCE**

Motion to approve items B-1 to B-7 as presented.

**B-1 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Superintendent and School Business Administrator for the period of February 16, 2021 through March 12, 2021.

<b>Fund</b>	<b>Total</b>
Fund 10 – Current Expense	\$ 3,170.52
Fund 11 - Current Expense	\$ 225,641.77
Fund 20 – Special Revenue	\$ 34,377.24
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	\$ 212,000.00
Fund 50 – Food Service	3,798.92
Fund 65 - BD/ABA Program	0
Grand Total:	\$ 478,988.45

**B-2 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Superintendent and School Business Administrator for the month of February 2021 in the amount of \$118,971.00

**B-4 2021-2022 Preliminary Budget Approval**

Motion to adopt the 2021-2022 preliminary budget.

WHEREAS, the 2021-2022 preliminary budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2021-2022 preliminary budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the Hampton Board of Education approves the 2021-2022 preliminary General Fund budget in the amount of \$3,437,627 and authorizes its submission to the Hunterdon County

Superintendent of Schools for approval as follows:

	General fund	Special Revenue	Debt Service	Total
2021-2022 Total Expenditures	\$3,437,827	\$395,039	\$243,600	\$4,076,466
Less: Anticipated Revenue	\$966,650	\$395,039	\$105,354	\$1,467,043
Taxes to be Raised	\$2,471,177	\$0	\$138,246	\$2,609,423

And to advertise said tentative budget in the Hunterdon County Democrat in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Hampton Public School Library, Hampton, NJ, on April 27, 201 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year.

**B-5 Travel and Related Expense Reimbursement**

WHEREAS, the Hampton Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and, WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$10,000 for all staff and board members.

**B-6 Website Hosting**

Motion to approve the contract with Zumu Software to create and host the school website.

**B-7 ACES Cooperative Pricing Agreement**

Motion to continue participating in the ACES Cooperative Pricing System to purchase electricity and/or natural gas.

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards' Association (NJSBA), N.J.S.A. 18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, N.J.S.A. 18A:18A-11 specifically authorizes two or more local district boards of education (hereinafter referred to as local boards) to enter into a Cooperative Pricing Agreement for the purchase of work, materials, and supplies; and

WHEREAS, NJSBA is conducting a voluntary Cooperative Pricing System within the State of New Jersey, utilizing the administrative purchasing services and facilities of NJSBA; and

WHEREAS, this Cooperative Pricing Agreement (hereinafter referred to as the Agreement) is to effect substantial economies in the purchase of energy and technology products and services for local boards across this State; and

WHEREAS, all parties to this Agreement have approved this Agreement by resolution, in accordance with N.J.S.A. 18A:18A-1 et. seq. and regulations promulgated thereunder; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The products and services to be priced cooperatively may include, on an aggregated basis or not, digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools-NJ, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis.
2. The services and classes of services which may be designated by the participating local boards hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The NJSBA, on behalf of all participating contracting units, shall, upon approval of the System's registration and upon the anniversary of the system's registration publish a legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it, to include such information as:

- a. NJSBA's full name and the fact that it may be soliciting competitive bids or informal quotations; and
  - b. NJSBA's address and telephone number; and
  - c. The names of the participating contracting units; and
  - d. The State Identification Code for the Cooperative Pricing System, and e. The expiration date of the Agreement.
4. Each of the participating local boards shall designate, in writing, to NJSBA, products and services to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
  5. The specifications shall be prepared and approved by NJSBA and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
  6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by NJSBA on behalf of all of the participating local boards desiring to purchase products and services and some or all of the other services specified in this Agreement.
  7. NJSBA shall receive bids or quotations on behalf of all participating local boards. Following the receipt of bids, NJSBA shall review said bids and on behalf of all participating local boards, either reject all or certain of the bids or make one award to the lowest responsible bidder. This award shall result in the opportunity for individual local boards to enter into individual contracts with the successful bidder providing for the estimated aggregate quantities to be purchased during the term of the individual contracts.
  8. Upon determining to accept the bid provided through this Agreement, each participating local board shall:
    - a. Certify the funds available only for its own needs ordered;
    - b. Enter into a formal written contract directly with the successful bidder(s);
    - c. Issue purchase orders in its own name directly to successful bidder(s) against said contract;
    - d. Accept its own deliveries;
    - e. Be invoiced and receive statements from the successful bidder(s);
    - f. Make payment directly to the successful bidder(s) and
    - g. Be individually responsible for any tax liability associated with the individual contract.
  9. No participating local board in the Cooperative Pricing System shall be responsible for payment for any services ordered or for performance generally by any other participating

local board. Each participating local board shall, accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

The provisions of paragraphs 7, 8 and 9 above shall be quoted or referenced and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

10. No participating local board in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

11. NJSBA reserves the right to exclude any item or service from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or practicable.

12. NJSBA shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

13. This Agreement shall become effective upon signing, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for the duration of the Cooperative Pricing System's Registration with DCA unless any party to this Agreement shall give written notice of its intention to terminate its participation.

14. Additional local boards may from time to time, execute this Agreement by means of a Rider attached hereto, which addition shall not invalidate this Agreement with respect to the other signatories. NJSBA is authorized to execute the Rider(s) on behalf of the members of the Cooperative Pricing System.

15. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned to the System by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

16. This Agreement shall be binding upon and enure to the benefit of the successors and assigns of the respective parties hereto.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Mauger	

**C. PERSONNEL AND NEGOTIATIONS**

**C-1 Motion to Approve Substitute Rate**

Motion to approve a substitute rate of \$100 per day.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Mauger	

**D. POLICY**

**E. CURRICULUM AND TECHNOLOGY**

**F. COMMUNICATION**

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

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**Discussion:**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

**Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_**

Resolved the Board adjourn the Regular Business Meeting of March 16, 2021 at \_\_\_\_\_.