

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
October 15, 2019**

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**CALL TO ORDER** - Mr. Sherlock, Board President called the meeting to order at 6:00 pm.

**Open Public Meeting Announcement was read aloud by Mr. Sherlock.**

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on October 10, 2019, the district’s website and posted in public buildings which includes the Hampton School.”

**Pledge of Allegiance was said by all.**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals for 2019 – 2020**

1. By the end of SY 2019-20, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

**Board of Education Goals 2019-2020**

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

**Kelly Morris, Board Secretary, called the roll and declared that a quorum was present.**

- |   |                                    |
|---|------------------------------------|
| <input type="checkbox"/> Mr. Robert Sherlock-President          | Mr. Jason Kornegay, Superintendent |
| <input type="checkbox"/> Mrs. Nicole Bollenbach                 | Mrs. Kelly Morris, Board Secretary |
| <input type="checkbox"/> Mr. Mark Impellizeri - <b>absent</b>   |                                    |
| <input type="checkbox"/> Mrs. Elizabeth Monaghan-Vice President |                                    |
| <input type="checkbox"/> Mrs. Alicia Noon - <b>absent</b>       |                                    |

**Review of Minutes**

- September 17, 2019 Regular Meeting Minutes

Motion by Ms. Monaghan, seconded by Ms. Bollenbach, to approve the minutes as presented.

**Voice Vote. All Yes. Motion Carried.**

### **Resignation of Board Member**

Motion by Ms. Bollenbach, seconded by Ms. Monaghan, to approve, with regret, the resignation of **Mr. Mark Impellizeri** from the Hampton Board of Education effective immediately due to ongoing work conflicts.

Ms. Bollenbach	Mr. Impellizeri	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Yes	Absent	Yes	Absent	Yes

**Roll Call Vote. All Yes. Motion Carried.**

### **EXECUTIVE SESSION**

Motion by Ms. Monaghan, seconded by Ms. Bollenbach, to move to executive session at 6:06 pm.

**Voice Vote. All Yes. Motion Carried.**

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education move to closed Executive Session regarding one or more of the following matters: **Personnel / Negotiations**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

### **Reconvene into Public Session:**

Motion by Ms. Bollenbach, seconded by Ms. Monaghan, to return to open session at 6:52 pm.

**Voice Vote. All Yes. Motion Carried.**

### **Board President's Report - Mr. Robert Sherlock**

- none

### **Superintendent's Report – Mr. Jason Kornegay**

- 2018-19 PARCC scores have been received by the District. Mr. Kornegay will present the scores at the November BOE meeting.
- Second Grade assessment scores indicate a need for more support, so an instructional aide from Hunterdon ESC will be added to the classroom. The candidate is a certified teacher who is able to provide small group instruction. The Basic Skills program has also been expanded.
- Update to the issue regarding the possible encroachment upon neighboring farmland by our playground equipment and the request that the school move the playground equipment so that the farm can go into Highlands Preservation status.
  1. A Certificate of Other Insured (COI) has been issued.
  2. A survey to verify the claim will cost the district between \$20,000 and \$25,000, so a request to the County for a copy of the survey on file has been requested.
  3. Legal counsel has been consulted.

**Harassment, Intimidation, and Bullying (HIB) Report**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October				
November				
December				
January				
February				
March				
April				
May				
June				

**September Safety Drill Report**

	Date	Time	Evacuation Time
Hampton Public School – HOLD Drill	9/25/19	11:07 am	not timed
Hampton Public School – FIRE Drill	9/26/19	10:09 am	1 min 11 sec

**Board Secretary’s Report - Mrs. Kelly Morris**

- A New Technology Agreement is in place with Hunterdon County Educational Services Commission to provide a half day of on-site support, on-call support, and network administration.
- New Jersey School Boards Workshop will be held in Atlantic City, NJ on October 21 - 24.
  - Mandatory Board Member Training sessions can be taken in person.
  - Still time to register to attend. Board members with interest should contact Mrs. Morris.

**New Business**  
**none**

**Old Business**

- Mr. Kornegay introduced a survey regarding 2019-2020 Board Goals and Objectives. He will send it to the Board electronically for completion. Mrs. Morris will compile the data to guide goal setting.

### Future Board of Education Meetings

- November 19, 2019- Regular Business Meeting
- December 17, 2019- Regular business meeting
- January 6, 2020- Regular Business Meeting

### Hampton Student Enrollment

Pre-K	18	Grade 6	9
Kindergarten	12	Grade 7	14
Grade 1	7	Grade 8	9
Grade 2	15	ABA Program	3
Grade 3	6	BD Program	8
Grade 4	10	Choice In	6
Grade 5	11	Choice Out	6
Tuition Sending	4		

### **COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

### **Discussion:**

### **COMMITTEE REPORTS**

#### **A. BUILDING AND GROUNDS**

<b>Applicant</b>	<b>Purpose</b>	<b>Date(s)</b>	<b>Time(s)</b>	<b>Fee(s) (if applicable)</b>
Hunterdon	After School Recreation	Tuesdays from	3:00p - 4:30p	none

Behavioral Health / School Based Services	Program (All Purpose Room)	10/8/19 to 5/26/20		
Hampton School Association	Pumpkin Carving (All Purpose Room) Trunk or Treat (Foss Ave.)	Oct. 28 (Oct. 29 Rain Date)	6:00p - 7:15p 4:30p - 6:00p	none
Hampton School Association	Book Fair (Library)	Nov. 1 (set up) Nov. 4 - 6	3:00p - 4:00p 9:00a - 1:00p	none

Motion by Ms. Bollenbach, seconded by Ms. Monaghan, to approve item A-1 as presented.

**Voice Vote. All Yes. Motion Carried.**

**B. FINANCE**

**B-1 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of September 18, 2019 through October 15, 2019.

Fund	Total
Fund 10 – Current Expense	2,998.21
Fund 11 - Current Expense	240,091.95
Fund 12 - Capital Expense	13,000.00
Fund 20 – Special Revenue	13,600.00
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	7,070.20
Grand Total:	276,760.36

**B-2 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of September 2019 in the amount of \$1,200.00

**B-3 Tuition Contract - Sending/Lebanon Township**

Motion to approve the 2019-2020 tuition contract with Lebanon Township School District Board of Education to send one identified student into the Lebanon Township School District LLD Program at a tuition rate of \$22,600.

Motion by Ms. Monaghan, seconded by Ms. Bollenbach, to approve items B-1 to B-3 as presented.

Mrs. Bollenbach	VACANT	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Yes		Yes	Absent	Yes

**Roll Call Vote. All Yes. Motion Carried.**

**C. PERSONNEL AND NEGOTIATIONS**

**C-1 Staff Member Travel**

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Date	Program/Location	Employee	Cost	Mileage
Oct. 18	McKinney-Vento Homeless Student Training County Complex Flemington, NJ	Kelly Morris	none	As per OMB Mileage Rate
Oct. 23 Nov. 20, Jan. 6, Feb. 3	NJ Leadership Academy (Principal Cert.)	RuthAnn Dalrymple	part of state residency program fee	As per OMB Mileage Rate
May 5	PEOSH/NJADP Indoor Air Quality Training at Warren County Vo-Tech	Trina Schafer	Sub Nurse \$90.00	none

**C-2 Principal Residency Program**

**Be it resolved** that the Board approves reimbursement to RuthAnn Dalrymple of all fees associated with the 2-year New Jersey Leaders-2-Leaders Residency Program, as required for her Principal Certification, in the total amount of \$2,350.00 payable as follows:

\$850.00	May 1, 2020
\$1,500.00	May 1, 2021
\$1,000.00	Oct. 1, 2021 (upon completion)

**And, be it resolved** that Ms. Dalrymple must be employed as the Principal of the Hampton Board of Education School District on the above reimbursement dates or payments will be forfeited; and

**Further be it resolved** that Ms. Dalrymple shall reimburse the district for reimbursements received should she resign, retire, or otherwise separate from the District, either voluntarily or for cause, within 3 years of each reimbursement dates as per the below schedule:

- Within 1 year: 75% reimbursement
- Within 3 years: 50% reimbursement

### C-3 Resignation

Motion to approve the resignation, with regret, of **Carley Marookian** from the position of Kindergarten Teacher effective September 22, 2019.

Motion by Ms. Bollenbach, seconded by Ms. Monaghan, to approve personnel items C-1 and C-3 as presented.

Mrs. Bollenbach	VACANT	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Yes		Yes	Absent	Yes

**Roll Call Vote. All Yes. Motion Carried.**

### D. POLICY

#### D-1 Draft of Revised Policies and Regulations - 2nd reading

Motion to approve the second reading of the Hampton Public School Bylaws, Regulations and Policies Draft, as revised to reflect current laws and practices by Strauss Esmay, on the recommendation of the Superintendent.

Motion by Ms. Monaghan, seconded by Ms. Bollenbach, to approve item D1 as presented.

**Voice Vote. All Yes. Motion Carried.**

### E. CURRICULUM AND TECHNOLOGY

#### E-1 Technology Services Contract - HCESC

Motion to approve a professional services agreement between the Hampton Borough Board of Education and Hunterdon County Educational Services Commission for **Technology Services** for the 2019-20 school year, which includes one-half day per week of on-site support and full-time systems administration at the rate of \$17,200.00, effective October 1, 2019. Additional support and/or projects that fall outside of this scope will be billed to the District based on the Hunterdon County ESC fee schedule.

#### E-2. Uniform State Memorandum of Agreement

Recommend the board approve, upon the recommendation of the Superintendent, the Update to the Uniform State Memorandum of Agreement between the Hampton Borough Public School and the NJ State Police (Washington, NJ) for the 2019-2020 School Year.

Motion by Ms. Bollenbach, seconded by Ms. Monaghan, to approve item E-1 and E-2 as presented.

**Voice Vote. All Yes. Motion Carried.**

### F. COMMUNICATION

#### **COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

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*heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

**ADJOURNMENT**

Motion by Ms. Bollenbach, seconded by Ms. Monaghan, to adjourn the Regular Business Meeting of the Hampton Borough Public School Board of Education at 7:04 pm.

**Voice Vote. All Yes. Motion carried.**

**Respectfully submitted by:**



**Kelly Morris  
Board Secretary**