

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
June 16,2020**

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**CALL TO ORDER - Mr. Sherlock, Board President Time: 7:00pm**

**Open Public Meeting Announcement**

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on May 26, 2020, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals for 2019 – 2020**

1. By the end of SY 2019-20, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2018-19 to 2019-20.

**Board of Education Goals 2019-2020**

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

**Roll Call – Marci Krasny, Board Secretary**

X	Mr. Robert Sherlock-President	X	Mr. Jason Kornegay, Superintendent
X	Mrs. Elizabeth Monaghan-Vice President	X	Mrs. Marci Krasny, Board Secretary
<input type="checkbox"/>	Mrs. Nicole Bollenbach		
X	Mrs. Megan Bruton		
X	Mrs. Alicia Noon		

**Review of Minutes**

- May 11, 2020 Regular Meeting Minutes
- May 11, 2020 Executive Meeting Minutes

Motion to approve the minutes as presented.

Motion: Mrs. Noon                      Second: Mrs. Monaghan

**Voice Vote:**                      **Ayes:**                      **Nays:**                      **Abstentions:**  
All Voted Yes. Motion Carried

**Board President’s Report - Mr. Robert Sherlock**

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**Chief School Administrator’s Report – Mr. Jason Kornegay**

- Mr. Kornegay reminded the BOE and public that we were creating a Steering Committee for the future of the district. He reached out to Mr. Rega to ask him to be on the committee. He was waiting a couple of days to make sure the public was aware and invited to be on the committee. To be transparent Mr. Kornegay said he will create the first Agenda as a starting point and will reach out to Town Hall to make sure it is published on their website.

**Harassment, Intimidation, and Bullying (HIB) Report**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	1	1	N	Y
January	0	0		
February	0	0		
March	0	0		
April	0	0		
May	0	0		
June				

**May Safety Drill Report  
None-COVID**

**Board Secretary’s Report - Mrs. Marci Krasny**

- Letter from Mayor about Tax increase
- The sinkhole was repaired. Replaced the storm drainage lid with a steel plate.

**New Business**

**Old Business**

**Future Board of Education Meetings**

- August 18, 2020

**Hampton Student Enrollment**

Pre-K	19	Grade 6	15
Kindergarten	12	Grade 7	9
Grade 1	7	Grade 8	12
Grade 2	15	ABA Program	3
Grade 3	6	BD Program	8
Grade 4	10	Choice In	7
Grade 5	10	Choice Out	5
Out of District	2		

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

Mayor Shaner asked how the district was able to use the banked cap this year. He asked for the Tax Assessor because they were both under the impression that we could only use banked cap for up to three years. Mr Korneagy explained that we did in fact only use banked cap that was eligible. Mrs. Krasny explained that it was still eligible and preceded to explain what year it was from. Mr Korneagy and Mr. Shaner agreed to speak tomorrow about the exact figures and where the BOE derived at their calculations.

Mr. Sherlock asked Mr. Shaner if our BOE meeting dates can be put on the Townships website. We all agreed that we did not see a problem with that. Mrs. Krasny will call the township clerk to see if they can put a link to the school website so more of the community can be aware of the BOE meeting.

Mr. Korneagy and the BOE decided to move the Executive Session until after the Committee Reports.

**COMMITTEE REPORTS**

**A. BUILDING AND GROUNDS**

**A-1 Annual Temporary Facility Approval**

Motion to approve the Annual Temporary Facility Approval Form for 2020-21 School Year.

Motion: Mrs. Bruton                      Second: Mrs. Noon

**Voice Vote:**                      **Ayes:**                      **Nays:**                      **Abstentions:**

All Voted Yes. Motion Carried

**B. FINANCE**

Motion to approve items B-1 to B-13 as presented.

**B-1 Board Secretary’s and Treasurer’s Reports**

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny, Board Secretary, certify that no line account has been over expended as of May 31, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of April 2020 and May 2020 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of May 31, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B-2 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of May 12, 2020 through June 15, 2020.

Fund	Total
Fund 10 – Current Expense	\$12,654.57

Fund 11 - Current Expense	\$440,669.65
Fund 20 – Special Revenue	\$-2400.00
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$2,658.75
Fund 65 - BD/ABA Program	0
Grand Total:	\$453,582.97

**B-3 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of May 2020 in the amount of \$5,754.62

**B-4 Approval of Grant and Extraordinary Aid Submission-** Motion to approve the submission of the 2020-2021 Extraordinary Aid, IDEA and ESEA grant applications.

**B-5 Motion to to establish and/or deposit into certain reserve accounts at year end**

**WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Hampton Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

- Capital Reserve – Not to exceed \$100,000
- Maintenance Reserve - Not to exceed \$100,000
- Emergency Reserve - Not to exceed \$100,000
- Total reserve deposit not to exceed \$200,000

**B-6 Year End Account Close Out**

Motion to authorize the Superintendent and the School Business Administrator to pay all fully documented bills and make any necessary line item transfers of funds to close the fiscal year.

**B-7 Contracts Previously Awarded**

Pursuant to PL 2015, Chapter 47 the Hampton Borough Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A: 18 et seq. NJAC Chapter 6A:23A, and the Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

- |                    |                                    |
|--------------------|------------------------------------|
| Accounting Program | CDK Systems                        |
| Architect          | SSP                                |
| Attorney           | Scarinci Hollenbeck                |
| Auditor            | Bedard, Kurowicki, and Co.         |
| Banking            | Investors Bank                     |
| Dental Coverage    | Horizon Blue Cross and Blue Shield |

Financial Advisor	Phoenix Advisors
Flexible Spending Administrator	AFLAC
Health Insurance Coverage	N.J. School Employee Health Benefits
Insurance Broker	Brown and Brown
Literacy Coach / Professional Development	Rutgers University
Official Newspaper	Hunterdon Democrat (primary)
	Express Times (secondary)
	Star Ledger (alternate)
Payroll Processing	R&L Payroll Services, Inc.
Physician	Dr. Ronald Frank
Policy Management	Strauss Esmay
Property and Casualty Coverage	NJ SAIF
Student/Staff Data Management Software	Real Time
Vision Coverage	National Vision Administrators (NVA)

**B-8 Allegro School Tuition Contract**

Motion to approve the 2020/2021 tuition contract for Student # 7645076112 in the amount of \$111,993 for both Extended School Year (summer) and the Regular 180-day School Year effective July 1, 2020 to June 30, 2021

**B-9 ESEA Grant Acceptance**

Motion to approve the submission of the Elementary and Secondary Education Act (ESEA FY 2021) Consolidated Formula Subgrant application to the NJ Department of Education and to accept the grant award in the following amounts:

Title II: \$ 2,483

**B-10 IDEA Grant Acceptance**

Motion to approve the submission of the IDEA (IDEA FY 2021) application to the NJ Department of Education and to accept the grant award in the following amounts:

Basic: \$28,011

Preschool: \$ 1,874

**B-11 Instructional Aide Services 2020-2021**

Motion to approve the contract with the Hunterdon County Education Services Commission for Teacher Assistant Services for the 2020/21 School Year.

**B-12 Resolution Increasing the Bid Threshold—Without QPA Purchasing Agent**

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b) has increased the bid threshold amount for school districts which do not have a Qualified Purchasing Agent , from \$29,000 to \$32,000, effective July 1, 2020;

WHEREAS, the (Name of Board of Education) would like to take advantage of the maximum statutory bid threshold amount of \$32,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the (Name of the Board of Education), establishes and sets the bid threshold amount of \$32,000 for the Board of Education, and further authorizes Marci Krasny School

Business Administrator/Board Secretary to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

**B-13 Aid-in-Lieu**

Motion to authorize prorated payments for Aid-in-Lieu to the close of school due to the COVID-19 health pandemic on March 16, 2020.

Motion: Mrs. Bruton

Second: Mrs. Monaghan

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Absent	Y	Y	Y	Y

**C. PERSONNEL AND NEGOTIATIONS**

Motion to approve personnel items C-1 and C-5 as presented.

**C-1 ESY Staff 2020-2021**

Motion to approve the Extended School Year Program for 2020-21 to begin July 8, 2020 through August 8, 2020, Monday through Thursday, four (4) hours per day; and

WHEREAS teacher schedules will include one additional day for instructional preparation;

FURTHER RESOLVED that the following teachers will be hired to the 2020/21 ESY Program at a rate of \$31.50 per hour: Alexandra DeGaris and Anne Bruno.

**C-2 Termination**

Motion to approve the termination, with regret, of Carissa Roe, from the position of Spanish Teacher effective March 16, 2020.

**C-3 Non-Tenured Teacher Contracts 2020-2021**

Motion to amend the offering of an employment contract to the following list of Non-Tenured Teachers for the 2020-2021 school year at an annual salary determined by the 2018-2021 collective bargaining agreement.

Teacher	Position	FTE	Column	2020-21 Salary
Elizabeth Kouriatis	Art Teacher	0.2	BA/3	16,637.40

**C-4 Non-Affiliated Staff Contracts 2020-2021**

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2020-2021 school year.

Employee	Position	FTE	2020-21 Salary
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Teresa Barna	Treasurer	0.8	\$ 3,200.00
RuthAnn Dalrymple	Principal	1.0	\$ 106,808.00
Marci Krasny	Business Administrator	1.0	\$ 95,275.00

**C-5 Summer Employment Authority**

Motion to grant Jason Kornegay, Superintendent, authority to present offers of employment during the Summer months, pending final approval of the Board of Education at its August meeting.

Motion: Mrs. Bruton

Second: Mrs. Monaghan

**Voice Vote:**

**Ayes:**

**Nays:**

**Abstentions:**

All Voted Yes. Motion Carried

**D. POLICY**

**E. CURRICULUM AND TECHNOLOGY**

**F. COMMUNICATION**

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

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**Discussion:**

A parent asked to explain the tax increase and banked capital. They asked why the public did not get an opportunity to vote on the increase. Mr. Kornegay went on to explain the laws and S2 and how when the Hampton Borough switched to a November election they agreed that the BOE would only be able to raise taxes up to the 2% increase except for banked cap.

**EXECUTIVE SESSION (if needed)**

Motion: Mrs.Monaghan

Second: Mrs. Noon Time: 8:06 pm



**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: personnel. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**Voice Vote:**                      **Ayes:**                                      **Nays:**                                      **Abstentions:**

All Voted Yes.

**Reconvene into Public Session:**

Motion: Mrs.Monaghan                      Second: Mrs. Noon    Time: 8:41 pm

**Voice Vote:**                      **Ayes:**                                      **Nays:**                                      **Abstentions:**

All Voted Yes.

**ADJOURNMENT**

Motion: Mrs.Monaghan                      Second: Mrs. Noon    Time: 8:42pm

**Voice Vote:**                      **Ayes:**                                      **Nays:**                                      **Abstentions:**

All Voted Yes.

Resolved the Board adjourn the Regular Business Meeting of June 16, 2020 at 8:42pm.  
Voice Vote. All Yes. Motion Carried.

Respectively submitted,

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Marci Krasny, Business Administrator, Board Secretary

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Robert Sherlock, Board President