

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING Minutes  
April 27, 2020- Budget Hearing**

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**CALL TO ORDER - Mr. Sherlock, Board President Time: 7pm**

**Open Public Meeting Announcement**

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on April 23, 2020 the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals for 2019 – 2020**

1. By the end of SY 2019-20, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2018-19 to 2019-20.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2018-19 to 2019-20.

**Board of Education Goals 2019-2020**

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

**Roll Call – Marci Krasny, Board Secretary**

X	Mr. Robert Sherlock-President	X	Mr. Jason Kornegay, Superintendent
X	Mrs. Elizabeth Monaghan-Vice President	X	Mrs. Marci Krasny, Board Secretary
X	Mrs. Bollenbach		
X	Mrs. Bruton		
X	Mrs. Noon		

**Review of Minutes**

- **March 18, 2020 Regular Meeting Minutes**
- **March 18,2020 Executive Session Minutes**

Motion to approve the minutes as presented.

**Motion: Mrs. Bollenbach**

**Second: Mrs. Monaghan**

**Board President's Report - Mr. Robert Sherlock**

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**Voice Vote:**

**All Voted Yes. Motion Carried**

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**Chief School Administrator's Report – Mr. Jason Kornegay**

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**Harassment, Intimidation, and Bullying (HIB) Report**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	1	1	N	Y
January	0	0		
February	0	0		
March	0	0		
April				
May				
June				

**March Safety Drill Report**

	Date	Time	Evacuation Time
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<b>Hampton Public School – Fire Drill</b>			
<b>Hampton Public School – Lockout Drill</b>	<b>3/5/20</b>	<b>1.35pm</b>	<b>Shelter in Place</b>

**Hampton Student Enrollment**

Pre-K	14	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	14	Grade 8	12
Grade 2	10	ABA Program	5
Grade 3	9	BD Program	8
Grade 4	17	Choice In	10
Grade 5	10	Choice Out	5
Out of District	2		

**Future Board of Education Meetings**

- May 11, 2020                      Regular Business Meeting / Personnel Approval
- June 16 ,2020                      Regular Business Meeting

**Board Secretary’s Report - Mrs. Marci Krasny**

1. Thank you to the Board members for completing their Ethics Disclosure before the deadline of April 30, 2020
2. 2020-21 School Budget Presentation

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

None

**A. Resolution to adopt the 2020-2021 Budget**

**WHEREAS**, the 2020/2021 budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards and Core Curriculum State Standards;

**WHEREAS**, the 2020/2021 budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

**THEREFORE BE IT RESOLVED** the Hampton Borough Public School Board of Education approves the 2020/2021budget in the amount of \$3,781,631 as follows:

General Fund.....	\$3,503,429
Special Revenue Fund .....	\$ 34,202
Debt Service.....	\$244,000
Total Budget .....	\$3,781,631

**BE IT FURTHER RESOLVED** that the Hampton Borough Public School Board of Education will use Banked Cap to exceed the 2% tax levy cap in the amount of \$408,941 in accordance with N.J.A.C. 6A:23A-10.3(b), to support the general operations of the 2020/2021 school year budget and for which the need will be complete by the end of the budget year and will not be deferred or incrementally completed over a longer period of time, and

**BE IT FURTHER RESOLVED** to acknowledge that the 2020/2021 budget as described above results in a general fund tax levy in the amount of \$2,422,723 and a debt service tax levy in the amount of \$138,472.

**Motion: Mrs. Bollenbach**

**Second: Mrs. Noon**

**Voice Vote:**

**All Voted Yes. Motion Carried**

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**B. Budget Implementation**

Motion to authorize the Superintendent and Business Administrator to implement the 2020-2021 budget pursuant to federal, state, and local policies and regulations.

Motion: Mrs. Noon                      Second: Mrs. Monaghan

Voice Vote:

All Voted Yes. Motion Carried

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**C. Municipal Tax Levy Payment Schedule**

Motion to approve the 2020-2021 Municipal Tax Levy Payment Schedule as follows:

<b>Hampton Borough School District 2020-21 Tax Levy Payment Schedule</b>				
1-Jul-19	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
1-Aug-19	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
1-Sep-19	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
1-Oct-19	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
1-Nov-19	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
1-Dec-19	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
3-Jan-20	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>
1-Feb-20	General Fund:	201,893.58	Debt Service:	17,309.00
			<b>Total Due:</b>	<b>219,202.58</b>

1-Mar-20	General Fund:	201,893.58	Debt Service:	-
			<b>Total Due:</b>	<b>201,893.58</b>
1-Apr-20	General Fund:	201,893.58	Debt Service:	-
			<b>Total Due:</b>	<b>201,893.58</b>
1-May-20	General Fund:	201,893.58	Debt Service:	-
			<b>Total Due:</b>	<b>201,893.58</b>
1-Jun-20	General Fund:	201,893.58	Debt Service:	-
			<b>Total Due:</b>	<b>201,893.58</b>
			<b>Total:</b>	<b>2,561,195.00</b>

**Motion: Mrs. Noon                      Second: Mrs. Monaghan**

**Voice Vote:**  
**All Voted Yes. Motion Carried**

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**D. Opposing Delay in Transmission of Quarterly Property Tax Revenue to School Districts**

Motion to oppose the delay in Transmission of Quarterly Property Tax. The Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies.

**WHEREAS**, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

**WHEREAS**, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

**WHEREAS**, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

**WHEREAS**, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

**WHEREAS**, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

**WHEREAS**, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

**WHEREAS**, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

**WHEREAS**, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

**WHEREAS**, the Hampton Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

**NOW, THEREFORE, BE IT RESOLVED** that the Hampton Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

**RESOLVED**, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the Hunterdon County Legislative District’s representatives in the state Senate and General Assembly; and be it further

**RESOLVED**, that copies of this resolution be sent to the New Jersey School Boards Association.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Voice Vote:**

**All Voted Yes. Motion Carried**

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**COMMITTEE REPORTS**

**A. BUILDING AND GROUNDS**

**B. FINANCE**

Motion to approve items B-1 to B-6 as presented.

**B-1 Board Secretary’s and Treasurer’s Reports**

As required by N.J.A.C. 6A:23A-16.10 (c)3, I, Marci Krasny , Board Secretary, certify that no line account has been over expended as of April 27, 2020;

Motion to approve, on the recommendation of the Superintendent, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the months of January 2020, February 2020 and March 2020, and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of April 27, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B-2 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of March 19, 2020 through April 27,2020

<b>Fund</b>	<b>Total</b>
Fund 10 – Current Expense	\$7,260.62
Fund 11 - Current Expense	\$333.643.98
Fund 20 – Special Revenue	0
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$10,345.65
Fund 65 - BD/ABA Program	0
Grand Total:	\$351,250.25

**B-3 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of April 2020 in the amount of \$38,386.97.

**B-4 Preschool Tuition Contract Amendment**

Motion to approve preschool tuition payments will end this year as of March 31,2020. All registrants that are paid in full until March 31, 2020 will receive their June deposit back as a refund.

**WHEREAS**, Hampton Borough Board of Education, due to COVID-19 will end preschool tuition payments for this school year on March 31, 2020

**WHEREAS**, any registrants that are paid in full through March 31, 2020 will receive their June deposit of

**WHEREAS**, any registrants that are paid in full through March 31, 2020 will receive their June deposit of \$500 back as a refund.

**WHEREAS**, all amounts in arrears prior to March 31, 2020 are still due in full.

**NOW THEREFORE BE IT RESOLVED**, that Hampton Borough Board of Education hereby agree to amend the Pre-School tuition contract for the 2019-2020.

**B-5 Hunterdon County ESC Transportation Agreement** - Motion to approve the participation in coordinated transportation services through Hunterdon County Services Commission for the 2020/2021 school year for the transport of students for special education, non-public school education, or regular education. The administrative fee for such services for the 2020/2021 school year is 4% of the contract costs.



**WHEREAS**, the Hampton Borough Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

**WHEREAS**, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

**WHEREAS**, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

**NOW THEREFORE**, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Hampton Borough Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

**B-6 Letter of Understanding 2019-2020 Food Service** Motion to approve a Letter of Understanding between the Hampton Board of Education and Maschio's Food Services, Inc. for an emergency contract modification due to COVID 19, to be submitted to the New Jersey Department of Agriculture for approval.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Voice Vote:**

**All Voted Yes. Motion Carried**

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**C. PERSONNEL AND NEGOTIATIONS**

**D. POLICY**

**E. CURRICULUM AND TECHNOLOGY**

**F. COMMUNICATION**

**F-1 Change 19-20 School Calendar**

Motion to change School Calendar as follows:

Spring Break will be held on Friday, April 10th and Monday, April 13th. The last day of school would be June 4, 2020.

**Motion: Mrs. Bruton**

**Second: Mrs. Noon**

**Voice Vote:**

**All Voted Yes. Motion Carried**

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
Y	Y	Y	Y	Y

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

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**Discussion:**

**EXECUTIVE SESSION (if needed)**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: \_\_\_\_\_. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**Voice Vote:**                      **Ayes:**                      **Nays:**                      **Abstentions:**

**RECONVENE INTO PUBLIC SESSION:**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Voice Vote:**                      **Ayes:**                      **Nays:**                      **Abstentions:**

**ADJOURNMENT**

**Motion: Mrs. Bruton**

**Second: Mrs. Bollenbach**

**Time: 7:53pm**

**Voice Vote:**

**Ayes:**

**Nays:**

**Abstentions:**

**All Voted Yes. Motion Carried.**

Resolved the Board adjourn the Regular Business Meeting of April 27, 2020 at 7:54pm.