

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING AGENDA
March 18, 2020**

CALL TO ORDER - Mr. Sherlock, Board President Time: 5:02

Open Public Meeting Announcement

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 13, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2019 – 2020

1. By the end of SY 2019-20, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2018-19 to 2019-20.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2018-19 to 2019-20.

Board of Education Goals 2019-2020

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Marci Krasny, Board Secretary

- | | |
|--|--------------------------------------|
| X Mr. Robert Sherlock-President | X Mr. Jason Kornegay, Superintendent |
| X Mrs. Elizabeth Monaghan-Vice President | X Mrs. Marci Krasny, Board Secretary |
| X Mrs. Bollenbach | |
| X Mrs. Bruton | |
| Mrs. Alicia Noon | |

Review of Minutes

- February 18,2020 Regular Meeting Minutes
- February 18, 2020 Executive Session Minutes

- Motion to approve the minutes as presented.

Motion: Mrs. Bruton

Second: Mrs. Monaghan

Voice Vote: All Yes. Motion Carried.

Board President’s Report - Mr. Robert Sherlock

None given

Superintendent’s Report – Mr. Jason Kornegay

Mr. Kornegay explained that teachers were proceeding with online instruction and that in a couple of days that they were engaging students with Google Meet, Video chat and Google apps. He explained his concern for the emotional and social well being of the students and was going to reach out to Hunterdon Medical to see if counseling can be made available using online resources. He described that the building was still remaining open to ensure that families in need are receiving breakfast and lunch.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	1	1	N	Y
January	0	0		
February	0	0		
March				
April				
May				
June				

February Safety Drill Report

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	2/20/20	2:42 p.m.	1m 22s
Hampton Public School – HOLD	2/24/20	8:48 a.m.	quick, w/o incidence

Board Secretary’s Report - Mrs. Marci Krasny

- Mrs. Krasny gave an update that she has decide decide to go to with LCW Contacting
- Mrs. Krasny discussed continuing talks with the township on building our relationship and to discuss the crossing guard proposal.

New Business

Old Business

Future Board of Education Meetings

- April 27, 2020 Budget Hearing / Regular Business Meeting
- May 11, 2020 Regular Business Meeting / Personnel Approval
- June 16,2020 Regular Business Meeting

Hampton Student Enrollment

Pre-K	19	Grade 6	6
Kindergarten	13	Grade 7	12
Grade 1	7	Grade 8	10
Grade 2	15	ABA Program	3
Grade 3	7	BD Program	8
Grade 4	10	Choice In	7
Grade 5	10	Choice Out	5
Out of District	2		

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

A teacher was present and wanted to thank the Board of Education for supporting them in these difficult times.

2020-2021 Annual School Budget

The Hampton Board of Education will review and discuss the 2020-2021 school budget.

EXECUTIVE SESSION

Motion: Mrs. Bollenbeck Second: Mrs. Bruton Time: 5:30pm

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education holds a closed Executive Session regarding one or more of the following matters: discuss a Budget and Personnel Matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Voice Vote: All Yes. Motion Carried.

Reconvene into Public Session:

Motion: Mrs.Bruton Second: Mrs.Monaghan Time: 8:30 pm

Voice Vote: All Yes. Motion Carried.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Motion to approve item A-1 as presented.

A-1 Hampton Public School Facility Requests – 2019 – 2020 School Year

Motion to approve the following facility use requests:

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
Hampton Recreation Association	Use of baseball fields and snack shack for season	2019: April 1 - June 31	M-F: 6p-7:30p Sat: 9a-12p	none

Motion: Mrs.Bruton Second: Mrs.Monaghan T

Voice Vote: All Yes. Motion Carried.

B. FINANCE

Motion to approve items B-1 to B-9 as presented.

B-1 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Superintendent and School Business

Administrator for the period of February 19, 2020 through March 18, 2020.

Fund	Total
Fund 10 – Current Expense	\$ 6,287.51
Fund 11 - Current Expense	\$ 271,128.37
Fund 20 – Special Revenue	\$ 14,425.00
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	\$ 208,575.00
Fund 50 – Food Service	0
Fund 65 - BD/ABA Program	0
Grand Total:	\$ 500,590.88

B-2 Monthly Transfers

Motion to approve all budget transfers as recommended by the Superintendent and School Business Administrator for the month of March 2020 in the amount of \$129,508.70

B-3 2020-2021 Pre-K Tuition Rate

Motion to approve the 2020-2021 annual tuition rate for Preschool in the amount of \$5,000 for district residents and \$7,500 for non-residents, payable in advance in ten equal monthly installments beginning on October 1, 2020 with the first and last month payments due when contracts are signed.

B-4 Special Education Tuition Contract

Motion to approve the PSD Program tuition contract between the Board and Lebanon Township School District for the 2019-2020 school year for a student whose name is on file with the Business Office in the prorated amount of 8,353.80, to SID#2350560568 (4 months), effective March 11, 2020.

B-5 Approve Correction Plan

Motion to approve the following resolution accepting the audit recommendations and corrective action plan: BE IT RESOLVED that the Hampton Public School Board of Education accepts the following Audit Recommendations and Corrective Action Plan for fiscal year ending June 30, 2019:

- | | |
|---|------|
| 1. Administrative Practices & Procedures | None |
| 2. Financial Planning, Accounting & Reporting | None |
| 3. School Purchasing Programs | None |
| 4. School Food Service | None |
| 5. Student Body Activities | None |
| 6. Application for State School Aid | None |
| 7. Pupil Transportation | None |
| 8. Facilities and capital assets | None |
| 9. Miscellaneous | None |
| 10. Follow-up on prior year findings | None |

B-6 Use of Maintenance Reserve

Motion to approve a withdrawal from maintenance reserve in the amount of \$41,499.91 for the purpose of supporting budgeted maintenance expenses in accounts 11-000-261. Any unspent amount will be returned to the maintenance reserve account at year end..

B-7 2020-2021 Preliminary Budget Approval

Motion to adopt the 2020-2021 preliminary budget.

WHEREAS, the 2020-2021 preliminary budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2020/2021 preliminary budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the Hampton Board of Education approves the 2020/2021 preliminary General Fund budget in the amount of \$3,781,631 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

	General fund	Special Revenue	Debt Service	Total
2020-2021 Total Expenditures	\$3,503,429	\$ 34,202	\$244,000	\$3,781,631
Less: Anticipated Revenue	\$1,080,706	\$ 34,202	\$105,528	\$1,220,436
Taxes to be Raised	\$2,422,723	\$0	\$138,472	\$2,561,195

And to advertise said tentative budget in the Hunterdon County Democrat in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Hampton Public School Library, Hampton, NJ, on April 27, 2020 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

B-8 Use of Banked Cap

WHEREAS, N.J.A.C. 6A:23A-10.3(b) allows a district to request the use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year;

WHEREAS, after being impacted by a significant and unanticipated reduction in State Aid to support the 2020/2021 budget, the Hampton Board of Education has determined that there is a need to use banked cap from the 2017/2018 budget year in the amount of \$264,759 budget year for the purpose of funding the general operations of the school district and to maintain a thorough and efficient education in the 2020/2021 school year;

THEREFORE BE IT RESOLVED, that the Hampton Board of Education requests the use of \$408,941 of banked cap in order to support the general operations of the 2020/2021 school year budget.

B-9 Travel and Related Expense Reimbursement

WHEREAS, the Hampton Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and, WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$10,000 for all staff and board members.

Motion: Mrs. Bollenbeck Second: Mrs. Bruton

Mrs. Bollenbach	Mrs. Bruton	Mrs. Monaghan	Mrs. Noon	Mr. Sherlock
x	x	x	Absent	X

C. PERSONNEL AND NEGOTIATIONS

Motion to approve item C-1 - C2 as presented.

C-1 Termination

Motion to approve the resignation, with regret, employee #19410 from the position of Custodian effective March 11, 2020.

C-2 Part Time Custodian Contract

Motion to approve a contract for **Christopher Neidlinger** for the position of part time Custodian at an hourly rate of \$20.00 effective March 12, 2020.

Motion: Mrs. Bollenbeck Second: Mrs. Bruton

D. POLICY

E. CURRICULUM AND TECHNOLOGY

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

ADJOURNMENT

Motion: Mrs. Bollenbeck

Second: Mrs. Bruton

Time: 8:49

Motion: Mrs. Bollenbeck

Second: Mrs. Bruton

Resolved the Board adjourn the Regular Business Meeting of March 18, 2020 at 8:50pm.