

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
February 18, 2020**

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**CALL TO ORDER - Mr. Sherlock, Board President Time: 7:00pm**

**Open Public Meeting Announcement**

“In accordance with the requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on June 13, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals for 2019 – 2020**

1. By the end of SY 2019-20, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

**Board of Education Goals 2019-2020**

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

**Roll Call –Marci Krasny, Board Secretary**

- |   |                                      |
|---|--------------------------------------|
| X Mr. Robert Sherlock-President                 | X Mr. Jason Kornegay, Superintendent |
| X Mrs. Elizabeth Monaghan-Vice President        | X Mrs. Marci Krasny, Board Secretary |
| <input type="checkbox"/> Mrs. Alicia Noon       |                                      |
| <input type="checkbox"/> Mrs. Nicole Bollenbach |                                      |
| X Mrs. Megan Bruton                             |                                      |

**Review of Minutes**

January 6, 2020 Regular Meeting Minutes  
January 6, 2020 Executive Session Minutes

April				
May				
June				

**January Safety Drill Report**

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	1/29/20	2:38 pm	58 seconds
Hampton Public School – Lockdown Drill	1/16/20	9:42 am	n/a

**Board Secretary’s Report - Mrs. Marci Krasny**

- Mrs. Krasny remind board members to complete the Personal/Relative Financial Disclosure Form.

**New Business**

- Mrs. Krasny discussed the security upgrade needed to comply with Alyssa’s Law Compliance and School Security Grant. A panic button will be installed in the main office to improve the outcome of an emergency by enabling faster response and more effective communication between the school and police.
- Mrs. Krasny discussed the proposal from the architect to replace four fire doors. She explained that we are working closely with the NJ Division of Fire Safety Inspector to come up with an affordable plan and time frame to become compliant with fire codes.

**Old Business**

- Mrs. Krasny gave an update that she has been getting quotes to remove the concrete slab that is on the neighboring farm.

**Future Board of Education Meetings**

- March 17, 2020- Preliminary Budget Approval
- April 27, 2020 - Budget Hearing/ Regular Business Meeting
- May 11, 2020 - Regular Business Meeting

**Hampton Student Enrollment**

Pre-K	19	Grade 6	6
Kindergarten	12	Grade 7	12
Grade 1	7	Grade 8	10
Grade 2	15	ABA Program	3
Grade 3	6	BD Program	8
Grade 4	10	Choice In	6
Grade 5	10	Choice Out	8

Motion to approve, on the recommendation of the Superintendent, the Treasurer for the month of November 2019 and December 2019 and further that, in compliance with N.J.A.C. 6A:23A-16.10 (c)4, the Board of Education certifies that as of December 31, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**B-2 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of January 6, 2020 through February 18, 2020 .

<b>Fund</b>	<b>Total</b>
Fund 10 – Current Expense	\$9,420.93
Fund 11 - Current Expense	\$616,371.55
Fund 20 – Special Revenue	\$ 5,027.49
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	\$3,351.41
Fund 65 - BD/ABA Program	
Grand Total:	\$634,171.38

**B-3 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of January 2020 in the amount of \$1,075.06

**B-4 WCSSSD Transportation Agreement - 4% Fee** Motion to approve the participation in coordinated transportation services through Warren County Special Services School District for the 2020/2021 school year for the transport of students for special education, non-public school education, or regular education. The administrative fee for such services for the 2020/2021 school year is 4% of the contract costs.

**B-4 Alyssa's Law Compliance and School Security Grant**

Motion to approve the participation in Alyssa's Law Compliance and School Security Grant.

**B-5 Approve SEMI Waiver**

Motion to approve the following resolution requesting a waiver of requirements for the Special Education Medicare Initiative (SEMI) Program.

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020; and

WHEREAS, the Hampton Public School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2019-2020 budget year;

Motion to approve the contract as presented for Christopher Neidlinger to serve as part time custodian for the hours between 11:00 a.m. and 2:00 p.m at an hourly rate of \$20.00, effective January 29, 2020 and terminating on the return of our day time custodian

**C-2 2019-2020 Part-time Substitute Custodian Contract**

Motion to approve Nicole Lombardo to serve as a substitute custodian at an hourly rate of \$18.00, effective February 18, 2020.

**C-3 Staff Member Travel**

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

<b>Date</b>	<b>Program/Location</b>	<b>Employee</b>	<b>Cost</b>	<b>Mileage</b>
<b>February 11, 2020</b>	<b>NJASBO Budget Software Training Robbinsville, NJ</b>	<b>Marci Krasny</b>	<b>No Fee for Registration</b>	<b>105.4 miles X \$.35 per mile= \$36.89</b>
<b>February 25, 2020</b>	<b>Mandatory District Testing Coordinator and Technology Coordinator Training/ Monroe, NJ</b>	<b>Tina Attanasio</b>	<b>No Fee for Registration</b>	<b>99.6 miles x \$.35 per mile= \$34.86</b>
<b>March 17 ,2020</b>	<b>NJASBO Purchasing Update and Best Practices Rockaway, NJ</b>	<b>Marci Krasny</b>	<b>\$100 Registration fee</b>	<b>61.2miles X \$.35 per mile= \$21.42</b>

**Motion to approve item F-1 -F-2**

**F-1 2020-2021 School Year Calendar**

**Motion to approve the 2020-2021 School Year Calendar as presented.**

**F-2 Motion to appoint a representative to attend Lebanon Board of Education Meetings**

Motion to appoint Megan Bruton to be the Hampton Borough member to represent the district at the Lebanon Township Board of Education Meetings.

Motion: Mrs. Monaghan                      **Second:** Mr. Sherlock

**Voice Vote. All Yes. Motion Carried.**

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or on vibrate or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

**ADJOURNMENT**

**Motion: Mrs. Bruton**

**Second: Mrs. Monaghan**

**Time: 9:32 pm**

**Voice Vote. All Yes. Motion Carried.**

Resolved the Board adjourn the Regular Business Meeting of February 18, 2020 at 9:32 pm

Respectfully submitted by:



Marci Krasny  
Board Secretary