

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
May 28, 2019**

CALL TO ORDER - Mr. Abrahamson, Board President called the meeting to order at 7:01 PM.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

The Pledge of Allegiance was said by all.

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2018 – 2019

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

Board of Education Goals 2018-2019

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Kelly Morris, Board Secretary, called the roll and declared a quorum was present.

Present:

Mr. Andrew Abrahamson

Mr. Mark Impellizeri

Mrs. Elizabeth Monaghan

Mr. Robert Sherlock-Vice President

Mr. Jason Kornegay, Superintendent

Mrs. Kelly Morris, Board Secretary

Review of Minutes

- May 6, 2019 Regular Meeting /Budget Hearing Minutes
- May 6, 2019 Executive Session Minutes

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to approve the minutes as presented.

Voice Vote - all Yes. Motion Carried.

Board President’s Report - Mr. Andrew Abrahamson

- Mr. Abrahamson shared that he is moving in a few days, and he wished the Board, Administration, and the District all the best.

Chief School Administrator’s Report – Mr. Jason Kornegay

- Mr. Kornegay thanked Mr. Abrahamson on behalf of the kids and staff for his service to the District.
- State testing for this school year is completed. Results are expected to be sent from the State earlier than usual this year, but the exact time frame is not known. Mr. Kornegay will prepare a report and present the results when they are received.
- District curriculum will be reviewed and updated as necessary during the summer months.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		
January	1	0		
February	0	0		
March	1	0		
April	0	0		
May				
June				

April Safety Drill Report

	Date	Time	Evacuation Time

Hampton Public School – Fire Drill	4/8/19	1:02 pm	1 min 16 sec
Hampton Public School – Lock Out Drill	4/29/19	2:10 pm	

Board Secretary’s Report - Mrs. Kelly Morris

- Ms. Morris shared a friendly reminder for Board members to please complete their mandatory training as soon as possible.
- Correspondence from Mr. Andrew Abrahamson regarding his resignation from the Board effective following this meeting was shared.

Future Board of Education Meetings

Please note that only one meeting will be held in the months of June and July.

- June 25, 2019 - Regular Business
- July 23, 2019 - Regular Business

Hampton Student Enrollment

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	5
Grade 3	10	BD Program	7
Grade 4	19	Choice In	10
Grade 5	10	Choice Out	5
Out of District	2		

New Business

Old Business

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode.

Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

None

EXECUTIVE SESSION

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: Personnel. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to move to closed session at 7:07 PM.

Voice Vote - all Yes. Motion Carried.

Reconvene into Public Session:

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to return to public session at 7:18 PM.

Voice Vote - all Yes. Motion Carried.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
Harvest Family Services Center	Parent Presentation: Stress and Anxiety Skills for Children	May 30, 2019	6:00 pm to 7:30 pm	none
Saint Ann Roman Catholic Church	Religious Education Classes	Sundays Sept. 22, 2019 to Apr. 5, 2020	9:15 am to 10:45 am	\$10 per week for each classroom & \$20 per week for auditorium

** All dates/times are subject to cancellation in the event of inclement weather by the Chief School Administrator in consultation with the Board President or Vice President.*

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to approve item A-1 as presented.

Voice Vote - all Yes. Motion Carried.

B. FINANCE

B-1 Board Secretary's and Treasurer's Reports

Motion to approve the April 2019 Board Secretary's (Fund 10, Fund 20, Fund 40, Fund 50, Fund 65) and Treasurer's Reports:

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2019, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, pending audit adjustment and review, and further, that we approve the Board Secretary and Treasurer's Reports for the period ending April 30, 2019.

B-2 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of April 18, 2019 through May 28, 2019.

Fund	Total
Fund 10 – Current Expense	7,259.55
Fund 11 - Current Expense	268,729.09
Fund 20 – Special Revenue	2,649.90
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	134.00
Fund 65 - BD/ABA Program	39,597.11
Grand Total:	318,369.68

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of April 2019 in the amount of \$10,534.85

B-4 2019-2020 Pre-K Agreements

Motion to approve twelve (12) 2019-2020 Preschool agreements for regular education students whose names are on file in the business office.

B-5 Official Depository Approval

Motion to approve Investor's Bank as the Board's official Depositories of Funds and to appoint approved signers as follows:

- General Account: Three signatures required: President, Board Secretary and Treasurer
- Payroll Account: One signature required: Treasurer
- Payroll Agency Account: One signature required: Treasurer
- Summer Pay Account: Two signatures required: Business Administrator, Superintendent
- Student Activity Account: Two signatures required: Superintendent, Building Supervisor/Principal
- Money Market Account: Business Administrator/Board Secretary to act as Investment Officer

B-6 Shared Business Administrative Services Termination

Motion to terminate the shared service agreement for Business Administration Services with Delaware Valley Regional High School effective May 31, 2019.

B-7 Lebanon Middle School Tuition Contract

Motion to approve the 2019/2020 tuition contract for Hampton students in grades 6th to 8th attending Lebanon Township School in accordance with the Send/Receive Agreement in the amount of \$315,000.

B-8 Allegro School Tuition Contract

Motion to approve the 2019/2020 tuition contract for Student # 7645076112 in the amount of \$111,300 for both Extended School Year (summer) and the Regular 180-day School Year effective July 1, 2019 to June 30, 2020.

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to approve items B-1 through B-8 as presented.
Voice Vote - all Yes. Motion Carried.

C. PERSONNEL AND NEGOTIATIONS

C-1 Non-Tenured Teacher Contracts 2019-2020

Motion to approve offering an employment contract to the following list of Non-Tenured Teachers for the 2019-2020 school year at an annual salary determined by the 2018-2021 collective bargaining agreement.

Teacher	Position	FTE	Column	2019-20 Salary
Anne Bruno	Special Ed Teacher	1.0	BA	51,828
Janice Fantuzzi	Special Ed Teacher	1.0	BA	76,767
Mary Hurford	Library Teacher	0.2	BA	9,850
Gena James	Music Teacher	0.25	BA	12,312
Samantha Moss	Preschool Teacher	1.0	BA	49,620
Amy Puppo	LDT/C	0.2	MA	13,283
Matthew Ryerson	Fourth Grade Teacher	1.0	BA	49,620
Nancy Tyerech	Fifth Grade Teacher	1.0	MA	52,839
Mark Woodward	Physical Ed. Teacher	0.75	BA	36,936

C-2 Tenured Teacher Contracts 2019-2020

Motion to approve offering an employment contract to the following list of Tenured Teachers for the 2019-2020 school year at an annual salary determined by the 2018-2021 collective bargaining agreement.

Teacher	Position	FTE	Column	2019-20 Salary
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Thea Anaston	Social Worker	0.2	MA + longevity	16,630
Tina Attanasio	Special Ed. Teacher	1.0	BA	62,787
Michael Grossman	Third Grade Teacher	1.0	BA + longevity	83,105
Elizabeth Kouriatis	Art Teacher	0.2	BA	14,886
Janet Legg	First Grade Teacher	1.0	BA + longevity	76,517
Trina Schafer	Nurse	1.0	MA	76,537
Courtney Scherer	Psychologist	0.2	MA	13,525 (Tenure: 09-01-2019)
Kathleen Walton	Special Ed. Teacher	1.0	BA	79,605
Carley Marookian	Kindergarten Teacher	1.0	BA	51,881

C-3 Non-Certificated Staff Contracts 2019-2020

Motion to approve offering an employment contract to the following list of Non-Certificated Staff for the 2019-2020 school year at an annual salary determined by the 2018-2021 collective bargaining agreement.

Employee	Position	FTE	2019-20 Salary
James Neidlinger	Custodian	1.0	63,580 (includes longevity)
Ronald Larsen	Custodian	0.6	23,085
Matthew Schafer	Custodian	0.2 - 0.4	\$20.00 per hour

C-4 Non-Affiliated Staff Contracts 2019-2020

Motion to approve offering an employment contract to the following list of Non-Affiliated staff members for the 2019-2020 school year.

Employee	Position	FTE	2019-20 Salary
Mary Hurford	Instructional Aide	0.8	15,602
Patricia Toth	Instructional Aide	1.0	22,572
Diane Weston	Confidential Secretary to the Superintendent & Administrative Assistant to the CST	1.0	60,501
RuthAnn Dalrymple	Supervisor/Reading Specialist	1.0	Tabled

C-5 Appointment of School Business Administrator

Motion to approve the appointment of **Kelly Morris** to the 0.8 FTE position of School Business Administrator/Board Secretary, at an annual salary of \$74,000, pursuant to Executive County Superintendent approval, effective June 1, 2019 to June 30, 2020; and

FURTHER RESOLVED to appoint **Kelly Morris**, School Business Administrator, as the Hampton Borough School District purchasing agent effective June 1, 2019.

C-6 Resignation - Spanish Teacher

Motion to accept, with regret, the resignation of **Cassandra Chambers**, Spanish Teacher, effective July 1, 2019.

C-7 ESY Staff 2019-2020

Motion to approve the Extended School Year Program for 2019-2020 to begin July 8, 2019 through August 8, 2019, Monday through Thursday, four (4) hours per day; and

WHEREAS teacher schedules will include one additional day for instructional preparation; and

FURTHER RESOLVED that the following teachers will be hired to the 2019/20 ESY Program at a rate of \$31.50 per hour: Samantha Moss, Anne Bruno, Janice Fantuzzi, and Kristan Santiago; and

FURTHER RESOLVED that the following staff will be hired to the 2019/20 ESY Program as Paraprofessionals at a rate of \$15.00 per hour: Patricia Toth and Michele Stecker; and

FURTHER RESOLVED Cindy Aranico and Nike Brandner hired as School Nurse / BD Aide at a rate of \$31.50 per hour with only one nurse on duty at a time.

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to approve item C- through C-7 as presented.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

Motion Carried

D. POLICY

E. CURRICULUM AND TECHNOLOGY

E-1 Approval of Field Trips – 2018-2019 School Year

Date	Program/Location	Grade	Teachers	Cost
May 30, 2019	Hampton Junction (Walking Trip)	Pre-K	S. Moss T. Schafer all ABA para-professionals	none
June 7, 2019	Celebration of the 2019	5th	N. Tyerech	none

Rain Date: June 10, 2019	Fifth Grade Class (walking trip to the Hampton Borough Park)		K. Walton	
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E-2 Instructional Aids for 2019-2020 School Year

Motion to approve the contract with the Hunterdon County Education Services Commission for Instructional Aide placements for the 2019/20 School Year, on an as needed basis.

E-3 Related Services for 2019-2020 School Year

Motion to approve the contract with the J&B Services for the provision of Related Services (OT, PT, Speech, Behavioral) for the 2019/20 School Year, as per students' Individual Education Plans (IEPs).

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to approve items E-1 through E-3 as presented.

Voice Vote - all Yes. Motion Carried.

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

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Discussion:

None

Election of New Board President and Vice President

Mr. Sherlock suggested that the Board hold one meeting per month that will include discussion as a Committee of the Whole and action to conduct regular business. A motion to make this change will be included on the June agenda.

Nomination for President: Mr. Sherlock

Made by: Mr. Impellizeri

Motion by Mr. Abrahamson, seconded by Mr. Impellizeri, to appoint Mr. Sherlock as President of the Hampton Borough Board of Education, effective immediately.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

Motion Carried

Nomination for Vice President: Mrs. Monaghan

Made by: Mr. Sherlock

Motion by Mr. Abrahamson, seconded by Mr. Sherlock, to appoint Mrs. Monaghan as Vice President of the Hampton Borough Board of Education, effective immediately.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

Motion Carried

ADJOURNMENT

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to adjourn the Regular Business / Personnel Meeting of t may 28, 2019 at 7:27 PM.

Voice Vote: All Yes. Motion Carried.

Respectfully submitted by



**Kelly Morris
Board Secretary**