

**HAMPTON BOARD OF EDUCATION
PUBLIC BUDGET HEARING MINUTES
May 6, 2019**

CALL TO ORDER - Mr. Abrahamson, Board President called the meeting to order at 7:00 PM.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on May 2, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2018 – 2019

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

Board of Education Goals 2018-2019

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Kelly Morris, Board Secretary, called the roll and declared that a quorum was present.

Present:

Mr. Andrew Abrahamson

Mr. Mark Impellizeri (7:05)

Mrs. Elizabeth Monaghan

Mr. Robert Sherlock-Vice President

Mr. Jason Kornegay, Superintendent

Mrs. Kelly Morris, Board Secretary

Review of Minutes

- March 26, 2019 Regular Meeting Minutes
- April 16, 2019 COTW Meeting Minutes

Motion by Mrs. Monaghan, seconded by Mr. Sherlock, to approve the minutes as presented.

Voice Vote - All Yes. Motion Carried.

Board President’s Report - Mr. Andrew Abrahamson

- none

Chief School Administrator’s Report – Mr. Jason Kornegay

- Fifth grade visited Woodglen on May 3rd to begin their transition to the middle school. They toured the school, ate lunch, and met the current 5th graders, who will be their classmates next year. Another visit will be scheduled for students to spend a full day at Woodglen.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		
January	1	0		
February	0	0		
March	1	0		
April				
May				
June				

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to affirm that appropriate procedures and investigation were conducted for the March HIB report.

Voice Vote - All Yes. Motion Carried.

March Safety Drill Report

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	3/14/19	2:09pm	2 min 21 sec
Hampton Public School –Lockdown Drill	3/20/19	1:55 pm	n/a

Board Secretary’s Report - Mrs. Kelly Morris

- Correspondence re: Board of Education Vacancy - The Board received a letter of interest from Alicia Noon.

New Business - none

Old Business - none

Future Board of Education Meetings

- May 14, 2019 - Committee of the Whole - Personnel (noted that this is a week earlier than usual)
- May 28, 2019 - Regular Business Meeting

Hampton Student Enrollment

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	5
Grade 3	10	BD Program	7
Grade 4	19	Choice In	10
Grade 5	10	Choice Out	5
Out of District	2		

PUBLIC HEARING ON THE 2019-2020 BUDGET

Mr. Kornegay and Mrs. Morris presented the 2019-2020 Hampton School Budget.

Residents were invited to respectfully share their concerns, comments and suggestions.

A. Resolution to adopt the 2019-2020 Budget

WHEREAS, the 2019/2020 budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards and Core Curriculum State Standards;

WHEREAS, the 2019/2020 budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE BE IT RESOLVED the Hampton Borough Public School Board of Education approves the 2019/2020 Budget in the amount of \$3,404,522 as follows:

General Fund.....	\$3,121,784
Special Revenue Fund	\$40,238
Debt Service.....	\$119,780
Total Debt Service.....	\$242,500
Total Budget	\$3,404,522

BE IT FURTHER RESOLVED that the Hampton Borough Public School Board of Education will use a Health Care Adjustment to exceed the 2% tax levy cap in the amount of \$16,682 in accordance with N.J.A.C. 6A:23A-11.4(c), and

BE IT FURTHER RESOLVED that the Hampton Borough Public School Board of Education will use Banked Cap to exceed the 2% tax levy cap in the amount of \$182,148 in accordance with N.J.A.C. 6A:23A-10.3(b), to support the general operations of the 2019/2020 school year budget and for which the need will be complete by the end of the budget year and will not be deferred or incrementally completed over a longer period of time, and

BE IT FURTHER RESOLVED to acknowledge that the 2019/2020 budget as described above results in a general fund tax levy in the amount of \$1,974,296 and a debt service tax levy in the amount of \$119,780.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to adopt the 2019-2020 Budget as presented.

Roll Call Vote - All Yes. Motion Carried.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

B. Budget Implementation

Motion to authorize the Superintendent and Business Administrator to implement the 2019-2020 budget pursuant to federal, state, and local policies and regulations.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve budget implementation.

Roll Call Vote - All Yes. Motion Carried.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

C. Capital Projects

Motion to approve the below 2019-2020 Capital Project expenditures in the amount of \$40,500, and further authorize the Business Administrator to transfer funds from Capital Reserve to the General Fund in the amount of \$40,500.

Capital Project	Budgeted Cost
Repair/Replace Stairway Treads	\$24,000
Replace Sidewalk/Repair Curbing along South Street	\$16,500

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to approve Capital Projects and corresponding fund transfers from Capital Reserve as presented in the 2019-2020 Budget.

Roll Call Vote - All Yes. Motion Carried.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

D. Security Projects

Motion to approve 2019-2020 Security Upgrade expenditures in the amount of \$21,653, and further authorize the Business Administrator to transfer funds from Emergency Reserve to the General Fund in the amount of \$21,653.

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to approve Security Upgrade expenditures as presented in the 2019-2020 Budget.

Roll Call Vote - All Yes. Motion Carried.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

E. Municipal Tax Levy Payment Schedule

Motion to approve the 2019-2020 Municipal Tax Levy Payment Schedule as follows:

Hampton Borough School District 2019-20 Tax Levy Payment Schedule				
1-Jul-19	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Aug-19	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Sep-19	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Oct-19	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Nov-19	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Dec-19	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
3-Jan-20	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Feb-20	General Fund:	164,524.67	Debt Service:	14,972.50
			Total Due:	164,524.67
1-Mar-20	General Fund:	164,524.67	Debt Service:	-
			Total Due:	164,524.67
1-Apr-20	General Fund:	164,524.67	Debt Service:	-
			Total Due:	164,524.67
1-May-20	General Fund:	164,524.67	Debt Service:	-
			Total Due:	164,524.67
1-Jun-20	General Fund:	164,524.67	Debt Service:	-
			Total Due:	164,524.67
			Total:	1,974,296.00

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to approve the Municipal Tax Levy Payment Schedule as presented.

Roll Call Vote - All Yes. Motion Carried.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
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	Yes	Yes	Yes	Yes
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COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Motion to approve item A-1 as presented.

A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year

Motion to approve the following facility use requests:

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
HSA (Amanda Smith)	Flower Sale to be held in HPS Lobby	Date of Parent Lunch and Day prior to Parent Lunch May 10, 2019	8am to 3pm 3pm to 5pm	n/a
School Based Youth Services (Nancy Rumore)	Summer Recreation Program for Hampton Residents to be held in the Gym (3 days per week)	June 24, 25, 26 July 8, 9, 10 July 15, 16, 17 July 22, 23, 24 July 29, 30, 31 Aug. 5, 6, 7	9am to 3pm each day	n/a

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to approve item A-1 as presented.

Voice Vote - All Yes. Motion Carried.

B. FINANCE

Motion to approve items B-1 to B-2 as presented.

B-1 Board Secretary’s and Treasurer’s Reports

Motion to approve the March 2019 Board Secretary’s (Fund 10, Fund 20, Fund 40, Fund 50, Fund 65) and Treasurer’s Reports:

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of March 31, 2019, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, pending audit adjustment and review, and further, that we approve the Board Secretary and Treasurer's Reports for the period ending March 31, 2019.

B-2 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of March 2019 in the amount of \$1,302.12.

Motion by Mrs. Monaghan, seconded by Mr. Impellizeri, to approve items B-1 and B-2 as presented.

Roll Call Vote - All Yes. Motion Carried.

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	Yes	Yes

C. PERSONNEL AND NEGOTIATIONS

Motion to approve personnel items C-1 to C-5 as presented.

C-1 Staff Member Travel

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Date	Program/Location	Employee	Cost	Mileage
05/21/19	Kindergarten Summit Hunterdon ESC Califon, NJ	C. Marookian	Sub: \$90	n/a

C-2 Approval of Application for Course Reimbursement – 2018-2019 School Year

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the following Application for Course Reimbursement:

Employee	Course/Date	Reimbursement
Carley Marookian	Principles and Practices of Supervision - Fall Semester 8/26/19 to 4/4/19	\$325 per credit x 3 credits = \$975

C-3 Summer Maintenance Positions

Motion to create two (2) part-time summer maintenance positions at an hourly rate of \$10 per hour, not to exceed 600 total hours.

C-4 Summer Office Position

Motion to create a part-time summer Administrative Assistant position at an hourly rate of \$10 per hour, not to exceed 150 total hours.

C-5 Retirement - Catherine Harris

Motion to accept the resignation of **Catherine Harris**, 2nd Grade Teacher, for the purpose of retirement, effective June 30, 2019.

C-6 Hunterdon ESC Bus Aide Agreement

Motion to accept the agreement between Hunterdon County Educational Services Commission and Hampton Borough School Board of Education for the provision of School Bus Aide(s) for the 2018-19 school year, effective March 15, 2019 through June 30, 2019, at an hourly rate of \$27.00 per hour.

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to approve items C-1 through C-6 as presented.
Voice Vote - All Yes. Motion Carried.

D. POLICY

E. OPERATIONS

F. CURRICULUM AND TECHNOLOGY

G. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code:9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the second opportunity, just prior to adjournment, citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion: none

EXECUTIVE SESSION

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **Personnel, Board Vacancy**. It is

expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to enter Executive Session at 7:40 PM.

Voice Vote - All Yes. Motion Carried.

Reconvene into Public Session:

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to reconvene into Public Session at 7:52 PM.

Voice Vote - All Yes. Motion Carried.

ADJOURNMENT

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to adjourn the Public Hearing / Regular Business Meeting of May 6, 2019 at 7:53 PM.

Voice Vote - All Yes. Motion Carried.

Respectfully submitted by:



Kelly Morris
Board Secretary