

**HAMPTON BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING MINUTES
April 16, 2019**

CALL TO ORDER - Mr. Abrahamson, Board President called the meeting to order at 7:00 PM.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2018 – 2019

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

Board of Education Goals 2018-2019

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Mrs. Morris, Board Secretary, called the roll and declared that a quorum was present.

Members Present:

- Mr. Andrew Abrahamson
- Mr. Mark Impellizeri
- Mrs. Elizabeth Monaghan
- Mr. Robert Sherlock-Vice President

Administrators Present:

- Mr. Jason Kornegay, Superintendent
- Mrs. Kelly Morris, Board Secretary

Review of Minutes

- March 26, 2019 Regular Meeting Minutes

Board President’s Report - Mr. Andrew Abrahamson

- No report given

Chief School Administrator’s Report – Mr. Jason Kornegay

- The Talent Show held last Thursday evening was a success. The kids were great! The show was repeated in school for the full staff and students on Friday.
- The fifth graders performed a play for the staff and students as the culmination of a unit within the library curriculum.
- Fifth graders will be visiting Woodglen School on May 3 for a short orientation. Teachers will have an opportunity to share in articulation as well.
- Mr. Kornegay explained to the Board that to meet the state definition of HIB, very specific criteria must be met under law. However, even if an incident does not meet this criteria and is determined not be a HIB violation, disciplinary action or student resolution assistance may still be warranted if there is a violation to our local Code of Conduct.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		
January	1	0		
February	0	0		
March	1	0		
April				
May				
June				

March Safety Drill Report

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	3/14/19	2:09 pm	2min 12 sec
Hampton Public School – LOCKDOWN Drill (attended by Resource Officer)	3/20/19	1:55 pm	

Board Secretary's Report - Mrs. Kelly Morris

- The 2019 NJ School Board Association Convention is scheduled for October 21-24. Any Board member interested in attending should contact Mrs. Morris to register.
- Mrs. Morris sent a letter to the Hampton Borough Council requesting that they extend the scope of their current sidewalk project to include South Street. Since this street is the responsibility of the District, labor and materials would still be paid by the Board; however, the possible savings to the District in costs associated with engineering services and bidding would be substantial. The issue was discussed at the town's April 8 meeting, and Mrs. Morris expects to hear from Mr. Drummond after he speaks to the borough's engineer to determine feasibility.

New Business

Old Business

Plans to purchase a new tractor are on hold. Mrs. Morris will reach out to the Borough about including plowing of the blacktop when it snows.

Future Board of Education Meetings

- May 6, 2019 - Public Hearing - School Budget (rescheduled from April 25th)
- May 14, 2019 - Committee of the Whole
- May 28, 2019 - Regular Business Meeting

Hampton Student Enrollment

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	5
Grade 3	10	BD Program	7
Grade 4	19	Choice In	10
Grade 5	10	Choice Out	5
Out of District	2		

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion:

1. Alicia Noon asked about the utilization of grants to help fund the district. Mr. Kornegay responded that we receive all formula (non-competitive) grants for which we qualify, but that time and resources are limited with part time administrators which makes applying for others a challenge.

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year

Motion to approve the following facility use requests:

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
HSA (Amanda Smith)	Flower Sale to be held in HPS Lobby	Date of Parent Lunch and Day prior to Parent Lunch Tentatively May 10, 2019	8am to 3pm 3pm to 5pm	n/a
HSA (Amanda Smith)	Taco Tuesday in the All Purpose Room (Kitchen needed)	May 7, 2019	3pm to 7pm	n/a
School Based Youth Services (Nancy Rumore)	Summer Recreation Program for Hampton Residents to be held in the Gym (3 days per week)	June 24, 25, 26 July 8, 9, 10 July 15, 16, 17 July 22, 23, 24 July 29, 30, 31 Aug. 5, 6, 7	9am to 3pm each day	n/a

B. FINANCE

Motion to approve items B-1 and B-2 as presented.

B-1 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of March 26, 2019 to April 17, 2019.

Fund	Total
Fund 10 – Current Expense	3,629.79
Fund 11 - Current Expense	180,773.69
Fund 20 – Special Revenue	0
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	4,439.70
Fund 65 - BD/ABA Program	10,653.84
Grand Total:	199,497.02

B-2 2019-2020 Extended School Year Tuition Rate

Motion to approve the 2019-2020 annual tuition rate for Extended School Year in the amount of **\$4,465** for non-residents, payable in full by September 1, 2019.

Motion by Mrs. Monaghan, seconded by Mr. Impellizeri, to approve items B-1 to B-2 as presented. **Roll Call Vote: All Yes - Motion Carried**

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	yes	yes	yes	yes

C. PERSONNEL AND NEGOTIATIONS

C-1 Staff Member Travel

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Date	Program/Location	Employee	Cost	Mileage
05/21/19	Kindergarten Summit Hunterdon ESC Califon, NJ	C. Marookian	Sub: \$90	n/a

C-2 Approval of Application for Course Reimbursement – 2018-2019 School Year

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the following Application for Course Reimbursement:

Employee	Course/Date	Reimbursement
Carley Marookian	Principles and Practices of Supervision - Fall Semester 8/26/19 to 4/4/19	\$300 per credit x 3 credits = \$900

C-3 Summer Maintenance Positions

Motion to create two (2) part-time summer maintenance positions at an hourly rate of \$10 per hour, not to exceed 600 total hours.

C-4 Summer Office Position

Motion to create a part-time summer Administrative Assistant position at an hourly rate of \$10 per hour, not to exceed 150 total hours.

C-5 Retirement - Cathy Harris

Motion to accept the resignation of Cathy Harris, 2nd Grade Teacher, for the purpose of retirement, effective June 30, 2019.

D. POLICY

E. CURRICULUM AND TECHNOLOGY

E-1 Approval of Field Trips – 2018-2019 School Year

Motion to approve, upon the recommendation of the Chief School Administrator, the following field trip in accordance with N.J.S.A. 6A:23A-5.8(c):

Date	Program/Location	Grade	Teachers	Cost
May 3, 2019 (AM only)	Woodglen School 5th Grade Tour	Grade 5	N.Tyerech	Bus: \$120 (one-way - parents to drop off in the AM)

Motion by Mr. Sherlock, seconded by Mr. Impellizeri, to approve item E-1 as presented.

Voice Vote: All Yes - Motion Carried

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion:

1. Alicia Noon asked how the District will compensate for the losses experienced in state and federal funding in next school year's budget (2019-20). Mr. Kornegay and Mrs. Morris shared that there will be personnel reductions and outsourcing to reduce costs.

ADJOURNMENT

Motion by Mr. Impellizeri, seconded by Mr. Sherlock, to . adjourn the Committee of the Whole Meeting of April 16, 2019 at 7:37 PM. **Voice Vote: All Yes - Motion Carried**

Respectfully submitted by



Kelly Morris
Board Secretary