

**HAMPTON BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
March 26, 2019**

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**CALL TO ORDER** - Mr. Abrahamson, Board President, called the meeting to order at 7:00 PM.

**Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**Pledge of Allegiance was recited by all.**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals for 2018 – 2019**

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

**Board of Education Goals 2018-2019**

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

**Roll Call** – Mrs. Morris, Board Secretary, called the roll and declared that a quorum was present.

**Members Present:**

- Mr. Andrew Abrahamson-President
- Mr. Mark Impellizeri
- Mrs. Elizabeth Monaghan

**Members Absent:**

- Mr. Robert Sherlock-Vice President .

**Administrators Present:**

- Mr. Jason Kornegay, Superintendent
- Mrs. Kelly Morris, Board Secretary

**Review of Minutes**

- February 26, 2019 Regular Meeting Minutes
- March 2, 2019 Executive Session Minutes
- March 2, 2019 Budget Workshop Minutes
- March 19, 2019 Committee of the Whole Minutes

Motion by Mrs. Monaghan, seconded by Mr. Impellizeri, to adopt the minutes as presented.

***Voice Vote: All Yes - Motion Carried***

**Board President’s Report - Mr. Andrew Abrahamson**

- None

**Chief School Administrator’s Report – Mr. Jason Kornegay**

- Mr. Kornegay shared a short-term district planning document that he prepared to guide his transition as Hampton’s new Superintendent as follows:
  - a. Conduct a program audit of all special education programs and services by June 2019 and present his findings and recommendations to the Board.
  - b. Develop a strategic planning committee and process by September 2019.
  - c. Partner with Mrs. Dalrymple to review all curriculum for gaps and redundancies in an effort to ensure alignment with other area districts by November 2019. This will include articulation among elementary grade levels that send to Vorhees High School.
  - d. Develop and implement an assessment and communication program for reporting progress to parents in terms of individual goals and targeted information. Data analysis and a Board presentation will be completed by June 2020.
- Mr. Kornegay has invited the staff to meet with him on Wednesday, March 27th to allow an opportunity to assess any immediate needs or concerns.
- Mr. Kornegay sent a letter of introduction to parents that invites them to come in for Open Meetings.

**Harassment, Intimidation, and Bullying (HIB) Report**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		

January	1	0		
February	0	0		
March				
April				
May				
June				

**January Safety Drill Report**

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	2/6/19	9:43 AM	79 sec.
Hampton Public School – SHELTER Drill	2/25/19	9:33 AM	2 min. 6 sec.

**Board Secretary’s Report - Mrs. Kelly Morris**

- None

**New Business**

**Old Business**

**Future Board of Education Meetings**

- April 16, 2019 - Committee of the Whole
- May 6, 2019 - Public Hearing - School Budget (rescheduled from April 25th)
- May 15, 2019 - Committee of the Whole
- May 22, 2019 - Regular Business Meeting

**Hampton Student Enrollment**

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	5
Grade 3	10	BD Program	7
Grade 4	19	Choice In	10
Grade 5	10	Choice Out	5
Out of District	2		

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:** none

**COMMITTEE REPORTS**

**A. BUILDING AND GROUNDS**

Motion to approve item A-1 as presented.

**A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year**

Motion to approve item A-1 as presented.

Motion to approve the following facility use requests:

<b>Applicant</b>	<b>Purpose</b>	<b>Date(s)</b>	<b>Time(s)</b>	<b>Fee(s) (if applicable)</b>
<a href="#">Hampton Recreation Association</a>	Use of baseball fields and snack shack for season	2019: April 1 - June 22	M-F: 6p-7:30p Sat: 9a-12p	none

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item A-1 as presented.  
**Voice Vote: All Yes. Motion Carried.**

**B. FINANCE**

Motion to approve items B-1 to B-5 as presented.

**B-1 Board Secretary’s and Treasurer’s Reports**

Motion to approve the February 2019 Board Secretary’s (Fund 10, Fund 20, Fund 40, Fund 50, Fund 65) and Treasurer’s Reports:

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of February 28, 2019, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, pending audit adjustment and review, and further, that we approve the Board Secretary and Treasurer's Reports for the period ending February 28, 2019.

**B-2 Approve Monthly Bill List**

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of February 28, 2019 through March 25, 2019.

Fund	Total
Fund 10 – Current Expense	3,629.79
Fund 11 - Current Expense	198,533.30
Fund 20 – Special Revenue	3,300.50
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	206,300.00
Fund 50 – Food Service	0
Fund 65 - BD/ABA Program	10,188.95
Grand Total:	421,952.54

**B-3 Monthly Transfers**

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of February 2019 in the amount of \$128,395.98.

**B-4 2019-2020 Pre-K Tuition Rate**

Motion to approve the 2019-2020 annual tuition rate for Preschool in the amount of **\$5,000** for district residents and **\$7,500** for non-residents, payable in advance in ten equal monthly installments beginning on October 1, 2019 with the first and last month payments due when contracts are signed.

**B-5 Special Education Tuition Contract**

Motion to approve the Behavioral Disabilities Program tuition contract between the Board and Lebanon Borough School District for the 2018-2019 school year for a student whose name is on file with the Business Office in the annual amount of \$39,875, prorated to \$15,940 (4 months), effective March 1, 2019.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item B- to B5 as presented.

**Roll Call Vote: All Yes - Motion Carried.**

Vacant	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Abrahamson
	Yes	Yes	absent	Yes

**C. PERSONNEL AND NEGOTIATIONS**

Motion to approve personnel items C-1 and C-2 as presented.

**C-1 Staff Member Travel**

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Date	Program/Location	Employee	Cost	Mileage
March 28, 2019	Planning Well Designed Literacy Lessons for Social Studies and Science/Springfield, NJ	Nancy Tyerech	Registration: \$95 Substitute: \$90	84 miles x \$.31 per mile = \$26.04

**C-2 Approval of Application for Course Reimbursement – 2018-2019 School Year**

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the following Application for Course Reimbursement:

Employee	Course/Date	Reimbursement
Trina Schafer	NURS 519 Strategies for End of Life Care 1/14/19 to 3/20/19 Liberty University	\$2,044 for Tuition and Fees

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve items C-1 and C-2 as presented.

**Voice Vote: All Yes - Motion Carried.**

**D. POLICY**

**D-1 HIB Policy Update**

Motion to approve the Second Reading of HIB Policy 5131.1.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item D-1 as presented.

**Voice Vote: All Yes - Motion Carried.**

#### **E. CURRICULUM AND TECHNOLOGY**

#### **F. COMMUNICATION**

#### **COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

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**Discussion:** None

#### **ADJOURNMENT**

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to adjourn the Regular Meeting of March 26, 2019 at 7:19 pm.

**Voice Vote: All Yes - Motion Carried.**

Respectfully submitted by



Kelly Morris  
Board Secretary