

**HAMPTON BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING MINUTES  
March 19, 2019**

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**CALL TO ORDER - Mr. Merkel Board President called the meeting to order at 7:01 PM.**

**Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

**The Pledge of Allegiance was recited by all.**

**District Mission Statement**

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

**District Goals for 2018 – 2019**

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

**Board of Education Goals 2018-2019**

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

**Roll Call – Kelly Morris, Board Secretary, called the roll and declared a quorum was present.**

Present:

Mr. Andrew Abrahamson	Dr. Timothy Frederiks, Interim CSA
Mr. Mark Impellizeri	Mr. Jason Kornegay
Mr. Darek Merkel-President	Mrs. Kelly Morris, Board Secretary
Mrs. Elizabeth Monaghan	Ms. Ruth Ann Dalrymple, School Administrator
Mr. Robert Sherlock-Vice President	

Absent: none

**Review of Minutes**

- February 26, 2019 Regular Meeting Minutes
- March 2, 2019 Executive Session Minutes
- March 2, 2019 Budget Workshop Minutes

**Shared Superintendent - Jason Kornegay**

1. Motion to approve the Shared Agreement for **Superintendent of Schools** pursuant to N.J.S.A. 18A:17-1 et seq., between the Lebanon Township School District Board of Education, herein referred to as LTS and the Hampton (Borough of Hampton) Board of Education, herein referred to as HPS;

WHEREAS the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS HPS and LTS are by definition local units under the said law; and

WHEREAS the provision of shared Superintendent services is economically advantageous to both HPS and LTS;

NOW THEREFORE BE IT RESOLVED that HPS and LTS hereby agree and enter into a Shared Agreement for Superintendent services, provided by **Jason R. Kornegay**, beginning March 1, 2019 through June 30, 2023 as approved by the NJ Department of Education Commissioner of Education and as presented.

2. Motion to approve the employment contract of **Jason R. Kornegay**, Superintendent;

Whereas the Lebanon Township Board and Hampton Board desire to employ Jason R. Kornegay as the Superintendent of the Lebanon Township School District and the Borough of Hampton School District as indicated in the contract of employment between the Lebanon Township Board of Education, the Hampton Board of Education, and Jason Kornegay, as presented.

NOW THEREFORE BE IT RESOLVED that the Hampton Public School Board of Education approve the employment contract of Jason R. Kornegay, Superintendent, commencing March 1, 2019 expiring June 30, 2023, as per the terms and conditions of the employment contract pending final approval by the NJ Department of Education Interim Executive County Superintendent.

Motion was made by Mr. Sherlock, seconded by Mr. Abrahamson, to approve items 1 and 2 above as presented. **Roll Call Vote - All Yes. Motion carries.**

Mr. Abrahamson	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Merkel
Yes	Yes	Yes	Yes	Yes

**Board President’s Report - Mr. Darek Merkel**

- Mr. Merkel extended a welcome to Mr. Kornegay on behalf of the Board. He noted that he had already been spending considerable time in-district, and that he will be a big presence bringing strong commitment.
- Mr. Merkel thanked Dr. Frederiks for his service on behalf of the Board. He noted that he had done a lot for the staff and students while in Hampton, and that he is grateful. Dr. Frederiks commented that Hampton has “super staff and wonderful kids.”

**Chief School Administrator’s Report – Dr. Timothy Frederiks**

- Thursday, March 21 is the Down Syndrome Fashion Show and Bake Sale organized by Nurse Trina Schafer.
- Monday, March 25 is the Go-Hunterdon Bike Rodeo after school.
- Breakfast in the Classroom will begin on Monday, April 1.
- A grant to fund the 4th/5th grade Aquaponics/STEM program has been submitted. We are the first school in the area to begin such a program. Thank you to Mr. Ryerson and Mrs. Tyerech for organizing the program. Thank you to Mrs. Abrahamson for her advisement.
- 2019/2020 Preschool Registration resulted in the enrollment of 17 students as follows:
  - New: 3 year-olds = 3
  - New: 4 year-olds = 7
  - Current (from PK3) = 7
  - One open seat remains at this time.
- 2019/2020 Kindergarten Registration was held on March 14, 2019 and resulted in the enrollment of 10 students as follows:
  - New = 4
  - Current (from PK4) = 6
  - Additional student enrollments are expected.

**Harassment, Intimidation, and Bullying (HIB) Report**

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		
January	1	0		
February	0	0		
March				
April				

May				
June				

**February Safety Drill Report**

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	2/6/19	9:43 am	79 sec.
Hampton Public School – SHELTER Drill	2/25/19	9:33 am	2 min. 6 sec.

**Board Secretary’s Report - Mrs. Kelly Morris**

- Correspondence - Mr. Merkel submitted his letter of resignation to the Board due his impending move. Mrs. Morris thanked him for his dedication and service on behalf of the Board. Mr. Merkel shared that he is eager to get on the Board in his new district, as it is the best way to know what is going on in your child’s school. An ad will placed in the newspaper for the appointment of a new Board member.
- A budget presentation to explain the losses to the District in both state and federal aid was shared. In total, the District is losing about \$131,000. Mrs. Morris shared that next year’s expenditures will increase significantly (by about \$220,000) due to normal inflation and the large class size moving to sixth grade at Lebanon Township.
- The 2018-19 budget has a fund balance of about \$87,000 presently with three months of school remaining. A spending freeze was recommended. It is not likely that there will be much, if any, of a fund balance to carry into the next fiscal year.

**New Business**

**Old Business**

**Future Board of Education Meetings**

- March 26, 2019 - Regular Business Meeting
- April 16, 2019 - Committee of the Whole
- The previously scheduled April 25, 2019 Budget Hearing has been **changed to May 6, 2019** due to Spring Break.

**Hampton Student Enrollment**

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	5
Grade 3	10	BD Program	6
Grade 4	19	Choice In	10

Grade 5	10	Choice Out	5
Bonnie Brae	1	Allegro	1

**COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)**

***Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322***

*During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.*

**Discussion:**

1. Jim Neidlinger shared that the District’s tractor is no longer functional and asked for the status on purchasing a replacement.
2. Diane Weston thanked Dr. Frederiks and Mr. Merkel for their service. She also extended a welcome to Mr. Kornegay.
3. Ruth Ann Dalrymple also thanked Dr. Frederiks and Mr. Merkel for their service and extended a welcome to Mr. Kornegay.

**EXECUTIVE SESSION**

Motion by Mr. Sherwood, seconded by Mr. Abrahamson, to move into Executive session at 7:39 PM.

**Voice Vote - All Yes. Motion Carried.**

**RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education hold a closed Executive Session regarding one or more of the following matters: **Personnel, Budget**. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion by Mr. Impellizeri, seconded by Mr. Abrahamson, to reconvene in public session at 8:03 PM.

**Voice Vote - All Yes. Motion Carried.**

**COMMITTEE REPORTS**

**A. BUILDING AND GROUNDS**

**B. FINANCE**

Motion to approve the 2019-2020 Preliminary School Budget as presented in B-1 to B-3 below:

**B-1 2019-2020 Preliminary Budget Approval**

WHEREAS, the 2019-2020 Preliminary School Budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2019-2020 Preliminary School Budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the Hampton Public School Board of Education approves the 2019-2020 Preliminary General Fund School Budget in the amount of **\$3,121,784** and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

	<b>Revenues</b>	<b>Appropriations</b>
Local Tax Levy	1,974,296	1,974,296
State Aid	892,659	892,659
Other Funds	300,006	300,006
<b>Total General Fund</b>	<b>3,121,784</b>	<b>3,121,784</b>
Special Revenue Fund	40,238	40,238

BE IT FURTHER RESOLVED that the maximum travel allowance for the 2019-2020 school year shall be established at **\$10,000**.

**B-2 Health Care Adjustment**

WHEREAS, N.J.A.C. 6A:23A-11.4 allows a district to increase the tax levy greater than 2% for the purpose of health care costs;

WHEREAS, the Hampton Public School Board of Education has determined that there is a need to increase the tax levy for this purpose;

THEREFORE, BE IT RESOLVED, that the Hampton Public School Board of Education authorizes a health care adjustment for the 2019-2020 budget year in the amount of **\$18,563**.

**B-3 Use of Banked CAP**

WHEREAS, N.J.A.C. 6A:23A-10.1(b) allows a district to request use of banked cap after it has fully exhausted all eligible statutory spending authority in the budget year;

WHEREAS, the Hampton Public School Board of Education has exhausted all eligible statutory spending in the 2019-2020 budget year;

WHEREAS, the Hampton Public School Board of Education has anticipated operating costs that exceed the 2% tax levy cap;

THEREFORE, BE IT RESOLVED, that the Hampton Public School Board of education hereby requests the use of Banked CAP in the amount of **\$180,267**.

Motion by Mr. Sherwood, seconded by Mr. Abrahamson, to approve items B1 - B3 as presented.

**Roll Call Vote - All Yes. Motion Carried.**

Mr. Abrahamson	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Merkel
Yes	Yes	Yes	Yes	Yes

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**B-4 2019-2020 Pre-K Tuition Rate**

Motion to approve the 2019-2020 annual tuition rate for Preschool in the amount of **\$5,000** for district residents and **\$7,500** for non-residents, payable in advance in ten equal monthly installments beginning on October 1, 2019 with the first and last month payments due when contracts are signed.

**B-5 Special Education Tuition Contract**

Motion to approve the Behavioral Disabilities Program tuition contract between the Board and Lebanon Borough School District for the 2018-2019 school year for a student whose name is on file with the Business Office in the annual amount of \$39,875, prorated to \$15,940 (4 months), effective March 1, 2019.

**C. PERSONNEL AND NEGOTIATIONS**

**D. POLICY**

**D-1 HIB Policy Update**

Motion by Mr. Sherwood, seconded by Mr. Impellizeri, to approve the First Reading of HIB Policy 5131.1.  
**Voice Vote - All Yes. Motion Carries.**

**E. CURRICULUM AND TECHNOLOGY**

**F. COMMUNICATION**

**COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)**

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**Discussion:** none

Motion by Mr. Impellizeri, seconded by Mr. Sherwood, to to nominate Mr. Abrahamson to the position of Board President effectively immediately.

**Roll Call Vote - All Yes. Motion Carried.**

| Mr. Abrahamson | Mr. Impellizeri | Mrs. Monaghan | Mr. Sherlock | Mr. Merkel |
|----------------|-----------------|---------------|--------------|------------|
| Yes            | Yes             | Yes           | Yes          | Yes        |

**ADJOURNMENT**

Motion by Mr. Merkel, seconded by Mrs. Sherwood, to adjourn the Committee of the Whole Meeting of March 19, 2019 at 8:17 pm. **Voice Vote - All Yes. Motion Carried.**

Respectfully submitted by



Kelly Morris  
Board Secretary