

**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
February 26, 2019**

CALL TO ORDER - Mr. Sherwood, Board Vice President, called the meeting to order at 7:00 PM.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

The Pledge of Allegiance was recited by all.

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2018 – 2019

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

Board of Education Goals 2018-2019

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Mrs. Morris, Board Secretary, called the roll and declared that a quorum was present.

Members Present:

- Mr. Robert Sherlock-Vice President
- Mr. Mark Impellizeri
- Mrs. Elizabeth Monaghan

Members Absent:

- Mr. Darek Merkel-President
- Mr. Andrew Abrahamson

Administrators Present:

- Dr. Timothy Frederiks, C.S.A.
- Mrs. Kelly Morris, Board Secretary

Review of Minutes

- January 22, 2019 Regular Meeting Minutes
- January 22, 2019 Executive Session Minutes
- February 19, 2019 Committee of the Whole Minutes

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to adopt the minutes as presented. **All Yes - Motion Carried**

Board President’s Report - Mr. Bob Sherwood

- Nothing to report

Chief School Administrator’s Report – Dr. Timothy Frederiks

- The agreement for the CSA Share with Lebanon Township is still under State review.
- We are waiting for Choice Student count verification for 2019-20 from the State.
- We are on track to receive a new tuition student in our BD program on March 1.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		
January	1	0		
February				
March				
April				
May				
June				

January Safety Drill Report

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	1/14/19	1:28 pm	1:49sec
Hampton Public School – SHELTER Drill	1/17/19	2:03 PM	78 sec

Board Secretary’s Report - Mrs. Kelly Morris

- An update on security upgrades was shared.

New Business

Old Business

Future Board of Education Meetings

- March 2, 2019 - Budget Workshop
- March 9, 2019 - Budget Workshop (if needed)
- March 19, 2019 - Committee of the Whole / Preliminary Budget Approval
- March 26, 2019 - Regular Business Meeting

Hampton Student Enrollment

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	11	ABA Program	5
Grade 3	10	BD Program	5
Grade 4	19	Choice In	10
Grade 5	10	Choice Out	5
Bonnie Brae	1	Allegro	1

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to

school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion: none

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

Motion to approve item A-1 as presented.

A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year

Motion to approve the following facility use requests:

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
Hampton Borough Community Education Foundation	Monthly Meetings in Library	2019: Feb.4, Mar.4, Apr.1, May 6, Jun.3	7:00 pm to 9:00 pm	none
Hampton Public School (Trina Schafer, Nurse)	World Down Syndrome Day Fashion Show and Bake Sale in All Purpose Room	Mar. 21, 2019	4:00 pm to 6:00 pm	none
Hampton Public School (Carley Marookian)	Talent Show (All Purpose Room)	Apr. 11, 2019	6:00 pm to 7:00 pm (est.)	none
Hampton Public School (Carley Marookian)	Talent Show Rehearsals (Kdg. Room and All Purpose Room)	2019: Mar. 13, 20, 27, Apr. 3, 10	3:15 pm to 5:15 pm	none
Hampton Woman’s Club	Town Wide Yard Sale (Outside)	Jun. 1, 2019	7:00 am to 4:00 pm	none

** All dates/times are subject to cancellation in the event of inclement weather by the Chief School Administrator in consultation with the Board President or Vice President.*

The board expressed their appreciation for Mrs. Marookian’s volunteering to lead the talent show.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item A-1 as presented.

All Yes. Motion Carried.

B. FINANCE

Motion to approve items B-1 to B-7 as presented.

B-1 Board Secretary’s and Treasurer’s Reports

Motion to approve the January, 2019 Board Secretary’s (Fund 10, Fund 20, Fund 50, Fund 65) and Treasurer’s Reports:

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of January 31, 2019 after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, pending audit adjustment and review, and further, that we approve the Board Secretary and Treasurer's Reports for the period ending January 31, 2019.

B-2 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of January 23, 2019 through February 21, 2019.

Fund	Total
Fund 10 – Current Expense	3,629.79
Fund 11 - Current Expense	188,010.67
Fund 20 – Special Revenue	450.00
Fund 30 – Capital Outlay	0
Fund 40 – Debt Service	0
Fund 50 – Food Service	157.50
Fund 65 - BD/ABA Program	35,251.86
Grand Total:	227,499.82

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the month of January 2019 in the amount of \$10,044.79.

B-4 WCSSSD Transportation Agreement - 4% Fee

Motion to approve the participation in coordinated transportation services through Warren County Special Services School District for the 2019/2020 school year for the transport of students for special education, non-public school education, or regular education. The administrative fee for such services for the 2019/2020 school year is 4% of the contract costs.

B-5 2017-18 Audit

Motion to accept the annual CAFR/Financial Audit Synopsis for the fiscal year ended June 30, 2018, as prepared by the firm of Bedard, Kurowcki & Co. and

FURTHER the Board acknowledges that there are nine (9) audit recommendations detailed within the Annual Management Report for the fiscal year ended June 30, 2018 and

FURTHER the district adopts and approves the Corrective Action Plan presented for review.

B-6 Pre-K Tuition Agreement

Motion to approve tuition agreement in the amount of \$3,000 (6 months) effective January 1, 2019 between the Board and the parents of a student whose name is on file in the business office.

B-7 ESC 1:1 Aide Amended Agreement

Motion to amend the 2018/2019 Aide Services Agreement with Hunterdon Educational Services Commission, at a rate of \$25.60/hr., to include extended hours for lunch coverage as needed, with an effective date of September 1, 2018.

B-8 Food Service Competitive Contracting

Motion to authorize the School Business Administrator to engage in competitive contracting for a Food Service Management Company Contract.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item A-1 as presented.

All Yes. Roll Call Vote - Motion Carried.

Mr. Abrahamson	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Merkel
absent	yes	yes	yes	absent

C. PERSONNEL AND NEGOTIATIONS

D. POLICY

E. CURRICULUM AND TECHNOLOGY

Motion to approve item E-1 as presented.

E-1 Approval of Field Trips – 2018-2019 School Year

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the following field trips in accordance with N.J.S.A. 6A:23A-5.8(c):

Date	Program/Location	Grade	Teachers	Cost
March 22, 2019	RVCC Theater - "Underneath a Magical Moon" (based on Peter Pan)	Kdg. & 1st	J.Legg & C.Marookian	Bus: \$200 Nurse: \$90 Admission to be paid by the HSA.
April 9, 2019	Davinci Science Center	2nd and 3rd	C.Harris, M.Grossman, J.Fantuzzi	Bus: \$350 Nurse: \$90 Admission to be paid by the HSA.

March 26, 2019	The Bounce Factory - STEM Learning	2nd to 5th	M. Grossman, N.Tyerech, M.Ryerson, C.Harris, J. Fantuzzi	Buses (2): \$700 Nurse: \$90 Admission to be paid by the HSA.
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Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item A-1 as presented.
All Yes. Motion Carried.

F. COMMUNICATION

Motion to approve item F-1 as presented.

F-1 2019-2020 School Year Calendar

Motion to approve the 2019-2020 School Year Calendar as presented.

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to approve item A-1 as presented.
All Yes. Motion Carried.

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion: None

ADJOURNMENT

Motion by Mr. Impellizeri, seconded by Mrs. Monaghan, to adjourn the Regular Meeting of February 26, 2019 at 7:13 pm. **All Yes. Motion Carried.**

Respectfully submitted by

Kelly Morris
Board Secretary