

**HAMPTON BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING MINUTES
February 19, 2019**

CALL TO ORDER - Mr. Merkel, Board President called the meeting to order at 7:01 PM.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance was recited by all.

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2018 – 2019

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

Board of Education Goals 2018-2019

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Kelly Morris, Board Secretary, called the roll and declared a quorum was present.

Present:

Mr. Andrew Abrahamson
Mr. Mark Impellizeri
Mr. Darek Merkel-President
Mrs. Elizabeth Monaghan

Dr. Timothy Frederiks, Interim CSA
Mrs. Kelly Morris, Board Secretary
Ms. Ruth Ann Dalrymple, School Administrator

Absent:

Mr. Robert Sherlock-Vice President

Review of Minutes

- January 22, 2019 Regular Meeting Minutes
- January 22, 2019 Executive Session Minutes

Board President's Report - Mr. Darek Merkel

- Mr. Merkel asked Board members for volunteers for designee/representative appointments. Mr. Abrahamson volunteered to serve as the shared services liaison. Mr. Merkel asked that anyone with interest let him know. In absence of volunteers, Mr. Merkel will fill any remaining vacancies.

Chief School Administrator's Report – Dr. Timothy Frederiks

- The CSA Shared Service Agreement with Lebanon Township is at the state, and after minor changes in wording, an effective date of March 1, 2019 is possible.
- How choice seats will flow between Hampton and Lebanon due to the send/receive relationship for middle schoolers needs clarification from the state. Dr. Frederiks has asked Mr. Kornegay to reach out to the state representative.
- Sidewalk/Curb on South Street is in need of repair. The cost for this project is the responsibility of the school district, not the township.
- Dr. Frederiks recommended repairs to the basketball poles and replacement of hoops and nets. Mr. Sherlock will repair the poles. Hoops and nets will be included in the budget for Fiscal Year 2020.
- The March 2nd Budget Workshop was discussed, and the Board has agreed to move forward with this meeting date. A discussion regarding the need to send Rice notices to the staff and/or enter executive session to discuss potential changes in personnel occurred. Dr. Frederiks shared concerns that notices may upset the staff. Ms. Dalrymple shared that there has been a past practice of sending notices during budget discussions in the past, and that the staff is desensitized to them.
- A new student is being evaluated for our BD program. Dr. Frederiks shared that the program has room to grow.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		
October	0	0		
November	0	0		
December	0	0		
January	1	0		
February				
March				
April				

May				
June				

Board Secretary’s Report - Mrs. Kelly Morris

- The use of maintenance reserve funds to pay for maintenance expenditures to date will free up funds for the purchase of a new tractor and a security upgrade to improve access control to building doors.
- Costs and prioritization for security upgrades were discussed.
- An updated policy regarding custodial coverage for facility usage is needed. The policy regarding this topic will also be reviewed for possible updating.
- RFP for Banking Services is ready to be mailed.
- The district received a notice that we are not entitled to Title I Funding for 2019-20 school year based on non-local census data.
- Serving breakfast in the classroom to increase participation was discussed. Lunch variety needs to be addressed. Mrs. Morris will work with Maschios regarding both issues.
- Repairs to the school stairs will be done in-house by our custodial and maintenance staff over the next two summers.
- All Board members have been registered for their mandatory training.

New Business

Old Business

Future Board of Education Meetings

- February 26, 2019 - Regular Business
- March 2, 2019 - Budget Workshop

Hampton Student Enrollment

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	6
Grade 3	10	BD Program	4
Grade 4	19	Choice In	10
Grade 5	10	Choice Out	5
Bonnie Brae	1	Allegro	1

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address

general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion: none

COMMITTEE REPORTS - The Board reviewed and/or discussed the following:

A. BUILDING AND GROUNDS

A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
Hampton Borough Community Education Foundation	Monthly Meetings in Library	2019: Feb.4, Mar.4, Apr.1, May 6, Jun.3	7:00 pm to 9:00 pm	none
Hampton Public School (Trina Schafer, Nurse)	World Down Syndrome Day Fashion Show and Bake Sale in All Purpose Room	Mar. 21, 2019	4:00 pm to 6:00 pm	none
Hampton Public School (Carley Marookian)	Talent Show (All Purpose Room)	Apr. 11, 2019	6:00 pm to 7:00 pm (est.)	none
Hampton Public School (Carley Marookian)	Talent Show Rehearsals (Kdg. Room and All Purpose Room)	2019: Mar. 13, 20, 27, Apr. 3, 10	3:15 pm to 5:15 pm	none
Hampton Woman’s Club	Town Wide Yard Sale (Outside)	Jun. 1, 2019	7:00 am to 4:00 pm	none

** All dates/times are subject to cancellation in the event of inclement weather by the Chief School Administrator in consultation with the Board President or Vice President.*

B. FINANCE

B-1 WCSSSD Transportation Agreement - 4% Fee

Motion to approve the participation in coordinated transportation services through Warren County Special Services School District for the 2019/2020 school year for the transport of students for special education,

non-public school education, or regular education. The administrative fee for such services for the 2019/2020 school year is 4% of the contract costs.

B-2 2017-18 Audit

Motion to accept the annual CAFR/Financial Audit for the fiscal year ended June 30, 2018, as prepared by the firm of Bedard, Kurowcki & Co. and

FURTHER the Board acknowledges that there are nine (9) audit recommendations for the fiscal year ended June 30, 2018 and

FURTHER the district adopts and approves the Corrective Action Plan presented for review.

B-3 Pre-K Tuition Agreement

Motion to approve tuition agreement in the amount of \$3,000 (6 months) effective January 1, 2019 between the Board and the parents of a student whose name is on file in the business office.

B-4 ESC 1:1 Aide Amended Agreement

Motion to amend the 2018/2019 Aide Services Agreement with Hunterdon Educational Services Commission, at a rate of \$25.60/hr., to include extended hours for lunch coverage as needed, with an effective date of September 1, 2018.

B-5 Food Service Competitive Contracting

Motion to authorize the School Business Administrator to engage in competitive contracting for Food Service Management Company contracting.

C. PERSONNEL AND NEGOTIATIONS

D. POLICY

E. CURRICULUM AND TECHNOLOGY

E-1 Approval of Field Trips – 2018-2019 School Year

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the following field trips in accordance with N.J.S.A. 6A:23A-5.8(c):

Date	Program/Location	Grade	Teachers	Cost
March 22, 2019	RVCC Theater - "Underneath a Magical Moon" (based on Peter Pan)	Kdg. & 1st	J.Legg & C.Marookian	Bus: \$200 Nurse: \$90 Admission to be paid by the HSA.
April 9, 2019	Davinci Science Center	2nd and 3rd	C.Harris, M.Grossman, J.Fantuzzi	Bus: \$350 Nurse: \$90 Admission to be paid by the HSA.
March 26, 2019	The Bounce Factory - STEM Learning	2nd to 5th	M. Grossman, N.Tyerech, M.Ryerson,	Buses (2): \$700 Nurse: \$90 Admission to be paid by

			C.Harris, J. Fantuzzi	the HSA.
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F. COMMUNICATION

F-1 2019-2020 School Year Calendar

The 2019-2020 School Year Calendar will align with Lebanon Township’s calendar. Four early dismissal days will be added to allow time for professional development of staff. The revised calendar will be presented at the next meeting for approval.

F-2 PreSchool Notices

Preschool and Kindergarten registration notices were sent out via an email blast on Friday, February 15th. Registration will also be published on the school website, on the school sign board, and at the clerk’s office. Tuition for Preschool will remain the same at \$5,000 per child for the school year.

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion: none

ADJOURNMENT

Motion was made by Mr. Abrahamson, seconded by Mr. Impellizeri to adjourn the meeting at 8:27 PM.

Voice Vote: Ayes: 4 Nays: 0 Abstentions: 0

Resolved the Board adjourn the Committee of the Whole Meeting of February 19, 2019 at 8:27 PM.

Respectfully submitted by:

Kelly Morris
Board Secretary