


**HAMPTON BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
January 22, 2019**



CALL TO ORDER - Mr. Merkel, Board President, called the meeting to order at 7:00 PM.

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspaper, the Hunterdon Democrat, on January 10, 2019, the district’s website and posted in public buildings which include the Hampton Borough Hall and Hampton School.”

Pledge of Allegiance was said by all.

District Mission Statement

The Hampton Borough School District, committed to quality and excellence, will provide a broad-based education which is responsive to the needs of all students. Our District seeks to create a challenging learning environment that encourages high expectations for success through the development of appropriate instruction that allows for individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. Each student’s self-esteem is fostered by positive relationships with students, staff and the community. We strive to have our students, parents, teachers and community members actively involved in a desire for lifelong learning.

District Goals for 2018 – 2019

1. By the end of SY 2018-19, students will show measurable improvement (via American Reading Company IRLA data and if applicable SGO data); progress will be monitored throughout the year via mandatory program benchmark evaluations.
2. Improve overall student achievement at the district level by increased teacher accountability through district assessment tools, leading certified staff to increase their rating measured by the final summative evaluation scores from 2017-18 to 2018-19.
3. Improve student math achievement by evaluating individual PARCC Mathematics scores comparing 2017-18 to 2018-19.

Board of Education Goals 2018-2019

1. Develop and support a comprehensive communication plan ensuring timely and accurate reporting to parents and other school stakeholders.
2. Develop and support an employee recognition program that highlights positive production and contributions within the larger school community.

Roll Call – Mrs. Morris, Board Secretary, called the roll and declared that a quorum was present.

Members Present:

- Mr. Andrew Abrahamson
- Mr. Mark Impellizeri
- Mrs. Elizabeth Monaghan
- Mr. Darek Merkel-President
- Mr. Robert Sherlock-Vice President

Administrators Present:

- Dr. Timothy Frederiks, C.S.A.
- Mrs. Kelly Morris, Board Secretary
- Mrs. Ruth Ann Dalrymple, School Administrator

Review of Minutes

- November 20, 2018 Regular Business Meeting
- November 20, 2018 Executive Session Minutes
- December 18, 2018 Regular Business Minutes
- December 18, 2018 Executive Session Minutes
- January 7, 2019 Reorganization Meeting Minutes
- January 15, 2019 Committee of the Whole Minutes

Motion by Mr. Sherlock, seconded by Mr. Abrahamson, to adopt the minutes as presented. **All Yes - Motion Carried**

Board President’s Report - Mr. Darek Merkel

- Nothing to report.

Chief School Administrator’s Report – Dr. Timothy Frederiks

- Today’s Child Abuse Prevention program for grades K, 2nd and 5th will be rescheduled due to the weather delay.
- On Thursday, January 31st, there will be a kick off assembly at the end of the school day for Pennies for Patients which raises money for Leukemia and Lymphoma. The students will be collecting money throughout the month of February.
- We are on track for Wednesday, Feb 6th to be our 100th day of school.
- On Thursday, Feb 7th, we will participate in the Winter Walk to school sponsored by GoHunterdon.

Harassment, Intimidation, and Bullying (HIB) Report

Month	# Incidents Investigated	# Incidents HIB Confirmed	Remediation (Y/N)	Discipline (Y/N)
July	0	0		
August	0	0		
September	0	0		

October	0	0		
November	0	0		
December	0	0		
January	1	0		
February				
March				
April				
May				
June				

December Safety Drill Report

	Date	Time	Evacuation Time
Hampton Public School – Fire Drill	12/3/18	10:51 am	81 seconds
Hampton Public School – Hold Drill	12/11/18	11:10 am	11 minutes duration

Dr. Frederiks shared that the school needs to do a bus evacuation drill. The Board also discussed alternate locations for evacuation should the need arise.

Board Secretary’s Report - Mrs. Kelly Morris

- Nothing to report

New Business

1. Dr. Frederik’s shared that the basketball stations on the back blacktop should be replaced if funds allow.
2. Dr. Frederik’s noted that the sidewalks on South Street in front of the school are unsafe and need repair. There is a question as to who is responsible to pay for the repair, the school or the town. Dr. Frederiks plans to contact the town engineer to inquire.
3. Dr. Frederik’s shared that the back door is still a key-lock, but that a magnetic lock is needed for security. He has directed the business office and maintenance to upgrade the door.

Old Business

1. An RFP will be sent out by the business office as the first step in changing banks as recommended by the auditor.
2. The board agrees would like to purchase a new tractor using maintenance reserve funds. Mrs. Morris will ask the auditor if this is a permissible use of maintenance reserve funds.

Future Board of Education Meetings

- February 19, 2019 - Committee of the Whole
- February 26, 2019 - Regular Business

Hampton Student Enrollment

Pre-K	15	Grade 6	15
Kindergarten	8	Grade 7	9
Grade 1	16	Grade 8	12
Grade 2	10	ABA Program	4
Grade 3	10	BD Program	6
Grade 4	19	Choice In	8
Grade 5	10	Choice Out	5
Bonnie Brae	1	Allegro	1

COMMENTS FROM THE PUBLIC I (Public discussion of agenda items)

Brief comments on any matter of interest to the district should be reserved for the time reserved in the order of business. File Code: 9322

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board. Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer. All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones. All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

Discussion: None

EXECUTIVE SESSION

Motion by Mr. Sherlock, seconded by Mr. Abrahamson, to move into Executive session pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Hampton Borough Board of Education to discuss a Student Issue at 7:16 pm. **All Yes. Motion Carried.**

Motion by Mr. Abrahamson, seconded by Mr. Sherlock, to reconvene into Public Session at 7:30 pm. **All Yes. Motion Carried.**

COMMITTEE REPORTS

A. BUILDING AND GROUNDS

A-1 Hampton Public School Facility Requests – 2018 – 2019 School Year

Motion to approve the following facility use requests:

Applicant	Purpose	Date(s)	Time(s)	Fee(s) (if applicable)
HSA	Tricky Tray	March 8, 2019 March 9, 2019 (change in date from prior approval)	3pm-6pm all day	none

** All dates/times are subject to cancellation in the event of inclement weather by the Chief School Administrator in consultation with the Board President or Vice President.*

Motion by Mr. Abrahamson, seconded by Mr. Sherlock, to approve item A-1 as presented.

All Yes. Motion Carried.

B. FINANCE

B-1 Board Secretary's and Treasurer's Reports

Motion to approve the December, 2018 Board Secretary and Treasurer Reports:

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of December 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, pending audit adjustment and review, and further, that we approve the Board Secretary and Treasurer's Reports for the period ending December 31, 2018.

B-2 Approve Monthly Bill List

Motion to approve the Bill List as recommended by the Chief School Administrator and School Business Administrator for the period of December 15, 2018 through January 22, 2019.

Fund	Total
Fund 10 – Current Expense	6,124.71
Fund 11 - Current Expense	427,132.73
Fund 20 – Special Revenue	29,873.00
Fund 30 – Capital Outlay	0

Fund 40 – Debt Service	0
Fund 50 – Food Service	6,075.67
Fund 65 - BD/ABA Program	33,386.89
Grand Total:	502,593.00

B-3 Monthly Transfers

Motion to approve all budget transfers as recommended by the Chief School Administrator and School Business Administrator for the period of December 1, 2018 to December 31, 2018 in the amount of \$142,759.82

B-4 Accept Holiday Donation

Motion to accept a holiday donation from The Work-Family Connection in the amount of \$100 to assist families in need within the District.

B-5 Approve SEMI Waiver

Motion to approve the following resolution requesting a waiver of requirements for the Special Education Medicare Initiative (SEMI) Program.

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019; and

WHEREAS, the Hampton Public School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2018-2019 budget year;

NOW THEREFORE BE IT RESOLVED, that the Hampton Public School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of requirements of NJAC 6A:23A-5.3 for the 2019-2020 school year.

Motion by Mr. Abrahamson, seconded by Mr. Impellizeri, to approve items B-1 to B-5 as presented.

Roll Call Vote: Motion Carried

Mr. Abrahamson	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Merkel
Yes	Yes	Yes	Yes	Yes

C. PERSONNEL AND NEGOTIATIONS

C-1 Staff Member Travel

Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are

eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Date	Program/Location	Employee	Cost	Mileage
February 25, 2019	Mandatory District Testing Coordinator and Technology Coordinator Training/ Monroe, NJ	Tina Attanasio	No Fee for Registration	99.6 miles x \$.31 per mile = \$30.87
March 1, 2019	NGSS Beyond the Basics K-5/Montclair, NJ	Nancy Tyerech	Registration: \$150 Substitute: \$90	111 miles x \$.31 per mile = \$34.41
March 8, 2019	NGSS Aligned Engineering Challenges K-5/Montclair, NJ	Nancy Tyerech	Registration: \$150 Substitute: \$90	111 miles x \$.31 per mile = \$34.41

C-2 Approval of Application for Course Reimbursement – 2018-2019 School Year

Recommend the Board approve, upon the recommendation of the Chief School Administrator, the following Application for Course Reimbursement:

Employee	Course/Date	Reimbursement
Carley Marookian	GED642 Case Studies in Supervision 1/15/19 to 5/15/19 Centenary University	\$300.00/Credit x 3 Credits = <u>\$900.00</u>

C-3 Resignation - Classroom Aide

Recommend the Board accept, with regret, the resignation of **Jennifer Moran**, Classroom Aide, effective February 15, 2019.

Motion by Mr. Sherlock, seconded by Mr. Abrahamson, to approve items C-1 to C-3 as presented.

Roll Call Vote: Motion Carried

Mr. Abrahamson	Mr. Impellizeri	Mrs. Monaghan	Mr. Sherlock	Mr. Merkel
Yes	Yes	Yes	Yes	Yes

D. POLICY

Dr. Frederiks inquired if the District has a policy that would prohibit allowing the Kindergarten class from observing an egg hatch in an incubator. The Board felt that this would be a positive experience for the students. Mrs. Morris will check the policy book, and if there is a policy that would disallow this project, the teacher will be asked to submit a proposal to the Board for approval.

E. CURRICULUM AND TECHNOLOGY

Mr. Sherlock asked why letter grades are not used for any of the K-5 grade levels. Dr. Frederiks and Mrs. Dalrymple explained that the present standards and skills based report cards provide good information on areas/subsets where students are finding successes and challenges. This not only motivates teachers to drill down on each student's abilities, but also give talking points for parents while identifying areas of concern. In addition, this data is valuable for the District to identify needs for teacher professional development and/or resource updates.

Mr. Sherlock recommended that a school talent show be scheduled. Mrs. Dalrymple will contact the HSA and teachers to see if there is interest in overseeing the program.

F. COMMUNICATION

COMMENTS FROM THE PUBLIC II (Public discussion of agenda items)

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Discussion: None

ADJOURNMENT

Motion by Mr. Abrahamson, seconded by Mrs. Monaghan, to adjourn the Regular Meeting of January 22, 2019 at 7:53 pm. **All Yes. Motion Carried.**

Respectfully submitted by



Kelly Morris
Board Secretary